

The January 2015 **Gross Receipts Tax** report is shown below. January reflects November business activity.

	<u>Month</u>	<u>YTD</u>
January FY15 GRT Received (Gross)	\$ 4,251,256	\$ 31,854,531
January FY15 Budget	\$ 4,190,051	\$29,210,463

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of January	1.5%	\$61,205
Fiscal Year to Date	1.1%	\$2,644,068

**GRT - Major Sectors**

**Month-Over-Month Comparison**

**January - FY2015**

Single Month	Jan. FY15	Jan. FY14	\$ Change	% Change
Mining, Oil, Gas	\$ 233,618	\$ 224,649	\$ 9,000	4%
Construction	272,714	216,471	56,000	26%
Manufacturing	252,579	157,762	95,000	60%
Wholesale Trade	214,370	197,593	17,000	8%
Retail	1,693,779	1,693,354	0	0%
Prof, Scientific, Technical	206,334	192,232	14,000	7%
Healthcare & Assistance	274,956	316,619	(42,000)	(13%)
Accommodations / Food Svc.	308,229	307,661	1,000	0%
Other Services	393,059	511,660	(119,000)	(23%)
Misc./ Unclassified	401,619	388,615	13,000	3%
Total	\$ 4,251,256	\$ 4,206,616	\$ 44,000	1.1%

**GRT - Major Sectors**

**Year-Over-Year Comparison**

**July - January FY 2015**

7 Month Period	FY15 YTD	FY14 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,868,795	\$ 1,509,593	\$ 359,000	24%
Construction	1,767,968	1,530,654	237,000	16%
Manufacturing	1,428,711	1,247,968	181,000	14%
Wholesale Trade	1,637,290	1,363,117	274,000	20%
Retail	11,363,441	11,466,186	(103,000)	( 1%)
Prof, Scientific, Technical	1,429,219	1,504,241	(75,000)	( 5%)
Healthcare & Assistance	2,240,204	2,346,696	(106,000)	( 5%)
Accommodations / Food Svc.	2,334,306	2,225,599	109,000	5%
Other Services	3,599,399	3,275,523	324,000	10%
Misc./ Unclassified	4,185,200	2,704,103	1,481,000	55%
Total	\$ 31,854,532	\$ 29,173,679	\$ 2,681,000	9.2%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

\*In the month of October 2014 the City received in the "Unclassified" industry sector additional GRT due to taxpayer prior period amended tax returns. Based on prior month averages in the "unclassified" sector, the estimated amount is approximately \$1.3 million and created a 34.9% increase over budget and 29.5% over October 2013.

- + 35 new business registrations and 51 Street Vendor permits were issued during the month of January, 2015.
- + 449 business registration renewals were processed.
- + 54 requests to inspect public records were processed.
- + One solicitor license was issued to Jeremy Davis of Everything Underground (expires April 2, 2015). Always ask to see a copy of the license before you consider purchasing an item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.

### AGENDA ITEM LIST

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**NOTE:** The items listed are tentatively scheduled and are subject to change.

2/24/15 CC - **Canceled**

3/3/15 WS - **Rob Out**

3/10/15 CC

P&Z – Petition No. SUP 14-14, Craig Stoabs [tabled 12/9/14 and canceled 2/24/15] (Lopez)  
P&Z x2

3/17/15 WS

Closed – City Manager Evaluation (Mayor)

3/24/15 CC - **Rob Out**

4/7/15 WS

4/14/15 CC

4/21/15 WS

Budget Hearing - introduction of CIP (Mayes/Mason)

4/22/15 Community Input Meeting – 5:30-7 pm at Library – **advertise**

4/28/15 CC

5/5/15 WS (9 am to 3 pm)

Budget hearing to present preliminary FY16 budget (Mayes/Mason)

5/12/15 CC

5/19/15 WS

5/26/15 CC

Resolution adopting preliminary FY16 budget (Mayes/Mason)

6/2/15 WS

Resolution adopting final FY16 budget (Mayes/Mason)

**Building Inspections Activities:**

Permits were issued for the following projects:

1. Tenant improvement for Dollar Tree, 501 East Broadway.
2. New Taco Bell Restaurant, 2226 East Main Street.
3. Tenant improvement for Mechanical Solutions, 105 East Elm Street.
4. Tenant improvement for Quality Appliance, 524 East Broadway.
5. Demolition of garage, 215 West Elm Street.
6. Remodel at Eaton Village offices, 2525 East 16th Street.
7. Interior remodel of The Journey Church, 1901 Murray Drive.
8. One (1) building permit for a new single family residence.

Plans are currently under review for the following projects:

1. New Motel for Fairfield Inn and Suites, 2850 East Main Street.
2. Revised Subway Restaurant plans, 2100 Bloomfield Boulevard.
3. Exterior remodel for Outback Steakhouse, 4921 East Main Street
4. Canopy for Matheson Tri Gas, 251 Scott Avenue.
5. New Dickey's Barbecue Pit, 3701 Messina Drive Building 100.
6. New Freddy's Restaurant, 4530 East Main Street.
7. Remodel for La Vaquita Market, 2010 East Main Street.
8. Revised plans for Harbor Freight Tenant Improvement, 3050 East 20th Street.
9. Tenant improvement for Famous Footwear, 4601 East Main Street.
10. Addition to Si Senor Restaurant, 4015 East 30th Street.

The Division issued a total of 64 building permits with a valuation of \$1,583,917, performed 2 final inspections for commercial projects, 6 final inspections of new single family residences, and performed a total of 611 Inspections, including 86 electrical inspections for San Juan County. The Division also processed 5 Public Record Requests.

**Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 3 rezone petitions, 1 PD amendment, 4 summary plats, 9 business license zoning verifications, 5 address verification/assignments, 1 zoning verification letter, 3 Well bond reduction inspections and approvals, 12 UDC violation complaint inspections, 18 UDC violation complaint re-inspections, 7 Zoning code violation letters, 2 public records requests, reviewed 64 sets of building permit plans for UDC compliance; and, met with 75 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to update the City's Digital Zoning Map, and to work on the US 64 Annexation proposal.

**Community Development Block Grant (CDBG) Activities:**

1. Staff is coordinating with HUD FHEO on various research projects, including providing clarifications to reports, preparing an update to the City's Affordable Housing Study, and preparing a study on housing for the physically-disabled in Farmington.
2. Staff attended the HUD training "Effective Management of CDBG Subrecipients."

**Metropolitan Planning Organization (MPO) Activities:**

1. Staff continues to prepare sections for the Metropolitan Transportation Plan (MTP) Update for stakeholder and public review (Draft sections are located at <http://fmtn.org/index.aspx?NID=369>). The MTP Update is being coordinated with NMDOT and is currently planned for adoption in May.
2. Staff continues to work with the Complete Streets Advisory Committee to complete guidelines for the region. The guidelines are currently planned for adoption in September.
3. Six (6) projects from the region were submitted by the MPO to NMDOT for funding consideration from the Transportation Alternatives Program (TAP) or the Recreation Trails Program (RTP). Both the Technical and the Policy Committees reviewed the projects during their January meetings.
4. Staff attended FHWA CFR Compliance and Health Impact Assessment (HIA) trainings.

**Administration**

1. CREDA Meeting

**Business Operations**

- Sent annual reminder letter to electricians and general contractors.
- Continued review of easement issues regarding capital infrastructure.
- Initial review of FY2016 FEUS budget.
- Research & review of distributed generation policy.
- Initial research into field service order procedure on HTE system with guidance from outside consultant.
- NMMEAA FY2015 2<sup>nd</sup> Qtr. financial statements sent to DFA.
- City of Farmington/FEUS Reclamation Trust 2014 annual funding statement prepared.

**Customer Service**

- Resolution of water/wastewater billing issue.
- Construction of MOC lobby security wall complete; waiting on computers & cameras.
- Utility billing inserts now scheduled by Customer Service & schedule for inserts updated.
- In January for December, 116 collection accounts worked totaling \$13,818, of these 54 accounts remitted \$6,612, leaving 62 uncollected for \$7,201. For January there are 96 collection accounts totaling \$16,579. In January 110 LIHEAP verifications & 104 payments.

**Compliance – NERC/WECC, Environmental:**

1. FEUS transformer substation SPCC project (29 stations): Contractor (LT Environmental) completed site visits the week of January 19, 2015. Plans are currently being drafted for completion, estimated to be the end of February 2015.
2. RATA coordination and protocols submitted for both Animas and Bluffview plants on January 20, 2015. Animas RATA scheduled for February 24-26, 2015. Bluffview scheduled for March 18-19, 2015.
3. The following reports and associated submittal dates have been completed and submitted as required:
  - Bluffview Title V Air permit Semi-Annual Report—January 14, 2015
  - Bluffview Title V Air Permit Annual Compliance Certification—January 14, 2015
  - Bluffview Electronic Data Report for Emissions (Emissions, Monitoring plan, QA) Submitted January 9, 2015
  - Bluffview SWPPP DMR (no discharge) submitted January 12, 2015
  - Bluffview NPDES DMR submitted January 6, 2015
  - Bluffview POTW IPP SMR submitted December 4, 2015
  - Animas NSR Air Permit Semi-Annual report submitted January 14, 2015
  - Animas NPDES DMR (No discharge) January 5, 2015
  - Animas SWPPP DMR Submitted November 13, 2014
  - Animas POTW IPP SMR submitted January 5, 2015
4. Gathered and submitted data (January 26, 2015) for completing EIA 860, 923 reports for the FEUS.
5. Conducted annual required environmental training (SPCC and relative environmental training) on January 22, 2015.

**Safety:**

FEUS: 4 Incident report received. YTD OSHA Recordable incidents: 1

**Engineering:**

1. Bergin Substation – This project replaced the battery rack in Bergin and is complete. The project required a portable battery system provided by Emerson; otherwise, Bergin would have had to endure a three day outage.
2. GPS Inventory – As of January 30, 2015, 39,662 out of 106,890 points were collected, or 37.1%, up from 29.5% last month.
3. Distribution Upgrades – Ward Electric was contracted to upgrade, replace, and maintain aging electric distribution infrastructure. FY15 Budget is \$1.2 million. The contract is renewable once a year for up to four years.
  - Estimates: 22
  - Work Orders Written by EE: 25
  - Transformer Checks: 12
  - Meter/Quad Spots: 1
  - Work Orders Released by EE: 17

**Transmission and Distribution:****Construction**

- a. Completed 3-phase transformer bank upgrade for Piñon Hills Golf Course.
- b. Completed 3-phase transformer and underground primary for NE elementary school.
- c. Continuing Vista substation circuit 4805 conversion, 45% completed.

Construction WOs Completed: 20

**Maintenance:**

1. Completed transmission line maintenance on Bergin to Kutz tap 115kv line.
2. Reworking Vista substation feeder exits due to spacing issues.

Maintenance WOs Completed: 30

Tree Trimming WOs Completed: 81

Customer Trouble calls: 42

Street Light locations maintained: 67

**Relay:**

1. Completed rewiring and testing of protective relays and VT's at Vista Substation.
2. Completed SCADA checkout at Vista Substation.

**Meter Shop:**

1. Investigated several high bill complaints, which is normal for this time of year. Most complaints were associated to actual electric used, mostly related to additional electric space heaters added to home.

New Service Installations: 7

Meters Tested: 361

Power Quality Checks: 26

Disconnect tags mailed: 4247

Field disconnect notices: 1550

After-hours re-connects: 127

Regular-hours re-connects: 71

**Generation:**

1. Navajo major outage and new runner installation in progress.
2. On-going SJGS mediation and restructuring negotiations.
3. APP alternate cooling system installation in progress.
4. BV CGT major overhaul in progress and on-schedule.
5. BV major outage start-up scheduled for 2/26.
6. FY2016 budget developed for first submittal on 2/9.
7. Siemens LTSA termination letter transmitted.

**Fuel Sales & Purchases:**

1. Animas total estimated gas sale – 25,600 mmBtu; Bluffview total estimated gas sale – 316,200 mmBtu.
2. Animas total estimated gas buy – Zero; Bluffview total estimated gas buy – Zero.

**Control Center:**

1. Completing NERC/WECC self-certification audits for 2014.

**System Outages:**

1. Sullivan circuit 602 locked out due to faulted underground feeder cable, 1262 customers affected for 1 hour.
2. Pump Canyon circuit 1301 locked out due to broken main line pole, 547 customers affected for 1.5 hours.

**Operating Statistics:**

Animas Plant MWh: 13,763

Bluffview Plant MWh: 0

Navajo Plant MWh: 2,500

San Juan Plant MWh: 20,468

WAPA MWh: 12,648

Purchase MWh: 49,006

Average Purchase Price: \$ 38.78 /MW

Purchased Power cost: \$1,900,608

Peak Demand MWh: 157 incr(decr): 1.29%

Monthly System Energy MWh: 98,159 incr(decr): (2.24)%

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	5
Vehicle Fires	2
Brush/Grass Fires	1
Rubbish/Dumpster Fires	1
Other Fires	1
Rescue/Emergency Medical	481
False Alarms	33
Mutual Aid Given	1
Hazardous Materials Response	10
General Hazard Response	7
Other Responses	214
<b>TOTAL</b>	<b>756</b>

### TRAINING

- EMS Shift Training: OSHA required annual Blood Borne Pathogen training.
- Firefighter: Rope Rescue Tandem Prussik Belay, Video and Practical exercise.
- Officer: Live fire drills at San Juan College.
- Officer Development: Officer Academy.
- Technical Rescue: Pneumatic Airbags hands on training.
- Technical Rescue Team: Quarterly training, Trench/Collapse Rescue.
- Hazardous Materials: Placard/container identification classroom presentation.
- Technical Rescue: Equipment maintenance conducted by A-Shift personnel.
- Hazardous Materials: Equipment maintenance conducted by B-Shift personnel.
- Wildland Team: Equipment maintenance conducted by C-Shift personnel.
- Several FFD members participated in the COF Drug and Alcohol awareness, OSHA, and Incident reporting class.
- Four FFD members attended a Fire Instructor 1 class held at San Juan College.
- FFD members participated in two webinars; "Firefighting in the Modern Plastic Environment," and "Fire-ground Command, Control, Accountability and Survival: Why did it go wrong?"

### MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks. Polar Plunge for the Special Olympics.
- Annual servicing and testing of the entire department's Self Contained Breathing Apparatus (SCBAs) to include regulators, conducted by a third party vendor.
- FFD members participated in the LEPC kick-off meeting, sponsored by Praxair.
- On-going fire company business inspection program.
- FFD members participated with S.W.A.T. monthly training activities.
- Participation in the Comprehensive Homeless Assistance Providers (CHAP) meeting.
- Participation in Wildfire mitigation planning meeting.
- FFD, San Juan College, and San Juan County Fire recognized Hwy 64 auto salvage for the ongoing support of local emergency responders. Hwy 64 Auto Salvage has allowed emergency responder's access to salvaged cars for extrication training.
- Conducted Captain promotional testing.
- Participation in Penny Lane low head dam reconfiguration meeting.
- FFD members, in coordination with the FPD and the OEM, performed safety drills for Farmington Municipal Schools.
- Met with the San Juan County Adult Detention facility relating to the development of an incident action plan for further responses.
- Participation in budget training.
- FFD, Dispatch, San Juan County, and Bloomfield Fire representatives traveled to Rifle, Co for a demo of the new dispatching and record management software the Communications Center has purchased.
- Participated in an initiative by Farmington PD to place AEDs into their patrol cars.

(Yearly Totals Are Calendar Year)

**Vehicle Maintenance Division:**

- Vehicle Job Orders Completed 677
- Service Calls Completed 15
- PM Services Completed 132

**Building & Maintenance Division:**

- Active Job Orders 153
- Completed Job Orders (Month) 172
- Completed Job Orders (YTD) 172

**Red Apple Transit Division:**

- Ridership (Month) 10,880
- Ridership (YTD) 10,880

**Maintenance Projects:**

- Completed placing the fishing pier back at Farmington Lake
- Completed work to the spillway at Farmington Lake
- Completed remodel of customer Service for Electric
- Started construction on irrigation pump station at PHGC
- Continued with some improvements in the PD evidence area
- Started replacement of lighting at E3 museum
- Responded to new round of roof leaks due to recent wet snow
- Replaced back exit door of in Council Chambers

**Status of Construction Projects:**

- Fire Station #1 and Fire Administration Building: Construction is proceeding. Store fronts and walls are complete at the administration building and work started on painting, stucco and polished flooring. The apparatus floor concrete and upper level concrete has been placed in the Fire Station. The mechanical review and changes have been under review with the new mechanical engineering firm and should proceed in February.
- Joint Intervention Program: Environmental assessment is still in process. Review of landfill files has been completed to determine any impact. The modular building design is complete but the building cannot be ordered until the environmental clearance is complete and CDBG funding of the project receives final direction to proceed. Further estimates for the Sobering House have been prepared for discussions on funding options.

**Four Corners Regional Airport**

(Percentage Change YTD)

Enplanements	297	- 67%
Deplanements	301	- 64%
Air Traffic Operations:	2,086	- 17%
Car Rental Revenue:	\$10,000	no change
Fuel Flowage:	17,103 Gallons	- 58%

**PERSONNEL DIVISION**

Job Openings:

- Regular/Full-Time - 8
- Temporary/Seasonal - 9
- Inter Department - 2
- Inter-Division - 2
- Inter-City - 1

For a total of 22 positions

Terminated Employees: 3 Full-time; 9 Temporary/Seasonal

New Employees Hired: 5 Full-time; 8 Part-Time/Seasonal

**PAYROLL**

***PP# 1***

Direct Deposits	390
Email Direct Deposits	526
Regular Checks	68
Total Checks printed	984***
Gross Pay	\$1788357.74
Net Pay	\$1139419.46
Regular Employees	746
Temporary Employees	230

***PP# 2***

Direct Deposits	375
Email Direct Deposits	540
Regular Checks	70
Total Checks printed	985**
Gross Pay	\$1990217.10
Net Pay	\$1213358.62
Regular Employees	747
Temporary Employees	229

***PP# 3***

Direct Deposits	384
Email Direct Deposits	545
Regular Checks	75
Total Checks printed	1004
Gross Pay	\$1791010.09
Net Pay	\$1152324.58
Regular Employees	740
Temporary Employees	228

\*\* Note: This includes supplemental and garnishment/child support checks

\*\*\* Note: This includes supplemental checks for clothing allowance for Police and Fire.

**HR GENERAL**

- Gathered information regarding supervisor training program - training needs analysis
- Marketing plan for Stat Doc service
- Continued to work with ADA Consultants on transition plan



**Application Services Division****High-Level Projects and Activities**

- Corrected an issue with the scanning of EFTs and supporting documentation into OptiView
- Continued coordination with Vision Solutions to bring MIMIX replication in line with best practices (ongoing)
- Updated the in-house travel expense reporting program to hide sensitive information and allow non-employee travelers
- Defined the Cognos 10 security groups and associated permissions (ongoing)
- Assisted consultant Stan Rose with training on the Work Orders system
- Applied a year-end patch and a NaviLine patch from SunGard
- Worked with an IBM customer engineer to replace expired cache batteries on the HA server
- Made changes to the printing of 1099 forms to facilitate printing in the Accounting area
- Continued refinement of NaviLine security groups (ongoing)
- Updated the W2 forms for 2014 reporting year
- Conducted FY2016 budget planning and research and responded to help desk request

**Departmental Help Desk Ticket Counts**

- **297** tickets created
- **302** tickets closed
- Average satisfaction rating of **4.8** (out of 5) based on **14** responses received.

**GIS Services Division****High-Level Projects and Activities**

- Completed 90 percent of ArcGIS Basic Training for Public Works and Community Development.
- Updated the GIS Intranet page with some new web maps and helpful documents
- Completed the two ArcGIS Mobile trainings with CH2MHILL and the Water Division. They have requested another follow up training.
- Completed the setup for Vantage Point Mapping Software for user training for Community Development

**Infrastructure Services Division****High-Level Activities and Projects**

- Daily support for level 2 and 3 issue resolution.
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery.
- Created new virtual server for Museum 4D application and assisted Technical Services with migration.
- Created new virtual server for API/Optiview application and assisted Application Services with migration.
- Migrated Energy server to the virtual machine platform.
- Created clean-up script for Court application backup file.

**Technical Services Division****High-Level Activities and Projects:**

- Setup New Users
- Completed helpdesk calls for various departments.
- Assisted in moving Museum server to virtual Server
- 2 Computer Rotation and 1 new printer setups
- 0 Virus infections – 0 Trojan – 2 Malware
- 3 New PC's and 5 New Laptop installs, Obtained quotes for several more.
- Deployed new switches for Traffic(6), new switch stack Police(1)
- Ticket-less software – 6 Tablet test group FPD
- 651 trouble calls (23 call outs) for FPD
- 129 Video requests (16 internal, 113 external) for FPD
- Created Captains and Lieutenant Assessment Test for FFD
- 70 trouble calls for FFD

# OPEN HOURS

Farmington Public Library ..... 288  
 Power Library ..... 42



# CHECKOUTS



Farmington Public Library

Daily Average 1,175

**35,258**

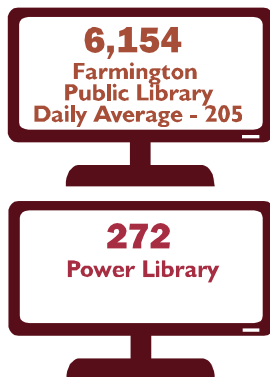


Downloadable Media

Daily Average 146

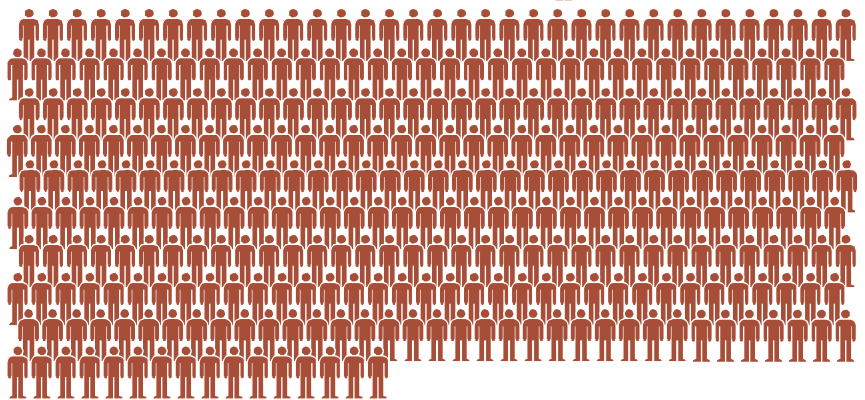
**4,386**

# COMPUTER USERS



# LIBRARY VISITORS

= 100 people



Farmington Public Library - **33,133** (Daily Average 1,104)



Power Library - **626**



"We love the Farmington Library. One of our favorite places in the whole county. You guys are the BEST!!!" - Dale

## WiFi USERS

# 2,818

Daily Average 94  
*Wifi is only available at Farmington Public Library*

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## LIBRARY PROGRAMS

Farmington Public Library Programs .....	89
Attendance .....	1,546
<b>Power Library</b>	
Programs .....	31
Attendance .....	626

# VOLUNTEERS



## THIS MONTH

Volunteers ..... 13  
 Volunteer Hours ..... 45

## THIS MONTH LAST YEAR

Volunteers ..... 20  
 Volunteer Hours ..... 27



**Administration**

- 12 staff participated in the “5S for Operators” workshops; this series is a foundational course for continuous improvement; 70 plus staff members have been trained to date.
- Farmington Clean & Beautiful resumed the Keep It Clean alternative energy classes in January with Geothermal Energy. Students learned what is geothermal, how it can be converted to electricity, and how it is being developed for use in the USA. The Christmas Tree Recycling Program was a success. Approximately 20.5 cubic yards of mulch came from the trees.
- Recreational Trails Project grant was submitted to the state to be used for the Anesi Trail.

<b><u>Aquatic Center</u></b>	<b><u>YTD FY15</u></b>	<b><u>YTD FY14</u></b>	<b><u>JAN. FY15</u></b>	<b><u>JAN. FY14</u></b>
Water Safety Instructor Course	7	7	0	0
Lifeguard Certification	8	18	3	0*
Swimming Lessons	1,167	966	186	238
Public Swimming Single Payment (FAC)	17,148*	16,528*	1,297*	1,279*
Pass Usage	1,103*	1,477*	150*	172*
Aquacise (Lions)	2,675	2,897	476	393
Arthritis (Lions)	849	967	130	124
Brookside Public Swim	7,065	4,408	0	0

**Note:** We offered a lifeguarding class during the beginning of the month with three participants. There were 3 swim meets during the month of January with a total of 270 participants. Lions Aquacise class had a significant jump in participation this year, we hope this trend continues. \*These numbers are for FAC only.

<b><u>Bonnie Dallas Senior Center</u></b>	<b><u>YTD FY15</u></b>	<b><u>YTD FY14</u></b>	<b><u>JAN. FY15</u></b>	<b><u>JAN. FY14</u></b>
Congregate Meals Served	24,806	26,007	2,945	4,052
MOW Deliveries	18,387	17,192	2,137	2,585
Silver Fitness Center	4,922	4,381	974	836

**Note:** Currently, the Silver Fitness Center has 699 active members and enrolled 29 new members. The Nutrition program added 30 new seniors. New patrons to classes were 5. This means 64 new patrons started using our services. The congregated meals are slightly down due to temporary removal of a very popular meal, Hamburgers on the Grill.

<b><u>Civic Center</u></b>	<b><u>YTD FY15</u></b>	<b><u>YTD FY14</u></b>	<b><u>JAN. FY15</u></b>	<b><u>JAN. FY14</u></b>
<b>January Civic Center Attendance</b>	<b>52,354</b>	<b>61,069</b>	<b>5,218</b>	<b>5,163</b>
Amphitheater Attendance	1,923	0	0	0
Room/Theater Rentals/Paid Events	388	392	48	53
Free Events/Meetings	275	323	52	42
Lions Wilderness Amphitheater	12	0	0	0
<b>Total Civic Center Events</b>	<b>663</b>	<b>715</b>	<b>100</b>	<b>95</b>
<b>Total Amphitheater Events</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Scheduled Events</b>	<b>675</b>	<b>715</b>	<b>100</b>	<b>95</b>
<b>Total No Shows/Canceled/Walk-In</b>	<b>31</b>	<b>46</b>	<b>4</b>	<b>12</b>

<b><u>Crouch Mesa Community Center</u></b>	<b><u>YTD FY15</u></b>	<b><u>YTD FY14</u></b>	<b><u>JAN. FY15</u></b>	<b><u>JAN. FY14</u></b>
Daily Use	6,544	6,327	428	490

**Note:** Patron use in January is slightly lower than last year due to older children participating in after-school activities. Staff is exploring options to improve services through the use of partnerships.

<b>Farmington Regional Animal Shelter</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JAN. FY15</b>	<b>JAN. FY14</b>
<b>Intake Dog / Cat</b>				
Owner Surrender	904/873		105/78	146/75
O/S Return	24/14		4/2	2/0
Stray	1274/1015		207/99	146/75
Seized	60/5		4/0	8/1
Public S/N	244/214		49/49	0/0
TOTAL	2506/2121	2297/2163	320/179	302/151
<b>Outcomes Dog / Cat</b>				
Adopt	691/552	611/306	83/63	79/44
Transfer	839/497	693/219	84/110	145/35
Return to Owner (RTO)	369/55	281/31	57/5	36/4
Euthanized	356/937	506/1418	41/50	38/85
Died	9/44	0/10	3/0	0/1
TOTAL	2296/2099	2091/1984	268/228	298/169

**Note:** Through a grant from ASPCA as well as support from San Juan Animal League and the Regional Animal Shelter Foundation, Emancipet was able to come out and present some training to our staff. First, there was a feral cat seminar attended by approximately 18 people including private vets in Farmington, as well as Durango. Emancipet then presented a full day seminar called “Turn Up the Volume” to our medical staff. This consisted of observations and suggestions as well as team and communication building. The final day was a morning long seminar on customer service. The training was well received and valuable to all.

<b>Indian Center</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JAN. FY15</b>	<b>JAN. FY14</b>
Indian Center Total Customers	21,284	21,739	3,021	3,037
Restaurant Customers	14,707	13,871	2,474	2,214

**Note: Happy New Year!** In a collaborative effort with the Utah Navajo Area Health and Four Corners Regional Health Centers, the Indian Center offered an Applied Suicide Intervention Skills Training workshop at the Farmington Civic Center. The two-day event gave 71 community members and medical, education and mental health professions practical skills and tools to help prevent suicide in our communities. The Indian Center hosted its winter Navajo Shoe Game (Keshjee'), 155 people attended the event held at the Farmington Recreation Center. One hundred fifty-five volunteer hours were provided by community members in the month of January.

<b>Museum</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JAN. FY15</b>	<b>JAN. FY14</b>
Museum General Attendance	91,470	78,792	5,113	5,027

**Note:** The Farmington Museum extended the “Lost Egypt: Ancient Secrets, Modern Science” exhibit until April 25, 2015 and is planning to present a Murder Mystery at the Museum in association with the exhibit on March 27th. To date the exhibit has brought in 8,000 visitors generating nearly \$50,000 in ticket sales. The Museum presented Family Astronomy Night on Jan 24th with all kinds of activities for families including: rocket launching, space programming, start stories in the Museum’s portable planetarium “Stardome,” and telescope star gazing looking at Jupiter and the craters of the Moon. The Museum also conducted a volunteer recruitment and training for working with our collections. The Riverside Nature Center exhibited Junior Duck Stamp art. The E3 Children’s Museum & Science Center is getting new LED lighting installed in the main gallery, and we are working on a new exhibit plan for that facility.

**Parks Operations**

- **Seasonal Maintenance:** Crews have been working along the river trails in Berg Park removing invasive species such as Russian Olive and Salt Cedar. They will continue removing these invasive species along Boyd Park and Gateway Museum. This project will help mitigate fire danger as well as promote growth of native plant species creating a healthier ecosystem. Crews began spraying pre-emergent herbicide for seasonal weed control. Preparations for the upcoming athletic field season.
- **Construction/Maintenance:** Installation of solar powered gates has been completed at Lions Wilderness Park and Berg Park. Westside Estates Park additions and playground renovations have been completed. Playground safety surfacing replacement continues. Landscape renovations on the NW corner of 30th and Butler.
- **Special Events:** Crews supported 4 special events including Polar Plunge.
- **Graffiti Reports:** 58 graffiti reports were taken and all removals complete.
- **Training:** Rick Willard completed the National Recreation and Parks Association 2 year Maintenance Management School Program. All full-time employees attended pesticide training - 12 of those employees obtained their annual pesticide CEU's from the New Mexico Department of Agriculture.
- **Other:** Recreational Accessibility Consultants (RAC) completed gathering all field data for the ADA Audit and Transition Plan.

<b>Piñon Hills Golf Course</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JAN. FY15</b>	<b>JAN. FY14</b>
Golf Rounds	17,844	18,621	1,085	1,936
Pro Shop Sales	\$105,285	\$101,466	\$3,871	\$7,559
Food & Beverage Commission	\$25,452	\$22,113	\$877	\$1,098
Golf Revenue	\$443,163	\$477,137	\$25,811	\$36,126
Total Facility Gross Revenue	\$632,832	\$651,165	\$30,559	\$44,783

**Note:** January 2015 was considerably cooler with more precipitation compared to January 2014 - therefore the significant decline in our numbers. The golf course was closed for 10 days this month compared to ZERO days last January. Also, the pro shop sales were much higher due to the golf professional leaving for a new position and selling his inventory off at drastic discounts. The 5S class did a wonderful job on our pro shop storage area on January 14-16.

<b>Recreation Center</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JAN. FY15</b>	<b>JAN. FY14</b>
Racquetball Courts	5,259	4,124	963	895
Gym:				
● Open	3,532	3,446	707	709
● Programs	9,614	5,917	2,382	847
Customer Contacts (counter)	3,761	3,736	330	298
Special Events/Athletics				
● Family Bingo & Pizza Night	81	78	33	9

**Note:** January shows a large increase in programs held in the gym over last year which is most primarily due to an additional Zumba class being offered and the Recreation Center playing host to the Indian Center's Shoe Game event, but also just an overall steady increase in program attendance.

<b>Sycamore Park Community Center</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JAN. FY15</b>	<b>JAN. FY14</b>
Adult Activities	6,542	4,545	528	319
Kid's Activities	15,637	12,536	606	651
Facility Rentals	1,472	1,481	57	69
Visiting Patrons	163,784	159,688	6,997	7,111
Cake Walk	99	88		
Teen Night	24			

**Note:** January adult activities are increasing. We have more participants for open gym and community line dancing classes. The cake walk also had more participation compared to last year mainly due to the popularity of the theme. SPCC also offered its first Teen Night.

**Statistics for the month:**

Calls for Service	5,872 (plus 686 Animal Control calls for service).
Arrests	450 (83 DWIs)
Traffic Cites	2,544 (including 561 written warnings)
Municipal Cites	136 (including 28 Animal Control Citations)
Accidents	139 (1 fatal, 25 with injury, 56 property damage, 14 hit & run, 3 city vehicle, 40 on or involving private property, and 5 alcohol related)
Evidence Processed	528
Reports Taken	723 (plus 35 Animal Control reports)
Code Violations	511

**Major Events and Accomplishments:**

On New Year's Eve, Police arrested a multiple repeat DWI offender for yet another DWI, this time with children in the car with him. The case was covered heavily by the media and was a catalyst for community discussion surrounding the problems of DWI and repeat offenders.

In January, the Department launched its support for NextDoor.com, a new "virtual neighborhood watch" program capitalizing on the resources and momentum of Social Networking. The service, free to our citizens, encourages the exchange of information between citizens and neighborhoods.

On January 2, officers responded to a single vehicle accident on Pinion Hills, near English Road. The driver, an intoxicated female, had rolled her vehicle, was ejected from the vehicle, and the vehicle had come to rest upon her. Fearing her imminent demise, the responding officers were able to bodily lift the vehicle off of the driver and remove her from underneath the wreckage so that she could receive medical treatment.

In January, the Department celebrated its annual awards banquet at the Civic Center. With over 250 in attendance, including current employees, spouses, and retirees, the awards banquet was the most heavily attended in at least a decade. Among the recipients of special awards, six (including one Police Explorer) Department employees received the Life Saving Award.

The Detective Division has been restructured to allow for a full-time Detective position dedicated to working specifically on Cold Cases (unsolved homicides and sexual assaults), with the intent of ensuring that suspects are identified and brought to justice and that victims and their families receive the support needed and the assurance that the Department still cares and is invested in their cases.

The District Coordinator Unit undertook a compliance check of area grocery and convenience stores utilizing under-age Department employees. Only one location failed to identify the purchasers as being minors and refused the sale of alcohol. The Unit teamed with New Mexico DPS State Licensing Division to complete the operation and follow-up with the one failing business.

The Department currently has ten officers in the Police Academy. Two Lateral Entry Police Officers will start in February, bringing the Department to full staffing and commencing the Department's ability to hire the six grant positions of the COPS Grant.

- Foothills Enhancement Project – Holmes to Lakewood; March 6<sup>th</sup> - neighborhood endorsed preliminary plan with drainage ponds, a crusher fine pathway and roundabouts at Lakewood and Rinconada; accepted MAP Grant for \$636,379.00 for Phase I. Design complete. FEUS working on lighting plan. Right-of-way acquisition revised, proposal received late January – taking to City Council on Feb. 17<sup>th</sup> for right-of-way acquisition approval.
- Piñon Hills Boulevard East: Bohannon-Huston engineering/design – ongoing; Phase 1 construction plans nearing completion; NMDOT - FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3.7 million) contract received 12-24-14 for \$4,155,000; approved by City Council January 2015.
- Porter Arroyo Pond – Contract awarded to AJAC Enterprises, Inc. from Albuquerque; Pre-Construction meeting to be held Feb 9; construction -- 180 days.
- Storm Cleanup: *FEMA 2010* -- all work complete; final audit meeting held early May; on hold for final summary report revisions to be submitted pending direction from Department of Homeland Security.
- Storm Cleanup: *September 2013 Event* – Consolidated Constructors continues debris removal in Wildflower Parkway/Andrea area. All but two projects to be complete by April 16.
- NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1 – design approved by City Council; received fully executed contract; NMDOT approved consultant procurement – project awarded to Bohannon-Huston, Inc.
- Drainage Action Items: Of the 13 projects -- 11 are complete and 2 are in land acquisition for College and Cliffside. Acquisition paperwork was sent to FMS and SJC for Edgecliff/College project.
- Piñon Hills / Farmington Ave. Pedestrian Improvements: TRC completed installation; awaiting NMDOT final inspection; preparing final reimbursement request.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* -- sidewalk improvements for Apache, McKinley and NE Elementary schools; sidewalks complete, anticipating Hawk signal parts arrival mid-December – on hold for Spring Break installation; *Phase 2 Infrastructure* -- sidewalk improvements for Animas and McCormick Elementary schools is complete, awaiting NMDOT final inspection.
- East Main Adaptive Traffic Signal Control System: Project complete -- activated September 9, 2014. Signal Techs continued monitoring and coordinating adjustment of system settings throughout the month with Rhythm Engineering personnel. Preparing final reimbursement request.
- Water projects: *Meter Replacement Program* -- complete with 14,646 meters installed; *4P Pump Station* -- design 90% complete, working on property acquisition; *WTP #2 Electrical Improvements* – re-bid summer 2015; *Farmington Lake* – cleaning settling pond..
- Sewer projects: *Lift Station #3* – Sunwestern Contractors: Notice to proceed – March 30, 2015; *Lift Station #2* – awarded to Albuquerque contractor, AUI, Inc., pre-construction meeting held Jan. 27<sup>th</sup>, Notice to Proceed – TBD, dependent on equipment delivery schedule.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer*: design 90% complete; submitted NMDOT permit for approval.
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress; completion -- ?? 2015.
- Street Surface Management Program -- condition survey complete; software set-up in process; Council presentation pending. Working on budget scenarios.
- Traffic crews continue routine signal maintenance -- sign straightening (93 locations) and signal communications upgrades completing 9 signal control cabinet and monitor PM's, 12 after-hour signal problem call-outs and responded to 87 NM One-Call utility location tickets. Sign Replacement project – ongoing; manufactured 162 signs. Signal warrant study completed at Knudsen/30<sup>th</sup>. Conducted student walker count on Wildflower Parkway. Traffic crews attended safety training for hazardous materials, AS400 and Excel training and attended MUTCD Part 1 Webinar.
- Streets: Heavy Equipment and truck crews continue rebuilding and blading dirt streets, working on sediment ponds at Farmington Lake, and, hauling materials as needed. Asphalt crews repaired 10 street cuts in January, patching street cuts and potholes with bag mix. Sweepers swept 1146 miles of residential and arterial streets while Roadside crews were cutting weeds and picking up trash on city lots, drainages and right-of-ways. Concrete crews continue curb and sidewalk repairs using 23.71 CY of concrete.

**Compliance Division Activities:**

- Attended a variety of city department / division safety meetings and responded/conducted training in response to requests.
- Training sessions: New Employee Orientation, CPR/First Aid/CPR, Hazcom/GHS, Employee Drug & Alcohol Free Work place, Hazard Identification.
- Conducted end of the year review of incidents and compiled city annual OSHA report.
- Conducted Spot Inspections throughout the City.

**January Incidents:**

17 Incidents reports received with 7 of them OSHA recordable

YTD OSHA Recordable incidents: 7

FEUS: 4 Incident report received

YTD OSHA Recordable incidents: 1

