

The November 2014 **Gross Receipts Tax** report is shown below. November reflects September business activity.

	<u>Month</u>	<u>YTD</u>
November FY15 GRT Received (Gross)	\$ 4,394,061	\$ 22,837,306
November FY15 Budget	\$ 4,150,050	\$20,885,362

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of November	5.9%	\$ 244,011
Fiscal Year To Date	9.4%	\$1,951,944

GRT - Major Sectors

Month-Over-Month Comparison

November - FY2015

Single Month	Nov. FY15	Nov. FY14	\$ Change	% Change
Mining, Oil, Gas	\$ 330,310	\$ 223,457	\$ 107,000	48%
Construction	239,536	219,145	20,000	9%
Manufacturing	232,348	201,929	30,000	15%
Wholesale Trade	262,823	189,326	73,000	39%
Retail	1,534,313	1,602,805	(68,000)	(4%)
Prof, Scientific, Technical	204,228	216,525	(12,000)	(6%)
Healthcare & Assistance	341,787	317,609	24,000	8%
Accommodations / Food Svc.	327,949	310,028	18,000	6%
Other Services	533,310	478,269	55,000	12%
Misc./ Unclassified	387,458	368,773	19,000	5%
Total	\$ 4,394,061	\$ 4,127,866	\$ 266,000	6.5%

GRT - Major Sectors

Year-Over-Year Comparison

July - November FY 2015

5 Month Period	FY15 YTD	FY14 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,344,630	\$ 1,036,798	\$ 308,000	30%
Construction	1,235,285	1,134,870	100,000	9%
Manufacturing	1,005,026	890,824	114,000	13%
Wholesale Trade	1,123,617	962,571	161,000	17%
Retail	7,847,505	8,157,126	(310,000)	(4%)
Prof, Scientific, Technical	1,005,606	1,086,846	(81,000)	(7%)
Healthcare & Assistance	1,642,470	1,702,929	(60,000)	(4%)
Accommodations / Food Svc.	1,701,679	1,601,835	100,000	6%
Other Services	2,572,146	2,287,286	285,000	12%
Misc./ Unclassified	3,359,344	1,950,005	1,409,000	72%
Total	\$ 22,837,307	\$ 20,811,089	\$ 2,026,000	9.7%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Wst Mgt., Entertainment

*In the month of October 2014 the City received in the "Unclassified" industry sector additional GRT due to taxpayer prior period amended tax returns. Based on prior month averages in the "unclassified" sector, the estimated amount is approximately \$1.3 million and created a 34.9% increase over budget and 29.5% over October 2013.

- ✚ **Requests for Information:** 53 requests to inspect public records were processed.
- ✚ **Business Registration:** 22 new business registrations were issued during the month of November, 2014 and 7 businesses have already renewed for 2015.
- ✚ 3,569 business registration renewal letters were mailed on December 1. This is a decrease of 26 from 2013. The breakdown is as follows:

	<u>2014</u>	<u>2013</u>
Contractors:	538	554
Exempt (non-profits):	64	59
Home occupations:	610	617
Regular registrations:	2270	2277
Security Guard companies:	9	10
Licenses:	78	78

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

12/16/14 WS – Darnell out

Closed/Open – RFP for public transit services (Rowland)

1/6/15 WS – Darnell out

1/13/15 CC

Ordinance (final action) re: wastewater treatment plant loan (Burnham)

1/20/15 WS

Annual Audit Report (Schlotthauer/Moss Adams)

Building Inspections Activities:

Permits were issued for the following projects:

1. Tenant improvement remodel for Image Net, 5160 College Blvd., Ste 103.
2. Interior remodel for Capacity Builders, 414 West Broadway Street.
3. Interior remodel for DXP, 1686 Bloomfield Highway.
4. Foundation repair work for Grand Valley Funeral Home, 2111 West Apache Street.
5. Remodel for Schofield Investments, 1908 Schofield Lane.
6. Remodel for Wendy's, 1820 East Main Street.
7. Shell only building for Dollar Tree, 501 East Broadway Street.
8. Remodel for Burger King, 4450 East Main Street.
9. Interior remodel for Mechanical Solutions, 105 East Elm Street.
10. Crane hoist for Inland Kenworth, 3924 Bloomfield Highway.
11. Exterior wall repair for Sandia Hearing, 4001 North Butler Avenue Suite 5101.
12. Footing foundation for Silver Ridge Development 3701 Messina Drive, Bldg 103.
13. Interior remodel for Wiggles & Jiggles, 1601 North Dustin Avenue, Space No. 3.
14. New warehouse for Mechanical Solutions, 105 East Elm Street.
15. Five (5) building permits for new single family residences.

Plans are currently under review for the following projects:

1. Tenant improvement remodel for Harbor Freight, 3050 East 20th Street.
2. Addition to Engine Exchange, 4320 West Main Street.
3. Remodel for Dairy Queen, 721 East Main Street.
4. Compressed natural gas station at Conoco Fuel Station, 520 East Broadway Street.
5. Detail canopy enclosure for Blue Diamond Auto Spa, 5530 East Main Street.

The Division issued a total of 79 building permits with a valuation of \$2,844,250, performed 6 final inspections for commercial projects, 7 final inspections of new single family residences, and performed a total of 664 Inspections, including 80 electrical inspections for San Juan County. The Division also processed 17 Public Record Requests.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 1 Preliminary Final Plat, 1 SUP petition, 19 summary plats, 2 administrative adjustments, 15 business license zoning verifications, 7 address verification/assignments, 1 zoning verification letter, 1 well modification permit inspection, 1 well modification re-inspection, 1 well modification permit, 1 well bond reduction inspection and approval, 17 UDC violation complaint inspections, 13 UDC violation complaint re-inspections, 12 zoning code violation letters, 1 court case, 4 Public Records Requests, reviewed 79 sets of building permit plans for UDC compliance; and, met with 69 counter visitors to answer inquiries and/or approve permit plans. Staff continues to work on the US 64 Annexation proposal by collecting completed surveys from property and business owners. Survey results are being mapped.

Community Development Block Grant (CDBG) Activities:

1. On November 11, the City Council awarded the public service grants for the 2014 Annual Action Plan. Those contracts have been prepared.
2. Staff presented on the 2013 Consolidated Annual Performance and Evaluation Report (CAPER) and the 2013 Annual Action Plan Amendment to the Mayor and Council on November 18. Council consideration of both reports is scheduled for December 9.

Metropolitan Planning Organization (MPO) Activities:

1. The MPO Technical Committee met on November 20 to consider Amendment #9 to the MPO's Transportation Improvement Program (TIP) and Amendment #2 to the 2035 Metropolitan Transportation Plan (MTP). The Committee also reviewed results from the 2040 MTP outreach efforts.
2. Staff met with the Complete Streets Advisory Group (CSAG), which approved preliminary design guidelines for the regions urban areas/downtowns and received a presentation on the social indicators of health.
3. MPO staff met with NMDOT planning and engineering staff to review five Transportation Alternatives Program (TAP) applications and three Rec & Trails (RTP) Program applications.
4. MPO Staff submitted the draft Annual Performance & Expenditures report to NMDOT.

Administration

1. Department budget review
2. DEED Scholarship meeting

Business Operations

- Informational meetings with other electric divisions regarding work order flow, connections, and disconnections.
- NMMEAA FY2014 financial statement completed-favorable audit exit conference with no findings.
- Continued review of easement issues regarding capital infrastructure.

Customer Service

- Updated water and sewer rates for December effective date.
- On-going construction of security wall, doors and windows in the MOC lobby.
- LIHEAP moratorium started Nov 15.
- In October, 141 collection accounts worked totaling \$15,225, of these 70 accounts remitted \$7,209, leaving 71 uncollected for \$8,016. In November 94 LIHEAP verifications & 93 payments.

Compliance – NERC/WECC, Environmental:

1. Bluffview outfall project completed November 25, 2014. Water samples collected from line testing on 11/25/2014.
2. Working on NPDES and IPP compliance related issues at Animas and Bluffview plants (SMR compliance and reporting)
3. Farmington Daily Times reporter investigated an incorrect listing of “noncompliance” on the EPA ECHO database. EPA working to make corrections as appropriate, but this problem has not been corrected as of December 1, 2014.
4. IPP permit inspection conducted November 19, 2014 at both the Animas and Bluffview plants.

Safety:

FEUS: 0 Incident report received. YTD OSHA Recordable incidents: 4

Engineering:

1. Arc Flash Mitigation (HLT Recl.) – This job is complete. This was a program dedicated to mitigating identified arc flash hazards on the distribution feeders.
2. GPS Inventory – As of November 28, 2014, 26,522 out of 106,890 points were collected, or 24.8%, up from 19.94% last month.
3. Turley Phase II – This job is Complete. It is an extension of a feeder tie from Turley to Pump Canyon. Now that this job is done, the regulators at Pump Canyon can be replaced.

Estimates: 47 Work Orders Written by EE: 30
Work Orders Released by EE: 22

Transformer Checks: 21

Meter/Quad Spots: 2

Transmission and Distribution:**Construction**

1. New 3-phase underground for Bubble City completed.
2. New 3-phase underground for Taco Bell west main completed.
3. Started system improvement project on Bluffview circuit 4103 Mission Ave.
4. Started Vista circuit 4805 (2704) rebuild.

Construction WOs Completed: 31

Maintenance:

1. Foothill substation transformer bushings onsite, awaiting replacement.
2. Pole to Pole maintenance work continuing on circuits 603 and 2403.

Maintenance WOs Completed: 50
 Customer Trouble calls: 53

Tree Trimming WOs Completed: 78
 Street Light locations maintained: 78

Relay:

1. Repaired fiber break at Glade Substation.
2. Continuing commissioning/testing at Vista Substation.
3. Started NERC/FERC relay testing at Hood Mesa Substation.

Meter Shop:

1. Started meter verification at Hart Canyon substation.

New Service Installations: 16
 Disconnect tags mailed: 5212
 After-hours re-connects: 150

Meters Tested: 420
 Field disconnect notices: 1509
 Regular-hours re-connects: 63

Power Quality Checks: 4

Generation:

1. Canyon Hydro Navajo runner fabrication continues on-schedule.
2. NAV major outage overhaul contract bid evaluation in progress.
3. On-going SJGS mediation and restructuring negotiations.
4. APP alternate cooling system foundation installed.
5. BV NPDES outfall completed and commissioned.
6. BV fall outage in progress. BV CGT at GE's Houston depot.
7. BV CGT generator inspection in progress.
8. BV STG inspection completed.
9. APP CGT Level B inspection completed.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 48,300 mmbtu; Bluffview total estimated gas sale – 306,000 mmbtu.
2. Animas total estimated gas buy – 17,000; Bluffview total estimated gas buy – Zero.

Control Center:

1. Completed information Protection procedures review with Compliance Division.
2. Completed annual Backup Control Center full failover test.

System Outages:

1. Mesa Substation Circuit Breaker 2203 locked out, 2154 customers affected by outage for 7 hours due to damaged pole from lighting strike, several attempts at identifying outage were unsuccessful which affected outage duration.
2. Mesa Circuit Breaker 2201 locked out, 1678 customers affected, majority of customers were restored within 1 hour. Outage caused by crane truck with boom extended hit overhead main three phase line damaging several poles and equipment; full repairs took 8 hours to complete.

Operating Statistics:

Animas Plant MWh: 8,083
 Bluffview Plant MWh: 0
 Navajo Plant MWh: 5,480
 San Juan Plant MWh: 14,277
 WAPA MWh: 12,240
 Purchase MWh: 51,579

Average Purchase Price: \$ 47.07 /MW
 Purchased Power cost: \$2,426,182
 Peak Demand MWh: 149 incr(decr): 3.47%
 Monthly System Energy MWh: 91,323 incr(decr):
 4.78%

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	2
Vehicle Fires	1
Brush/Grass Fires	2
Rubbish/Dumpster Fires	1
Other Fires	1
Rescue/Emergency Medical	460
False Alarms	35
Mutual Aid Given	1
Hazardous Materials Response	10
General Hazard Response	7
Other Responses	230
<i>TOTAL</i>	<i>750</i>

TRAINING

- EMS Training: Infectious disease considerations (Ebola) by Eng. Johnson.
- Officer Training: Chief Expectations meeting by Chief Page and DC Burke.
- Firefighter: PPE Donning and Doffing procedures by Cpt. Lesscher.
- Engineer Training: Aerial Maintenance procedures by Engineer Committee.
- Technical Rescue Team: Confined Space training.
- Technical Rescue: Equipment maintenance conducted by A-Shift personnel.
- Hazardous Materials: Equipment maintenance conducted by B-Shift personnel.
- Wildland Team: Equipment maintenance conducted by C-Shift personnel.

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks to include: a child seat clinic, and multiple School tours of the fire stations.
- FFD members participated with S.W.A.T. monthly training activities.
- FFD members, in coordination with the FPD and the OEM, performed safety drills for Farmington Municipal Schools.
- FFD members participated in Community Ebola preparedness meetings.
- FFD members attended training for accreditation procedures.
- Preparation for ISO site visit continues.
- San Juan College EMT Student ride-along program with FFD.
- Required annual pump testing on eleven (11) fire apparatus.
- Carbon Monoxide community risk reduction project.
- Demo of new hydraulic extrication tools.
- FFD members participated in weekly construction meetings for the Sta. 1 rebuild project.
- FFD members attended San Juan College Fire Advisory Board meeting.
- Quarterly Pharmacy visit, required by the State's board of Pharmacy.
- FFD members attended kick-off meetings for the "New World" dispatch software upgrade.
- FFD members participated in the monthly CHAP meeting.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 609
- Service Calls Completed 22
- PM's turned in on time 52%

Building & Maintenance Division:

- Active Job Orders 164
- Completed Job Orders (Month) 138
- Completed Job Orders (YTD) 1,232

Red Apple Transit Division:

- Ridership (Month) 11,414
- Ridership (YTD) 126,331

Vehicle Maintenance:

- Two technicians received Certificates of Achievement thru Motorcraft University and successfully completed Integrated Diagnostic Software (IDS) Operation Utilization with VCMII and Body/Chassis Operation Diagnosis.

Maintenance Projects:

- Remodel of Evidence room nearly complete
- Completed temporary apparatus garage for Fire Station #1 at 744 W. Animas
- Treated catwalk in archives with antimicrobial spray and closed up catwalk
- Assisted with repairs and upgrades for Christmas lighting at Civic Center
- Continued work on the Airport restrooms

Status of Construction Projects:

- Fire Station #1 and Fire Administration Building: Masonry, framing and utilities are all underway on the two buildings. Steel delivery has made the construction site congested but contractors are working well to coordinate subs. Submittals are nearly complete. Project change orders including the extra earthwork, unknown structures and site issues has increased project schedule by roughly 60 days.
- Totah Behavioral Health Campus: Site engineering and environmental review is progressing on the Joint Intervention Program building site. Specifications on the modular buildings are being packaged for review by CDBG. Development on the sobering house had been placed on hold.

Four Corners Regional Airport

(Percentage Change YTD)

Enplanements:	307	-62.09%
Deplanements:	378	-60.10%
Air Traffic Operations:	2,638	-2.98%
Fuel Flowage (<i>gallons</i>):	39,557	-15.20%
Car Rental Revenue:	\$10,000.00	-4.90%
Restaurant:	\$4,843.57	-22.62%

PERSONNEL DIVISION

Job Openings:

- Regular /Full-Time - 14
- Temporary /Seasonal – 10
- Inter-Division - 1

For a total of 25 positions

Terminated Employees: 6 Full-time; 41 Temporary/Seasonal

New Employees Hired: 9 Full-time; 5 Part-Time/Seasonal

PAYROLL***PP# 23***

Printed Direct Deposits	470
Regular Checks	83
Emailed Direct Deposits	475
Total Checks printed	1028**
Gross Pay	\$1879180.05
Net Pay	\$1201496.41
Regular Employees	734
Temporary Employees	279

PP# 24

Printed Direct Deposits	444
Regular Checks	88
Emailed Direct Deposits	499
Total Checks issued	1031**
Gross Pay	\$1872034.80
Net Pay	\$1215525.10
Regular Employees	743
Temporary Employees	252

*** Note: This includes supplemental and garnishment/child support checks*

HR GENERAL

- Begin process for Stat Doc service- contract/implementation
- Continued implementation of new online application process
- Dearborn National Life Insurance implementation- enrollment

Application Services Division

- Mike and Lauren continued to assist with help desk coverage as Jonathan becomes acquainted with the systems and help desk procedures
- Provided ongoing training and orientation to our new help desk analyst, Jonathan Collins. Jonathan is learning our environment quickly and will be an asset to the City
- Continued work with the software vendor to update our MIMIX replication environment and prepare for a switch test
- Coordinated and participated in Cognos Business Intelligence training provided by an on-site SunGard trainer
- Installed cable raceways in the new training room for network and video cabling. Evan ran the network cables
- Made numerous updates to the City's external website, to CivicPlus user accounts, and to pages on the intranet
- Configured additional copiers for direct printing of AS/400 print jobs
- Updated the configuration of the MathCad license server for Electric
- Revised Catapult report distribution rules and groups
- Implemented a mechanism for printing of DWI warning letters via DMS for FPD
- Upgraded the NM One Source of Law program and worked with Trenton to move it to a different file server
- Planning role swap test of AS400 Disaster Recovery system

Departmental Help Desk Ticket Counts

286 tickets created

292 tickets closed

Average satisfaction rating of **4.9** (out of 5) based on **14** responses received.

GIS Services Division**Administration**

- Map showing Transmission Pipeline for Natural Gas Lines near parcels that are between 5-10 acres

Electric Utility

- Continued to assist ESC Engineering with the installation of ArcFM Fiber Management Software
- We are having trouble with user permissions in ArcFM. We have a support ticket in with Snider
- Assisted Kris Cope in installing ArcFM on 3 laptops and Futura on another 3 laptops
- Meet with Electric Utility to discuss getting an upload/download link between Futura and HTE for meters. Once our Futura System is updated this should then be able to push out to Command Center (Meter shop software).

Community Development

- Continue to scan and attach Notification of Address Assignments to GIS Address Points (1,668)
- Imported City of Farmington Parcel Data from the Intern they used back in March
- Updated Well Sites Point files from New Mexico Oil Conservation Division

Public Works

- Updated Snow Route Maps for Street Division
- Parking map layouts for Traffic Engineering Division

Fire Department

- Created a map showing buffer areas of three cell towers for search for missing person
- Modified and created a report for the map that I created for David Doudy showing City Annexations, New Hydrants, New Roads, New houses since 2006

IT GIS

- Related GIS Road Layer with Street Master Dictionary. There were 64 roads that didn't link
- I am working with Community Development to resolve these issues
- Provided 1950, 1959, and 1974 Aerial images to David Fosdeck for property on East Main St
- Bobby Attended an SQL Queries Class remotely

Infrastructure Services Division**Daily Operations and Tasks**

- Daily dispersion of helpdesk calls and requests for level 2 and 3 issue resolution
- Performed daily tasks of enterprise system operation, maintenance, and recovery
- Continued assessing various IT rooms for power, cooling, and fire suppression issues

Infrastructure Development and Projects

- Finished virtual machine migration
- Finished configuration of Solarwinds application
- Reconfigured backup storage and established new backup schedules
- Battery backup maintenance done on Eaton battery backups at City Hall and MOC
- Finished configuration of new Executime virtual machine
- Printed business license renewals
- Migrated and configured New Mexico Once Source of Law to run from file server 2

Continuing projects:

- Folder Structure (Energy server)
- KBOX Agent Push (Cleanup errors)
- Configuring New PC's for various Departments
- 35 new computer installs and Laptops
- 1 New Printers
- Water Rights Database
- Extreme Network Training
- Order more Computers
- Training
- Expand Wireless Subnet
- Upgrade Firmware on Extreme Switches
- New PD Extreme Replacement Switches (50%)
- Upgrade Sites to 440 Extreme Switches (55%)
- Move Museum Phone/Network equipment
- Ordered new wireless (4)
- New Extreme 440-8p Traffic (33%)

Completed projects:

- Setup New Users
- Completed helpdesk calls for various departments.
- Quotes for new computers
- 2 workstation Hardware Failures, 0 server crash, 2 monitors
- New Wireless Devices (3) PD-Safety City
- Ordered new switches spares/Traffic
- 3 Computer Rotation setups
- 3 New Printer Setups
- 0 Virus infections – 0 Trojan (Several workstations) – 4 Malware
- 4 New PC installs
- 10 New Laptops
- Copier/Printer Setups (multiple)
- Several bad alarm lines (Century Link)
- Setup Training room for network and use
- Fax Line Traffic
- Fiber Connection Fire3/Airport Maintenance
- Moved PC at PHGC
- Cleaned back Training Room
- Customer Service Annex connection issues
- Configured Spare Wireless AP
- Configured 2 Wireless AP for Vehicle Maintenance
- Configured Wireless AP for Civic Center
- Connection issues at Backup Dispatch
- Fix Popa Mac from running slow
- Chief iPhone problems
- Purchased Air Watch Software
- Renewed PowerDMS Quote
- Station 3 inventory
- Programmed Burke Know Box
- Installed video card for FOC PC
- NFIRS Reporting
- Fixed printer at Station 1
- Copier for Admin
- Station 1 connection issues
- Connectivity issues for BC Balfour
- Updated DC Burke Knox box
- Installed printer for BC Balfour
- Updated MDT for BC Balfour

Police Support:

- 422 trouble calls (21 call outs)
- 113 Video requests (5 internal, 108 external)
- 4 Server PMs.
- 24 PC PMs.
- 11 Laptop updates.
- Setup 7 new laptops; Setup 6 new PCs
- Added 8 new users; Deleted 1 user
- Upgraded 4 smartphones (iphone 4s to iphone 5s)
- Added 8 cellphones (Rugby 4)
- Changed and matched 11 user passwords (domain/AS400).
- Completed monthly LInX audit
- Continuing Planning and estimates for New World upgrade.
- Continuing Quarterly Preventive Maintenance Program for PCs and Laptops
- Continuing upgrade project for aircards (90% complete).
- Continuing paperless citation project (10% complete, changing vendor)
- Continuing ScreenSafe project (another new version installed, evaluation period extended)
- Continuing AVL project (22% completed, on hold due to an emergency project)
- Cancelled Training Room A/V project (will fund next fiscal)
- Cancelled McCormick Substation A/V project (will fund next fiscal)
- Continuing research and planning on new video surveillance systems for PD buildings and bullpen.
- Continuing Quartermaster inventory project (90% complete).
- Started High Risk Area security project (30% complete)
- Added 8 VieVu body worn cameras (3 new CSO and 5 Sworn officers).

LIBRARY VISITORS



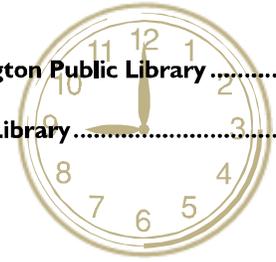
Farmington Public Library
26,270
(Daily Average 1,010)

Power Library
467

OPEN HOURS

Farmington Public Library **252**

Power Library **36**



CHECKOUTS

Farmington
30,956
Daily Average 1,191

Downloadable Media
3,770
Daily Average 145



COMPUTER USERS

4,838

Farmington Public Library
Daily Average - 186



226 Power Library

WiFi USERS

2,046

Daily Average 79



VOLUNTEERS

THIS MONTH

Volunteers..... **34**

Volunteer Hours..... **65**

THIS MONTH LAST YEAR

Volunteers..... **19**

Volunteer Hours..... **43**

LIBRARY PROGRAMS

Farmington Public Library
Programs..... **127**
Attendance..... **4,158**

Power Library
Programs..... **28**
Attendance..... **467**



Administration

- 12 staff participated in the “5S for Operators” workshops; this series is a foundational course for continuous improvement; 37 staff members have been trained to date.
- Farmington Clean & Beautiful and Tibbett’s Middle School celebrated America Recycles Day on November 14th with the 2nd Annual Recycled Art & Fashion Show. Fashions included a King Tutt costume made from cardboard and a Formal Dress made from magazines and newspapers. 8 students participated in the Fashion Show and 23 students participated in the Art Show. The judges were George Walter, Waste Management; Debbie Cutler, PRCA Commission; and Gordon Glass, Community Recycling Leader. Prizes were furnished through a grant from NM Clean & Beautiful. Over 200 pledges to recycle were obtained from students and teachers at the event.
- Playground structure and site lights have been ordered for Westside Estates Park. Park is under construction to add a perimeter sidewalk. Trees are planted and irrigated at the Pinon Hills Blvd. Extension east side.

<u>Aquatic Center</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
Lifeguard Certification	0	18	0	0*
Swimming Lessons	981	728	531	378
Public Swimming Single Payment (FAC)	14,988	14,423	1,311	933
Pass Usage	880*	1,159	99	225
Aquacise (Lions)	1880	2,247	328	334
Arthritis (Lions)	639	773	99	131
Brookside Public Swim	7,065	4,408	0	0

Note: Swim lessons have continued to increase significantly due to the postings on Face book. Our pass usage decreased but our Public Swim increased, looking to restructure passes in order to better serve the population. *These numbers are for FAC only.

<u>Bonnie Dallas</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
Congregate Meals Served	17,925	18,355	3,477	3,918
MOW Deliveries	13,432	12,164	2,579	2,358
Silver Fitness Center	3,260	3,069	610	576

Note: Currently, the Silver Fitness Center has 665 active members and enrolled 9 new members. The Nutrition program added 64 new seniors. New patrons to classes were 13. This means 86 new patrons started using our services. November celebrated a huge Thanksgiving Dinner serving 620 meals.

<u>Civic Center</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
November Civic Center Attendance	35,798	43,418	6,436	6,985
Amphitheater Attendance	1,923	0	0	0
Room/Theater Rentals/Paid Events	283	261	61	62
Free Events/Meetings	193	250	34	42
Lions Wilderness Amphitheater	12	0	0	0
Total Civic Center Events	476	533	95	104
Total Amphitheater Events	12	0	0	0
Total Scheduled Events	488	533	95	104
Total No Shows/Canceled/Walk-In	22	23	6	8

<u>Crouch Mesa Community Center</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
Daily Use	5,762	5,366	336	349

Note: Patron use in November is slightly lower than last year due to older children participating in after-school activities. Staff is exploring options to improve services through the use of partnerships.

<u>Farmington Regional Animal Shelter</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
<u>Intake Dog / Cat</u>				
Owner Surrender	660/727		94/108	88/74
O/S Return	15/11		3/2	2/1
Stray	895/859		180/106	143/163
Seized	51/5		4/0	6/0
Service In	173/129		49/29	0/0
TOTAL	1794/1731	1433/1580	330/245	239/238

<u>Outcomes Dog / Cat</u>				
Adopt	456/386	457/206	75/56	98/53
Transfer	641/337	419/129	129/55	126/76
Return to Owner (RTO)	271/30	202/27	43/10	41/6
Euthanized	267/817	427/1248	41/85	39/172
Died	3/40	1/3	0/6	1/3
TOTAL	1638/1610	1506/1613	288/212	305/310

Note: During November we had a “Black Friday” sale on Friday and Saturday after Thanksgiving. It was very successful; we had 16 adoptions on Friday and 9 on Saturday.

Parks, Recreation & Cultural Affairs Department (Cont'd)

November, 2014

<u>Indian Center</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
Indian Center Total Customers	15,484	15,888	2038	2263
Restaurant Customers	10,323	9,634	1,767	1,918

Note: Two hundred seventy-eight people joined the Indian Center staff at the Giving Thanks for Our Veterans meal. Music was provided by Wally Mac and students and staff from Navajo Preparatory School assisted with set-up, serving and clean-up. Ninety volunteer hours were provided by community members in the month of November. The decrease in November FY 14 customer numbers compared to November FY 15 customer numbers are attributed to 3 days of maintenance closures.

<u>Museum</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
Museum General Attendance	81,639	70,302	11,269	4,440

Note: The Farmington Museum is showcasing the “Lost Egypt: Ancient Secrets, Modern Science” exhibit hosting 2,031 visitors for the month of November generating \$13,806 in ticket sales. Many of these visitors were school children with 35 school groups visiting in the month. The Museum also held an “Egyptomania” event on Nov 29th with family friendly activities related to ancient Egyptian culture and art. November was also election month and over 2,600 people voted at the Museum. The E3 Children’s Museum & Science Center hosted and is coaching a First Lego League (FLL) team. It introduces younger students to real-world engineering challenges by building LEGO-based robots to complete tasks on a thematic playing surface. FLL teams, guided by their imaginations and adult coaches, discover exciting career possibilities and, through the process, learn to make positive contributions to society. Teams will participate in area practices and tournaments; the first scrimmage was held at E3 on Nov 15th with nearly 10 area teams participating. The Riverside Nature Center exhibited Junior Duck Stamp art.

Parks Operations

- **Seasonal Maintenance:** Crews have been busy preparing for winter and the holiday season. All irrigation systems have been blown out and winterized, fall fertilization is complete, and parks restrooms have been closed for the season. Restrooms will remain closed until March 2015. Holiday decorations have been installed at the Civic Center, City Hall, Orchard Park and Main Street. Leaf removal and cleanup continues. All seasonal crews have been laid off for the winter.
- **Construction/Maintenance:** Installation of solar powered gates began at Lions Wilderness Park and Berg Park. Westside Estates Park additions and playground renovations continue. Playground safety surfacing replacement will continue.
- **Special Events:** Crews supported 5 special events.
- **Graffiti Reports:** 68 graffiti reports were taken and all removals complete.
- **Other:** Recreational Accessibility Consultants (RAC) began the park audit phase of the ADA Audit and Transition Plan.

<u>Pinon Hills</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
Golf Rounds	15,756	15,714	1,684	1,811
Pro Shop Sales	\$96,088	\$88,081	\$9,872	\$11,668
Food & Beverage Commission	\$23,678	\$19,953	\$1,689	\$1,877
Golf Revenue	\$399,054	\$418,592	\$30,687	\$34,600
Total Facility Gross Revenue	\$518,820	\$526,626	\$42,248	\$48,165

Note: The tournament season is over, so now staff is focusing on winter projects (both inside and out.) Also, planning for 2015 is well underway with event requests going out to local groups that held tournaments at Pinon Hills. The maintenance crew is down to only the regular year-round employees, who are working on small irrigation projects as well as miscellaneous painting and repair projects.

<u>Recreation Center</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
Racquetball Courts	3,242	2,591	1,010	902
Gym:				
• Open	2,140	2,143	280	377
• Programs	5,691	4,376	2,470	1364
Customer Contacts (counter)	3,032	3,082	323	398
Special Events/Athletics				
• Family Bingo & Pizza Night	48	9	7	n/a
• Christmas Craft Fair			55 vendors	55 vendors
			600 visitors	450 visitors
• Turkey Trot & Gobble Wobble			225	305

Note: November has definitely been busy at the Recreation Center with the cooler weather bringing more people inside to play as can be seen in our increase in racquetball court usage from October. The increase in programs in our gym reflects participation in our volleyball league.

<u>Sycamore Park Community Center</u>	YTD FY15	YTD FY14	NOV. FY15	NOV. FY14
Adult Activities	5,341	3,971	467	111
Kids Activities	14,088	11,324	723	482
Facility Rentals	1,352	1,336	63	71
Visiting Patrons	149,877	146,417	7,192	7,237
Thanksgiving Potluck	173	103		

Note: November activity numbers have increased for both Kids and Adults due to the colder weather. We are also seeing an increase of open gym usage. Face book advertisements helped increase and promote our Thanksgiving Potluck.

Statistics

- **6,091** calls for service
- **549** Offense Reports taken
- **595** adult arrests (**76** were DWI)
- **113** Municipal Citations issued
- **209** warrants issued through the department:
 - **92** were either served or cancelled
 - **117** remain active

Traffic

153 accidents were processed and of these, none were fatal, **35** reported injuries, and **20** were hit & run reports. **1,089** traffic citations were issued along with **456** warning citations. **2** of the **153** accidents were alcohol related.

Events

On November 4th, a responsible party for Crossroads Community Church, 2400 N. Butler, received a phone call from the alarm company reporting an active alarm. Upon arrival, they found the broken window, and then notified police. While searching the property, officers were contacted by a nearby resident who reported someone in their back yard. Officers located the subject and the information available led to the arrest of the subject on commercial burglary charges.

On November 24th, a pedestrian was attempting to cross Broadway near the Court Ave. intersection when he was struck by a van traveling westbound. The pedestrian was initially in critical condition, and although their condition remains guarded, he is expected to recover. The driver of the van was not intoxicated, and the investigation continues.

On November 25th, officers responded to the area of 1010 Glade Lane on a report of shots fired. The call evolved to a shooting, with the victim being struck multiple times. An investigation led to the identification of 43 year old Farmington resident Thaddeus Carter as the suspect. Carter had fled the scene and a warrant was obtained, charging him with numerous felonies. Carter was located and arrested on December 1st without incident.

- Foothills Enhancement Project – Holmes to Lakewood; March 6th - neighborhood endorsed preliminary plan with drainage ponds, a crusher fine pathway and roundabouts at Lakewood and Rinconada. SMA continues work on design; accepted MAP Grant for \$636,379.00 for Phase I. Design completion target date – December 2014. SMA at 85% design on entire project with roundabout design and right-of-way acquisition ongoing.
- Piñon Hills Boulevard East: Bohannon-Huston engineering/design – ongoing; Phase 1 construction plans nearing completion; NMDOT - FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3 million); received NMDOT approval to acquire right-of-way takes – both takes on north side of Piñon Hills Blvd / Main intersection closed and sent to NMDOT on October 17; submitted revised re-eval to NMDOT August 26; awaiting new contract amendment and phasing updates from NMDOT.
- Lakewood Pond – complete, awaiting final invoice.
- Porter Arroyo Pond – To be rebid mid-November, pending approval of bid documents from state
- Storm Cleanup: *FEMA 2010* -- all work complete; final audit meeting held early May; on hold for final summary report revisions to be submitted pending direction from Department of Homeland Security.
- Storm Cleanup: *September 2013 Event* – Consolidated Constructors continues debris removal in Wildflower Arroyo. Received FEMA paperwork for several projects; received final project summary.
- Water projects: *East Amsden Drive (Dustin to Gibson) waterline replacement* -- completed; *West Amsden Drive (Gibson to Boyd) waterline replacement* – 90% complete; *Meter Replacement Program* -- 84% complete with 11,217 meters installed; *4P Pump Station* -- design 80% complete.
- Sewer projects: *Piñon Hills Blvd - Sports Complex* – design completed; *Lift Station #3* – Sunwestern Contractors: Notice to proceed – January 5, 2015; *Lift Station #2* – bid opening December, 2015.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer*: design 90% complete; submitted NMDOT permit for approval.
- NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1 – design approved by City Council; received fully executed contract; NMDOT reviewing additional consultant procurement, as requested.
- Drainage Action Items: Of the 13 projects listed, 10 are complete; 1 project is in land or right-of-way acquisition; and, Sierra Vista is scheduled to begin in November.
- Piñon Hills / Farmington Ave Pedestrian Improvements: contract awarded to TRC for summer construction; curb separated sidewalk change order request to be submitted to NMDOT; construction began July 28; 75% complete.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* -- sidewalk improvements for Apache, McKinley and NE Elementary schools; sidewalks complete, anticipating Hawk signal parts arrival mid-December; *Phase 2 Infrastructure* -- sidewalk improvements for Animas and McCormick Elementary schools is complete; *Non-infrastructure* – Federal funding for SRTS coordinator not authorized under new FHWA funding bill.
- East Main Adaptive Traffic Signal Control System: Project complete -- activated September 9, 2014. Signal Techs monitored and coordinated adjustment of system settings throughout month with Rhythm Engineering personnel. Preparing final reimbursement request.
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress; anticipated completion Dec. 2014.
- Street Surface Management Program -- condition survey complete; software set-up in process; Council presentation pending. Working on budget scenarios.
- Traffic crews continue routine signal maintenance -- Sign Tech and Painter crews completed routine sign replacement / repair / straightening at 75 locations, 41 street name upgrades consisting of 164 signs and 10 work orders for 20 new signs and signal communications upgrades; completed 9 signal control cabinet and monitor PM's, 9 after-hour signal problem call-outs and responded to 92 NM One-Call utility location tickets. Techs manufactured 50 new signs, 4 street name signs for replacement project. Crews re-stripped Bisti Hwy out to newly annexed city limit line, north of Fruitland Hwy. Completed added maps and comments for TAP grant proposal for Bike Lane connection on College and forwarded to MPO for final application. Traffic crews set up and provided traffic control for the annual 5K Turkey Trot downtown event and update traffic control plans for upcoming Christmas Parade, SJC Luminario Display and Reindeer Romp 5K marathon downtown events.
- Streets: Heavy Equipment and truck crews continue rebuilding and blading dirt streets and hauling materials as needed. Asphalt crews repaired 40 street cuts in November, patching street cuts and potholes with hot asphalt and bag mix and completed patching around the salt storage facility. Sweepers swept 1280 miles of residential and arterial streets while Roadside crews were cutting weeds and picking up trash on city lots, drainages and right-of-ways. Concrete crews continue curb and sidewalk repairs using 28.86 CY of concrete. Clean up for storm list areas.

Compliance Division Activities:

- Attended a variety of city department / division safety meetings and responded/conducted training in response to requests
- Training sessions: New Employee Orientation, CPR/First Aid/CPR, Hazcom-GHS, Employee Drug & Alcohol Free Workplace
- Incident Investigations, reviewed incident reports
- Conducted Spot Inspections throughout the City

November Incidents:

10 Incidents reports received with 2 of them OSHA recordable.

YTD OSHA Recordable incidents: 56

FEUS: No Incident report received

YTD OSHA Recordable incidents: 4