

The February 2015 **Gross Receipts Tax** report is shown below. February reflects December business activity.

	<u>Month</u>	<u>YTD</u>
February FY15 GRT Received (Gross)	\$ 5,372,515	\$ 37,227,046
February FY15 Budget	\$ 4,811,508	\$34,021,971

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of February	11.7%	\$ 561,007
Fiscal Year to Date	9.4%	\$3,205,075

GRT - Major Sectors

Month-Over-Month Comparison

February - FY2015

Single Month	Feb. FY15	Feb. FY14	\$ Change	% Change
Mining, Oil, Gas	\$ 303,089	\$ 177,839	\$ 125,000	70%
Construction	266,676	101,106	166,000	164%
Manufacturing	222,590	195,483	27,000	14%
Wholesale Trade	260,196	179,806	80,000	45%
Retail	2,193,488	2,128,875	65,000	3%
Prof, Scientific, Technical	195,965	222,251	(26,000)	(12%)
Healthcare & Assistance	417,975	338,459	80,000	23%
Accommodations / Food Svc.	390,340	322,707	68,000	21%
Other Services	628,623	486,096	143,000	29%
Misc./ Unclassified	493,574	473,305	20,000	4%
Total	\$ 5,372,515	\$ 4,625,926	\$ 748,000	16.1%

GRT - Major Sectors

Year-Over-Year Comparison

July - February FY 2015

8 Month Period	FY15 YTD	FY14 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 2,171,884	\$ 1,687,432	\$ 484,000	29%
Construction	2,034,644	1,631,759	403,000	25%
Manufacturing	1,651,300	1,443,451	208,000	14%
Wholesale Trade	1,897,486	1,542,923	355,000	23%
Retail	13,556,929	13,595,061	(38,000)	(0%)
Prof, Scientific, Technical	1,625,183	1,726,492	(101,000)	(6%)
Healthcare & Assistance	2,658,179	2,685,155	(27,000)	(1%)
Accommodations / Food Svc.	2,724,646	2,548,306	176,000	7%
Other Services	4,228,022	3,761,618	466,000	12%
Misc./ Unclassified	4,678,774	3,177,408	1,501,000	47%
Total	\$ 37,227,047	\$ 33,799,605	\$ 3,427,000	10.1%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

*In the month of October 2014 the City received in the "Unclassified" industry sector additional GRT due to taxpayer prior period amended tax returns. Based on prior month averages in the "unclassified" sector, the estimated amount is approximately \$1.3 million and created a 34.9% increase over budget and 29.5% over October 2013.

✚ **Requests for Information:** 38 requests to inspect public records were processed during the month of February, 2015.

✚ **Business Registration:**

- 36 new business registrations and Street Vendor permits were issued.
- 229 business registration renewals were processed. There are 597 businesses that have not yet renewed for 2015.
- One solicitor license was issued to Tommy Archuleta of Necessary Window Cleaning (expires May 3, 2015). Always ask to see a copy of the license before you consider purchasing an item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.
- Four solicitor licenses were issued to Marcy Eckhardt, Johnny Maez, Kristen Langenfeld and Stacie Voss on behalf of the San Juan Animal League who is working in conjunction with the Regional Animal Shelter to promote spaying and neutering.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

3/17/15 WS

Budget Adjustment #4 (Emrich)

Construction Maintenance Easements re: PHB roadway extension (x2) (Nica)

Closed – City Manager Evaluation (Mayor)

Closed – Pending litigation (Weaver vs. City) (Breakell)

3/24/15 CC - Rob Out

*Minutes – 3/10/15 CC

*Bid – Multi-term contract for transformers (Foucault)

*Sixth Amendment to Intergovernmental Agreement for Detention Center Services (Mayes)

P&Z – Petition No. PD 15-01 (La Plata Holdings, LLC)

P&Z – Petition No. ZC 15-03 (SJ IPA) [tabled 3/10/15]

4/7/15 WS

Proclamation declaring April 7 as “National Service Recognition Day” (Mayor)

MTAC Annual Presentation (Flo Trujillo & Jared Payne)

4/14/15 CC

4/21/15 WS

Budget Hearing - introduction of CIP (Mayes/Mason)

4/22/15 Community Input Meeting – 5:30-7 pm at Library – **advertise**

4/28/15 CC

5/5/15 WS (9 am to 3 pm)

Budget hearing to present preliminary FY16 budget (Mayes/Mason)

Building Inspections Activities:

Permits were issued for the following projects:

1. Tenant improvement for La Vaquinta Meat Market, 2010 East Main Street.
2. Tenant improvement for Harbor Freights Tools, 3050 East 20th Street.
3. Tenant improvement for Famous Footwear, 4601 East Main Street – 710.
4. New Freddy's Restaurant, 4530 East Main Street.
5. Three (3) building permits for new single family residences.

Plans are currently under review for the following projects:

1. New Subway Restaurant, 2100 Bloomfield Boulevard.
2. New Fairfield Inn and Suites, 2850 East Main Street.
3. New Dickey's Barbecue Pit, 3701 Messina Drive Building 100.
4. Addition to Si Senor Restaurant, 4015 East 30th Street.
5. Interior Remodel for Journey Church, 1901 Murray Drive.
6. Interior Remodel for Smith's, 600 East 20th Street.
7. Interior Remodel for DCI Biologicals, 753 West Broadway Boulevard.
8. Interior Remodel for Walgreens, 4221 East Main Street.
9. Remodel for Sherwin Williams, 2317 East Main Street.

The Division issued a total of 66 building permits with a valuation of \$2,709,622, performed 3 final inspections for commercial projects, 5 final inspections of new single family residences, and performed a total of 549 Inspections, including 43 electrical inspections for San Juan County. The Division also processed 6 Public Record Requests.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 3 rezone petitions; 1 PD petition; 2 SUP petitions; 3 summary plats; 1 variance petition; 16 business license zoning verifications; 2 address verification/assignments; 1 zoning verification letter; 22 UDC violation complaint inspections; 10 UDC violation complaint re-inspections; 14 Zoning code violation letters; 1 court case; reviewed 66 sets of building permit plans for UDC compliance; and, met with 50 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to update the City's Digital Zoning Map, and to work on the US 64 Annexation proposal.

Community Development Block Grant (CDBG) Activities:

1. Staff met with HUD/FHEO in Albuquerque regarding comments on the 2013 CAPER and actions to update the 2014 Analysis of Impediments.
2. Staff organized the City's exhibit amongst various City Departments and Civility First for the 2015 Home Expo Show on March 6 and 7, and plans to conduct Fair Housing Outreach and market the Credit Repair/Financial Literacy classes at the event.
3. Staff will begin an update to the City's Affordable Housing Study in March.

Metropolitan Planning Organization (MPO) Activities:

1. The MPO facilitated an ITS Architecture Stakeholder Workshop on February 10, and attended a Safe Routes to School Meeting on February 12.
2. Both the MPO Technical and Policy Committees held their meetings on February 26 in Bloomfield. TIP Amendment #10 was considered by both committees and approved by the Policy Committee during their meeting. The Technical Meeting additionally held a joint meeting with NMDOT representatives to discuss project updates and project issues.
3. Staff continues to prepare sections for the Metropolitan Transportation Plan (MTP) Update for stakeholder and public review (Draft sections are located at <http://fmtn.org/index.aspx?NID=369>). The MTP Update is being coordinated with NMDOT and is currently planned for adoption in May.
4. Staff continues to work with the Complete Streets Advisory Committee to complete guidelines for the region. The guidelines are planned for adoption in August and publication in September.

Administration

1. APPA CEO meeting

Business Operations

- Field service order meeting with other Electric divisions.
- Meeting & ongoing work regarding easement issues for capital infrastructure.
- FY2016 FEUS budget information obtained, analyzed and input into HTE.
- Initial meeting with consultant regarding distributed generation & data provided for study.

Customer Service

- Applicant chosen for Cashier position and 4 placed on hiring list for 12 months.
- New CSA began working 2/23/2015.
- Several water meter issues analyzed and resolved.
- Camera installation ongoing and DVR is installed.
- Utility newsletter set up researched using Civic Send.
- In February (January terminations reported in March), 96 collection accounts worked totaling \$16,579, of these 42 accounts remitted \$4,713, leaving 54 uncollected for \$11,866. For March (February terminations reported I April) there are 149 collection accounts totaling \$31,373. In February 114 LIHEAP verifications & 104 payments.

WECC, Environmental:

1. SCI Site Visit for PAC Replacement.
2. CIPv5 Transition Project; Phase III of project, review and transition current documentation to CIPv5.
3. Organize OATI documents and archive old documents.
4. SCI and Access Technology site visit for Control Center Physical Access Control (PAC) replacement proposals.
5. Conducted Compliance Committee Meeting.
6. WAPA Peer Mock Audit.
7. RATA testing at Animas plant completed February 25-26 2015. Preliminary comparison data=PASS.
8. Substation Spill Prevention, Control Plan in review and comment stage.

Safety:

1. Attended a variety of city department safety meetings and responded/conducted training in response to requests.
2. Training sessions: Employee Drug & Alcohol Free Workplace Policy, New Employee Orientation, Seasonal Employee Orientation, CPR & First Aid
3. Conducted Spot Inspections throughout the City.
4. Assisted with City Annex asbestos project.

February Incidents:

5 Incidents reports received with none of them OSHA recordable.

YTD OSHA Recordable incidents: 1

Engineering:

1. Vista Substation – This project is **complete**. The substation has been commissioned and is serving load. Distribution feeders will be reconfigured to take advantage of the new substation capacity and improve reliability.
2. GPS Inventory – As of February 27, 2015, 46,665 out of 106,890 points were collected, or 43.7%, up from 37.1%, last month. Hart Canyon Data has been QC's and resides on the GIS database. For the first time in this Utility's history, it is now possible to electronically trace a customer's service from the meter all the way back to the substation. This is a crucial step for a successful outage management system (OMS).
3. Aztec Sub – Bid #15-105198, Grading and Civil Construction Work for the Aztec Substation Improvement Project, was opened on February 24. Consolidated Constructors from Farmington, NM was awarded the bid as the lowest bidder meeting specifications. The total awarded amount is \$223,557 plus estimated applicable taxes of \$17,884.56.

Estimates: 37

Work Orders Written by EE: 18

Transformer Checks: 17

Meter/Quad Spots: 2

Work Orders Released by EE: 17

Work Orders Completed by Line Dpt.: 22

Transmission and Distribution:**Construction/Maintenance:**

1. Completed 3-phase underground to new Dollar Tree at Animas and Pinon.
2. Completed distribution installation for phase II of Caliber Farms Subdivision in Waterflow.
3. Completed system improvements on Mission Rd. Bluffview circuit 4103
4. Completed 115kv transmission line bypass for Hood Mesa substation rebuild.
5. Continuing work for switching and energizing Vista substation.

Construction WOs Completed: 22

Maintenance WOs Completed: 35 Tree Trimming WOs Completed: 138

Customer Trouble calls: 58 Street Light locations maintained: 54

Relay/Meter:

1. Completed Vista 115kv substation testing, substation put in service.
2. Continuing installation and check out of new SCADA RTU at Bluffview Generation.
3. Started Hood Mesa 115kv switching station upgrade.
4. Continuing PLX meter change outs on Mesa substation circuits, 960 meters replaced, 600 remaining.

New Service Installations: 6

Meters Tested: 532

Power Quality Checks: 21

Disconnect tags mailed: 5192

Field disconnect notices: 1671

After-hours re-connects: 169

Regular-hours re-connects: 67

Generation:

1. Animas Gen simple cycle operation testing continues
2. Navajo Gen, Bluffview Gen outage continues
3. Animas Gen cooling tower project continues

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 0 mmbtu; Bluffview total estimated gas sale – 285,600 mmbtu.
2. Animas total estimated gas buy – 600 mmbtu; Bluffview total estimated gas buy – 0 mmbtu.

Control Center:

1. Melvin Serna promoted to System Control Supervisor.
2. Completed EMS/Scada network system model tuning and updates.
3. Completed self-certification annual review of CIP procedures.

System Outages:

1. Bergin circuit 842 locked out due to downed neutral conductor and transformer fault, 1300 customers affected for 4 hours.
2. Sullivan circuit 602 locked out, unknown cause, 1262 customers affected for 1hour.
3. Bergin circuit 842 locked out due to vehicle high load contact with overhead lines, 1300 customers affected, majority of customers restored in 2 hours.
4. Foothills circuit 1403 locked out due to miss-operation of hot line tag control. Line was patrolled with no trouble found, 250 customers affected for 3 hours. Hot line tag control removed from service for repair.

Operating Statistics:

Animas Plant MWh: 12,662

Bluffview Plant MWh: 0

Navajo Plant MWh: 0

San Juan Plant MWh: 15,820

WAPA MWh: 11,424

Purchase MWh: 47,651

Average Purchase Price: \$ 35.73/MW

Purchased Power cost: \$1,702,709

Peak Demand MWh: 160 increase

(decrease): 3.23%

Monthly System Energy MWh: 88,930 increase

(decrease): (.01)%

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	4
Vehicle Fires	1
Brush/Grass Fires	1
Rubbish/Dumpster Fires	1
Other Fires	0
Rescue/Emergency Medical	384
False Alarms	33
Mutual Aid Given	1
Hazardous Materials Response	6
General Hazard Response	7
Other Responses	190
TOTAL	628

TRAINING

- Firefighter: Annual Wildland Refresher – taught by the shift Wildland team coordinator.
- Officer: New Year Nutrition – Fuel your fitness, taught by Fitness Committee.
- EMS: Annual CPR refresher – taught by FF Rix.
- Tech Rescue: The Kendrick extrication device (K.E.D.) – Training video/ Hands-on.
- Haz-Mat Chemistry, taught by Brian Heinz.
- Firefighter: Online documentary of a fire in Greensboro which resulted in Firefighters getting trapped in a collapse.
- Four Generations One Workplace: San Juan College, Quality Center for Business.
- ICS/ IMS: Blue Card Command Training Center (CTC) Lab: CTC instructors.
- LEPC Planning meeting: EOC staff, Red Lion.
- Scheduled Maintenance:
 - o Tech Maintenance: C-Shift
 - o Hazmat Maintenance: A-Shift
 - o Wildland Maintenance: B-shift

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks. To include the Poly Hockey for the Special Olympics.
- FFD members participated in the LEPC planning meetings, sponsored by Praxair.
- On-going fire company business inspection program.
- FFD members participated with S.W.A.T. monthly training activities.
- Participation in the Comprehensive Homeless Assistance Providers (CHAP) meeting.
- Participation in Wildfire mitigation planning meeting.
- Conducted Lieutenant promotional testing.
- FFD members, in coordination with the FPD and the OEM, performed safety drills for Farmington Municipal Schools.
- Complied with the budget submission process.
- FFD and FPD working on an incident action plan for responses to the Adult Detention Facility.
- FFD along with City Safety re-initiated station safety inspections.
- Farmington ITS Architecture stake-holders workshop.
- Meeting with Reliance to discuss fire department physicals.
- Attended a state public health intelligence sharing meeting in Albuquerque.
- Hosted a child safety seat clinic at Fire Station #2.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 606
- Service Calls Completed 14
- PM Services Completed 62

Building & Maintenance Division:

- Active Job Orders 279
- Completed Job Orders (Month) 176
- Completed Job Orders (YTD) 348

Red Apple Transit Division:

- Ridership (Month) 11,552
- Ridership (YTD) 22,432

Maintenance Projects:

- Installed concrete pad for artwork at the Regional Animal Shelter
- Commenced with construction of restrooms at Oscar Thomas Park
- Completed floor surface changes at the Recreation Center
- Provided needed electrical hookups associated with the abatement at the Annex
- Worked with safety to inspect other city facility HVAC units for asbestos
- Worked on roof leaks at several locations
- Repaired scoreboard at Aquatic Center, replaced signage bearings for flip numbers
- Installed corner guards at Animal Shelter

Status of Construction Projects:

- Fire Station #1 and Fire Administration Building - The Fire Administration building is moving quickly; finishes both inside and outside are nearly complete. The Fire Station #1 second floor was framed and roughed in. Radiant heat was installed in the bay floors. Changes to the mechanical system design have been completed and approved which will allow progress to move faster.
- Joint Intervention Program building – The Draft Environmental Review Phases I and II have been received and are being reviewed. Once the appropriate publishing has been completed and we receive direction from HUD/CDBG, the project can proceed.
- Sobering House building – Design of the modular and the site work had been on hold while awaiting word on partner funding. Once partner funding is in place, design will be completed.

Four Corners Regional Airport

(Percentage Change YTD)

	<i>MONTH OF FEBRUARY</i>		<i>Previous Year-2014</i>
Enplanements:	275	-65.41%	795
Deplanements:	285	-65.70%	831
Air Traffic Operations:	2,387	-6.00%	2,531
Fuel Flowage (<i>gallons</i>):	7,456	-77.90%	32,272
Car Rental Revenue:	\$ 10,000.00	0.00%	\$10,000.00

PERSONNEL DIVISION

Job Openings (February)

Regular /Full-Time - 14

Temporary /Seasonal – 19

Inter-Division- 2

Terminated Employees: 7 Full-time; 10 Temporary/Seasonal

New Employees Hired: 7 Full-time; 6 Part-Time/Seasonal

PAYROLL***PP# 4***

Printed Direct Deposits	355
Regular Checks	72
Emailed Direct Deposits	549
Total Checks printed	976**
Gross Pay	\$1792920.40
Net Pay	\$1145710.01
Regular Employees	737
Temporary Employees	229

PP# 5

Printed Direct Deposits	355
Regular Checks	75
Emailed Direct Deposits	551
Total Checks issued	**981
Gross Pay	\$1786467.78
Net Pay	\$1148869.06
Regular Employees	740
Temporary Employees	228

*** Note: This includes supplemental and garnishment/child support checks***HR GENERAL**

- Complete health plan enrollment for temporary employees eligible
- Assist with CALEA reports for Police department
- Budget planning process
- Begin gathering information for Property & Casualty insurance renewal
- Held a full class for our supervisor training program to continue through February & March
- Provided on-site coaching opportunities for various divisions through EAP
- Continued “Managers Minute” message to management group

Application Services Division**High-Level Projects and Activities**

- Assisted with workspaces and technology resources for displaced Annex employees
- Conducted planning toward a SunGard upgrade scheduled for April 11
- Conducted FY2016 budget planning and research
- Refreshed the data on the iSeries test environment for Customer Service
- Upgraded Catapult software to v7.10 and refined the report distribution rules
- Adjusted the iSeries backup scripts to account for new libraries and made other enhancements to the backup scripts
- Assisted Vehicle Maintenance with custom reporting needs
- Assisted with correcting errors in the Dearborn demographics file upload
- Began to implement Cognos 10 security features
- Improved iSeries printing to the new Canon Image Runner copiers
- Responded to a wide range of help desk requests
- Worked of FY 2016 budget entry

Departmental Help Desk Ticket Counts

277 tickets created

306 tickets closed

Average satisfaction rating of 4.9 (out of 5) based on 13 responses received.

GIS Services Division**High-Level Projects and Activities**

- Completed 55 location marker addition for River Trail System
- Completed the Census Boundary and annexation Survey for 2014. This Survey is used to help determine statistical data for City of Farmington
- Printed 115 page Waste Water Plat, Aerial map for customer, and 6 Street Maps
- Working on shrinking down the file size for the pdf plats that were scanned. The original are very large and not necessary and are rather large to put into the data base for the GIS
- Worked of FY 2016 budget entry

Infrastructure Services Division**High-Level Activities and Projects**

Daily support for level 2 and 3 issue resolution

Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

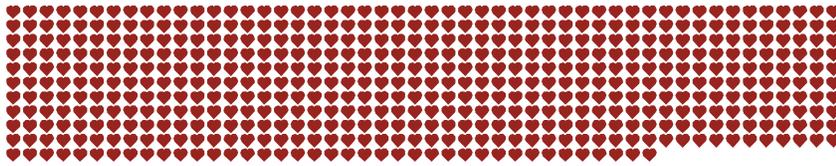
Added 3 new VMware Host to virtualization infrastructure and migrated VM's to new hosts

Worked of FY 2016 budget entry

Technical Services Division**High-Level Activities and Projects:**

- Setup New Users
- Completed helpdesk calls for various departments
- 25 computer setups for displaced employees
- 2 Computer Rotation and 1 new printer setups
- 0 Virus infections – 0 Trojan – 2 Malware
- 1 New PC's and 3 New Laptop installs, Obtained quotes for several more.
- 3 new installs wireless AP's
- Upgraded Evidence and AIM software FPD
- 548 trouble calls (15 call outs) for FPD
- 168 Video requests (10 internal, 158 external) for FPD
- Update MDT's Hot fixes for FFD
- 76 trouble calls for FFD
- Worked of FY 2016 budget entry

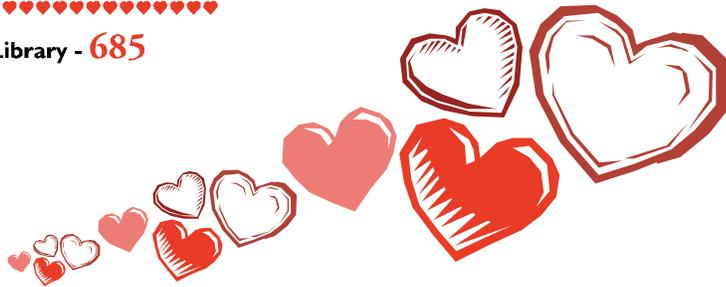
LIBRARY VISITORS ♥ = 50 people



Farmington Public Library - **26,919** (Daily Average 1,077)



Power Library - **685**



“I **LOVE** the Farmington library !!!! The staff is very friendly and most helpful! I visit the library at least once a week and sometimes twice. It's a fantastic library!!!!”

- Janet

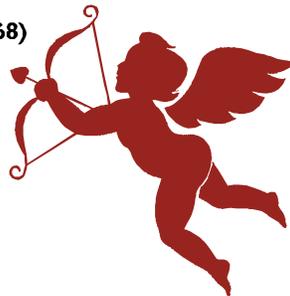
COMPUTER USERS 💻 = 50 people



Farmington Public Library - **4,196** (Daily Average 168)

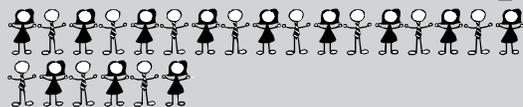


Power Library - **292**

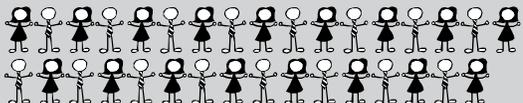


VOLUNTEERS

This Month - **23** (Volunteer Hours - 63)



This Month Last Year - **33** (Volunteer Hours - 85)



OPEN HOURS

Farmington Public Library **248**

Power Library **41**

CHECKOUTS



Daily Average 1,175

29,383

Farmington Public Library



Download eBook or Audiobook

Daily Average 109

2,736

Downloadable Media

WiFi USERS

Daily Average 82

2,060

Wifi is only available at Farmington Public Library



“We **love** the Farmington Library. One of our favorite places in the whole county. You guys are the BEST!!!”

- Dale

LIBRARY PROGRAMS

Farmington Public Library

Programs **122**

Attendance **2,136**

Power Library

Programs **39**

Attendance **685**



Parks, Recreation & Cultural Affairs Department (Cont'd)

February, 2015

Indian Center	YTD FY15	YTD FY14	FEB FY15	FEB FY14
Indian Center Total Customers	24,467	24,364	3,183	2,625
Restaurant Customers	17,518	16,103	2,812	2,232

Note: No special events were held in the month of February. Plan to attend the Miss Indian Honor Pow-Wow scheduled for Saturday, April 4, 2015, at the Navajo Preparatory school gymnasium. Customers served remain steady with a slight increase from FY14. A majority of new customers report that they heard about the center through word-of-mouth. The center is currently in the process of hiring a part-time Indian Center Aide. Ninety volunteer hours were provided by community members in the month of February.

Museum	YTD FY15	YTD FY14	FEB. FY15	FEB. FY14
Museum General Attendance	96,266	83,789	4,796	4,997

Note: The Farmington Museum hosted a wonderful Chinese New Year event on Feb 21st with all kinds of activities for families related to the Chinese year of the sheep. Over 150 participated in the event with games, crafts, a Navajo weaving demonstration, and a pet-able sheep. The Gateway to Imagination Art Show call for entries has begun with Stephanie Taylor, an Assistant Professor of Art from NMSU, as Juror. The Lost Egypt exhibit continues to bring in school groups from the region and has brought in \$58,000 in ticket sales. The E3 Children’s Museum & Science Center is developing some new interactives for kids related to music. Exhibits Designer, Kevin Ramler, is in the process of programming several microchip boards to create new and different touch interactives that play sounds/music. The Riverside Nature Center Showed Duck Stamp Art and has announced for entries for the March Photo Show that will be shown in March. Our Collections Manager, Sarah Adams, has sadly taken another job in Kansas with Feb 27th being her last day.

Parks Operations

- **Seasonal Maintenance:** Crews continue working along the river near Boyd Park and Gateway Museum removing Salt Cedar and Russian Olives. This project will help mitigate fire danger as well as promote growth of native plant species creating a healthier ecosystem. Crews continue spraying pre-emergent herbicide for seasonal weed control. Pruning of the orchard trees near the Red Barn continues. Tub grinding of stockpiled plant material at Dinsmore Lake.
- **Construction/Maintenance:** Crews began construction of Oscar Thomas Park restrooms. Playground safety surfacing replacement continues. Landscape renovations continue on the NW corner of 30th and Butler. Crews are reinstalling post and cable fencing that was removed during Farmington Lake detention pond dredging. Electrical was installed behind the pitching rubber on Roberto Clemente 1 baseball field for pitching machines.
- **Special Events:** Crews supported 4 special events.
- **Graffiti Reports:** 38 graffiti reports were taken and all removals complete.
- **Training:** Ryan Matney and Dog Abe attended Think Trees Conference. Rick Willard and Pedro Tom attended ADA Training Conference.

Pinon Hills	YTD FY15	YTD FY14	FEB. FY15	FEB. FY14
Golf Rounds	19,691	20,226	1,847	1,605
Pro Shop Sales	\$114,460	\$108,032	\$9,175	\$6,387
Food & Beverage Commission	\$26,434	\$22,980	\$982	\$867
Golf Revenue	\$487,294	\$517,297	\$44,132	\$40,160
Total Facility Gross Revenue	\$628,188	\$648,309	\$54,289	\$47,414

Note: An unseasonably warm February led to an increase in rounds and revenue for February 2015 compared to February 2014. Staff continues to prepare the facility inside and out to prepare for the upcoming golf season. Maintenance staff is working on completing the pump station project, and the golf staff is working on the tournament schedule as well as receiving 2015 pro shop inventory.

Recreation Center	YTD FY15	YTD FY14	FEB. FY15	FEB. FY14
Racquetball Courts	6,268	5,724	1,009	1,600
Gym:				
● Open	3,937	3,827	405	381
● Programs	11,670	7,084	2,056	1,167
Customer Contacts (counter)	4,126	4,055	365	319
Special Events/Athletics				
● Family Valentine Craft Workshop	-	-	12	17
● Family Bingo & Pizza Night	111	101	30	23

Note: The Coed and Women’s Volleyball Leagues began Tournament play in February. The Recreation Center staff began processing field requests since the fields opened back up in February and softball/baseball seasons are upon us.

Sycamore Park Community Center	YTD FY15	YTD FY14	FEB. FY15	FEB. FY14
Adult Activities	7,485	4,804	943	259
Kid’s Activities	24,288	13,261	1,166	725
Facility Rentals	1,540	1,545	68	64
Visiting Patrons	170,607	166,633	6,823	6,945
Cupcake Wars and Craft Fair	683	569		
Daddy Daughter Ball	300	231		

Note: Adult and kids activities have increased due to more classes and activities available on daily schedule. Cupcake Wars and Craft Fair attendance increased. The Daddy Daughter Ball was relocated to the Civic Center this year resulting in more space and ability to sell more tickets for the event.

Statistics for the month:

Calls for Service	5,481 (plus 568 Animal Control calls for service).
Arrests	416 (75 DWIs)
Traffic Cites	933 (including 482 written warnings)
Municipal Cites	143 (including 16 Animal Control Citations)
Accidents	123 (0 fatal, 14 with injury, 45 property damage, 21 hit & run, 2 city vehicle, 41 on or involving private property, and 6 alcohol related)
Evidence Processed	786
Reports Taken	710 (plus 22 Animal Control reports)
Code Violations	329

Major Events and Accomplishments:

In February, the Department began a concentrated effort at reducing the negative impact of Street Inebriates congregating at, in, or near the Civic Center. In support of the recent “Jolt Your Journey” branding initiative, the Department is trying to assist the Civic Center in conveying more desirable impressions of our community to those that use the facility and those who visit our community.

On February 18, the Department met with the new Crimes Stoppers Director in order to enhance the exchange of information between Crime Stoppers and the Department. A greater commitment to departmental encouragement of the public’s use of Crime Stoppers was achieved with particular focus on the potential collaboration on the Department’s Cold Case emphasis.

In February, the Department partnered with the Children’s Hope Foundation as a charitable sponsor of the organization. In an effort to broaden the Department’s focus on providing charitable service in the community, the Department selected the Children’s Hope Foundation as having like values commensurate with the community and the Department.

The Department is in the final stages of its preparations for the upcoming April on-site CALEA reaccreditation process. The Department has been approved to undergo the most stringent level of the assessment process, the Gold Standard Accreditation process. The assessment team has been selected and they have been in frequent contact with the Department. This reaccreditation will be the Department’s 7th consecutive, and, if it is successful, will firmly place the Department among a select group of elite agencies in the nation.

The Department currently has four officers in the Police Academy and six officers in Post Academy Training. Two Lateral Entry Police Officers are in Field Training, bringing the Department to full staffing. The Department’s is fully involved in now completing the hiring process for the six grant positions of the COPS Grant.

- Foothills Enhancement Project – Holmes to Lakewood; March 6, 2014 - neighborhood endorsed preliminary plan with drainage ponds, crusher fine pathway and roundabouts at Lakewood and Rinconada; accepted MAP Grant for \$636,379.00 for Phase I. Design complete. FEUS working on lighting plan. Right-of-way acquisition ongoing.
- Piñon Hills Boulevard East: Bohannon-Huston engineering/design – ongoing; Phase 1 construction plans complete; Contract received December 24, 2014 from NMDOT in the amount of \$4,155,000 for intersection and construction of roadway to Hubbard (STIP -- \$3.7 million). Met with NMDOT on Feb. 13th in Santa Fe and in Farmington on Feb. 23rd discussing project funding, additional meetings to be held on March 6th and March 9th.
- Porter Arroyo Pond – Contract awarded to Albuquerque firm, AJAC Enterprises, Inc.; Construction began Feb. 9 with earthwork underway; anticipated completion July 9, 2015.
- Storm Cleanup: *FEMA 2010* -- all work complete; final audit meeting held early May 2014; on hold for final summary report revisions to be submitted pending direction from Department of Homeland Security.
- Storm Cleanup: *September 2013 Event* – Consolidated Constructors continues debris removal in Wildflower Arroyo. Meeting to be held March 4th with contractor to schedule final 8 projects -- seven to be complete by April 29th, the final in early June.
- NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1 – design approved by City Council; received fully executed contract for design; NMDOT approved consultant; Design kick-off meeting held February 25, 2015 with Bohannon Huston, NMDOT and City.
- Drainage Action Items: Of the 13 projects -- 11 are complete and 2 are in land acquisition. Sierra Vista is complete. San Juan College and Farmington School District asked for investigation of an alternate solution for College and 30th Street drainage. Cheney-Walters-Echols is working on design. Detention pond site for the Hood Arroyo has been acquired; design scheduled in FY16.
- Piñon Hills / Farmington Ave Pedestrian Improvements: TRC completed installation; awaiting NMDOT final inspection; preparing final reimbursement request.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* -- sidewalk improvements for Apache, McKinley and NE Elementary schools; sidewalks complete, Hawk signal -- Spring Break installation; *Phase 2 Infrastructure* -- sidewalk improvements for Animas and McCormick Elementary schools is complete, awaiting NMDOT final inspection.
- East Main Adaptive Traffic Signal Control System: Project complete -- activated September 9, 2014. Signal Techs continued monitoring and coordinating adjustment of system settings throughout the month with Rhythm Engineering personnel. Preparing final reimbursement request.
- Water projects: *Meter Replacement Program* -- complete with 14,762 meters installed; *4P Pump Station* -- design 90% complete, working on property acquisition; *WTP #2 Electrical Improvements* --re-bid April 2015; *Farmington Lake* – cleaning settling pond has been completed; *Murray Drive, Miller St. to Poulson Ave.* – waterline replacement 95% complete.
- Sewer projects: *Lift Station #3* – Sunwestern Contractors: Notice to proceed – March 30, 2015; *Lift Station #2* – awarded to Albuquerque contractor, AUI, Inc.; Notice to Proceed – TBD, dependent on equipment delivery schedule.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer:* design 95% complete; NMDOT permit approved.
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress; completion -- ?? 2015.
- Street Surface Management Program -- condition survey complete; software set-up in process; Council presentation pending. Working on budget scenarios.
- Traffic crews continue routine signal maintenance -- sign straightening (54 locations) and signal communications upgrades - completing PM's for 9 signal control cabinets; 9 after-hour signal problem call-outs and responded to 99 NM One-Call utility location tickets. Sign Replacement project – ongoing; manufactured 146 signs. Produce traffic control plan and approve street closure permit for downtown Art Walk event. Turning movement counts conducted at Piñon Hills / Sports Complex and Piñon Hills / 30th Street, videos uploaded and reports prepared for La Plata Ranch traffic data baseline. Traffic crews attended the following training events: MUTCD Webinars on February 5th, 12th and 19th and Back Injury Prevention Safety Training February 18th.
- Streets: Heavy Equipment and truck crews continue rebuilding and blading dirt streets, working on sediment ponds at Farmington Lake, and, hauling materials as needed. Asphalt crews repaired 8 street cuts in February, patching street cuts and potholes with bag mix and pothole machine. Sweepers swept 1239 miles of residential and arterial streets while Roadside crews were cutting weeds and picking up trash on city lots, drainages and right-of-ways. Concrete crews continue curb and sidewalk repairs using 43.65 CY of concrete.

Compliance Division Activities:

- Attended a variety of city department / division safety meetings and responded/conducted training in response to requests.
- Training sessions: New Employee Orientation, CPR/First Aid, Hazcom/GHS, Employee Drug & Alcohol Free Work place, Hazard Identification, Back Safety, Electrical Hazards in construction.
- Conducted Spot Inspections throughout the City.
- Attended American Society of Safety Engineers SeminarFest
- Assisted with the City Annex asbestos project.

February Incidents:

5 Incidents reports received with none of them OSHA recordable.

YTD OSHA Recordable incidents: 7

FEUS: 3 Incident report received. YTD OSHA Recordable incidents: 1