

The March 2015 **Gross Receipts Tax** report is shown below. March reflects January business activity.

	<u>Month</u>	<u>YTD</u>
March FY15 GRT Received (Gross)	\$ 3,948,104	\$ 41,175,150
March FY15 Budget	\$ 3,788,486	\$ 37,810,458

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of March	4.2%	\$ 159,618
Fiscal Year To Date	8.9%	\$ 3,364,692

**GRT - Major Sectors**

**Month-Over-Month Comparison**

**March - FY2015**

Single Month	Mar. FY15	Mar. FY14	\$ Change	% Change
Mining, Oil, Gas	\$ 214,561	\$ 136,028	\$ 79,000	58%
Construction	234,402	146,549	88,000	60%
Manufacturing	116,875	183,618	(67,000)	(36%)
Wholesale Trade	204,471	174,613	30,000	17%
Retail	1,393,056	1,455,653	(63,000)	(4%)
Prof, Scientific, Technical	218,212	207,381	11,000	5%
Healthcare & Assistance	335,282	314,126	21,000	7%
Accommodations / Food Svc.	298,016	289,042	9,000	3%
Other Services	416,839	420,858	(4,000)	(1%)
Misc./ Unclassified	516,389	408,233	108,000	26%
Total	\$ 3,948,104	\$ 3,736,101	\$ 212,000	5.7%

**GRT - Major Sectors**

**Year-Over-Year Comparison**

**July - March FY 2015**

9 Month Period	FY15 YTD	FY14 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 2,386,445	\$ 1,823,460	\$ 563,000	31%
Construction	2,269,046	1,778,309	491,000	28%
Manufacturing	1,768,176	1,627,069	141,000	9%
Wholesale Trade	2,101,957	1,717,536	384,000	22%
Retail	14,949,986	15,050,714	(101,000)	(1%)
Prof, Scientific, Technical	1,843,395	1,933,873	(90,000)	(5%)
Healthcare & Assistance	2,993,461	2,999,281	(6,000)	(0%)
Accommodations / Food Svc.	3,022,663	2,837,348	185,000	7%
Other Services	4,644,861	4,182,476	462,000	11%
Misc./ Unclassified	5,195,162	3,585,640	1,610,000	45%
Total	\$ 41,175,152	\$ 37,535,707	\$ 3,639,000	9.7%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

\*In the month of October 2014 the City received in the "Unclassified" industry sector additional GRT due to taxpayer prior period amended tax returns. Based on prior month averages in the "unclassified" sector, the estimated amount is approximately \$1.3 million and created a 34.9% increase over budget and 29.5% over October 2013.

- ✚ **Community Exposure:** City clerk and Deputy City Clerk helped man the City's booth at the San Juan County Home Expo held at McGee Park on March 6 and 7.
- ✚ **Requests for Information:** 43 requests to inspect public records were processed.
- ✚ **Business Registration:**
  - ❖ 51 new business registrations were issued during the month of March, 2015.
  - ❖ 223 business registration renewals were processed.
  - ❖ Solicitor licenses were issued to Arm Security (Steven Sloan, Tyler Henderson, Cameron Rodee, Patrick Ahmu, John Fagg, Richard Shoff and Jonathan Kaufman); Delancey Street (Mark Alcala, Damian Castillo, Ryan Dorbandt, Mary Isbell, Brianna Montano and Lachlan Snow); Property Pro Inspections, LLC (Max Herrera, Jr); and Yard Dogs (Robert Clark). Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing an item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.

## AGENDA ITEM LIST

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**NOTE:** The items listed are tentatively scheduled and are subject to change.

### 4/21/15 WS

Employee of the Month Award (Farley)  
Discussion and direction to staff RE: 2016 CDBG Funding (Stam)  
Budget Hearing - introduction of CIP (Mayes/Mason)

4/22/15 Community Input Meeting – 5:30-7 pm at Library – **advertised**

### 4/28/15 CC

\*Minutes – 4/14/15 CC  
P&Z – Petition No. PD 15-01 (La Plata Holdings, LLC) [tabled 4/14]

5/5/15 WS (9 am to 3 pm) – **Canceled**

### 5/12/15 CC

\*Minutes – 4/21/15 WS and 4/28/15 CC  
Open Meetings Resolution (day, time and place of Council Mtgs) (Breakell)

5/13/15 SP WS - **advertised**

Budget hearing - preliminary FY16 budget (Mayes/Mason)

5/19/15 WS

**Building Inspections Activities:**

Permits were issued for the following projects:

1. New Dickey's Barbeque Pit, 3701 Messina Drive, Building 100.
2. Tenant improvement for PL Plasma, 753 West Broadway Boulevard.
3. New Canopy for Matheson Tri-Gas, 251 Scott Avenue.
4. Interior Remodel for Sherwin Williams, 2317 East Main Street.
5. New Subway Restaurant, 2100 Bloomfield Boulevard.
6. Interior Remodel for Journey's Church, 1901 Murray Drive.
7. Ten (10) building permits for new single family residences.

Plans are currently under review for the following projects:

1. New Fairfield Inn and Suites, 2850 East Main Street.
2. Interior remodel for Smith's, 600 East 20th Street.
3. Revised plans for United Pentecostal Church, 1900 Fairview Avenue.
4. Interior Remodel for Dungavin Day Hab, 614 Dekalb Street.
5. New Condo Building (8 units) for Vista Hills Villas, 3401 Victoria Way, Building 2000.
6. Interior Remodel for Animas Foot and Ankle, 2700 Farmington Avenue, Building I
7. Interior Remodel for Quality Appliance, 522 East Broadway Street.

The Division issued a total of 112 building permits with a valuation of \$3,708,589, performed 1 final inspection for a commercial project, 7 final inspections of new single family residences, and performed a total of 675 Inspections. The Division also processed 6 public record requests.

**Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 3 rezone petitions; 2 PD petitions; 2 SUP petitions; 10 summary plats; 1 variance petition; 3 administrative adjustments; 16 business license zoning verifications; 4 address verification/assignments; 2 zoning verification letters; 1 liquor certification; 1 auto dealer certification; 1 well bound reduction inspection/approval; 20 UDC violation complaint inspections; 35 UDC violation complaint re-inspections; 9 Zoning code violation letters; 1 court case; 1 public record request; reviewed 112 sets of building permit plans for UDC compliance; and, met with 43 counter visitors to answer inquiries and/or approve permit plans.
2. Staff assisted with the kick-off discussions and meetings hosted by Blue Zones for the MRA Commission's Complete Streets Design project.
3. Staff continues to make improvements to the City's Digital Zoning Map in coordination with IT/GIS. It is planned that an on-line version to the map will be available soon.

**Community Development Block Grant (CDBG) Activities:**

1. Staff made monitoring visits with subrecipients to ensure compliance with HUD regulations.
2. Staff organized the City's exhibit amongst various City Departments and Civility First for the 2015 Home Expo Show on March 6 and 7, and conducted Fair Housing Outreach and marketed the Credit Repair/Financial Literacy classes at the event.
3. Staff began an update to the City's Affordable Housing Study. The study should be completed in June.

**Metropolitan Planning Organization (MPO) Activities:**

1. Staff has developed revisions to renew the Joint Powers Agreement and MPO Committee Bylaws and Operating Procedures for three more years, as the documents are due to expire in 2015.
2. Staff attended several NMDOT meetings and trainings throughout the state during the month.
3. Staff continues to prepare sections for the Metropolitan Transportation Plan (MTP) Update for stakeholder and public review (Draft sections are located at <http://fmrn.org/index.aspx?NID=369>). The MTP Update is being coordinated with NMDOT and is currently planned for adoption in June.
4. Staff continues to work with the Complete Streets Advisory Committee to complete guidelines for the region. The guidelines are planned for adoption in August and publication in September.

**Administration**

1. San Juan Generating Station meetings.
2. Electric Budget finalized.

**Business Operations**

- Finalized FY2016 Electric utility budget.
- Presented FEUS 2014 Annual Funding Status Report to Mine Reclamation Trust Investment Committee.
- Attended APPA Legislative Rally in Washington, D.C.
- Ongoing telephone conferences with consultant regarding distributed generation.

**Customer Service**

- Cameras installed and working, but software still needs to be installed on the management computers.
- New IVR has been received and testing is ongoing to prepare for installation.
- Civic Send purchased and will be utilized for utility newsletter. Additional research being done for access to utility Facebook page by System Control for outages.
- Load calc spreadsheet created to monitor LED traffic signal load.
- Created method to bill sewer customers along Hwy 64, and cease using a manual billing method by Finance.
- In March (February terminations reported in April), 149 collection accounts worked totaling \$31,373, of these 75 accounts remitted \$8,925, leaving 74 uncollected for \$22,448. For April (March terminations reported in May) there are 131 collection accounts totaling \$24,171. In March we had 78 LIHEAP verifications & 80 payments.

**Compliance – NERC/WECC, Environmental, Safety:**

1. RATA at Bluffview plant completed March 19, 2015.
2. SO2 annual allowance transfer (1 ton transferred, 104 tons in bank):
3. Animas Industrial Pre-Treatment Permit (IPP) Permit 1006 termination—closure document submitted to CH2MHill pre-treatment coordinator 3.18.2015
4. Animas Multi-Sector Storm water General Permit (MSGP) SWPPP terminated 3.26.2015 due to the facility process changing from combined cycle single fuel use to simple cycle single fuel use
5. Bluffview Industrial Pre-Treatment Permit (IPP) Permit 1043 termination—closure document submitted to CH2MHill pre-treatment coordinator 3.18.2015
6. Bluffview Plant: NMED Air Quality Bureau On-Site RATA test observation conducted March 19, 2015

**Engineering:**

1. A third Ward Electric Crew was hired to maintain, routine, and upgrade as necessary Fruitland feeder 901.
2. GPS Inventory—As of March 27, 2015, 53,443 out of 106,890 points were collected, or 50%, up from 43.7%, last month.
3. Arc Flash Mitigation. (HLT Recl.) – The recloser controls have been reconfigured to utilize a toggle switch to move to and from HLT mode instead of having to reprogram the settings each time HLT is required. The outages on Foothills feeders 1401 and 1403 were identified as improper installation of control cables. New terminations are required. Parts are on order.
4. Aztec Substation – A pre-construction meeting for Grading and Civil Construction Work for the Aztec Substation Improvement Project was held on March 19. Construction is scheduled to commence April 13.

Estimates: 48

Work Orders Written by EE: 31

Transformer Checks: 19

Meter/Quad Spots: 0

Work Orders Released by EE: 23

**Transmission and Distribution:****Construction/Maintenance:**

1. Completed 8,000' of new single phase line to connect two Energen wells on CR 4990.
2. Completed underground service connection for new Taco Bell on E. Main Street.
3. Installed new GOAB switch on Foothills circuit 1403 to aid in outage control isolation.
4. Vegetation right-of- way cleared for 69kv line crossing San Juan River.
5. Monthly station checks performed.

Construction WOs Completed: 21

Maintenance WOs Completed: 56

Customer Trouble calls: 49

Tree Trimming WOs Completed: 106

Street Light locations maintained: 54

**Relay/Meter:**

1. Reprogrammed and verified Hot Line Tag functions on 13.8kv substation reclosers.
2. Replaced Bus over-current relay at San Juan substation
3. Continuing Hood Mesa 115kv substation upgrade.
4. Reprogramming turtle meters for Vista Substation.

New Service Installations: 12

Disconnect tags mailed: 5616

After-hours re-connects: 155

Meters Tested: 570

Field disconnect notices: 1830

Regular-hours re-connects: 72

Power Quality Checks: 5

**Generation:**

1. Projects: Navajo outage continues
2. Animas cooling project continues
3. BV mapping continues
4. Animas offline for installation of heat exchanger
5. Bluffview and Animas RATA testing completed.

**Fuel Sales & Purchases:**

1. Animas total estimated gas sale 69,500 mmbtu; Bluffview total estimated gas sale 154,600 mmbtu.
2. Animas total estimated gas buy 8,400 mmbtu; Bluffview total estimated gas buy – Zero.

**Control Center:**

1. OMS/IVR installation continuing, System Operator training to be conducted the week of April 13<sup>th</sup>.
2. DSTAC and restoration simulation training in progress.

**System Outages:**

1. Lee Acres 4503 locked out due to pole fire, pole was isolated and repaired, 747 meters affected for 1 hour.
2. Bergin circuit 842 locked out, circuit was in non-reclosing due to hot line work, line was patrolled with no trouble found, 1300 customers affected for 1 hour.

**Operating Statistics:**

Animas Plant MWh: 6,897

Bluffview Plant MWh: 19,792

Navajo Plant MWh: 0

San Juan Plant MWh: 14,413

WAPA MWh: 8,504

Purchase MWh: 45,480

Average Purchase Price: \$ 36.12 /MW

Purchased Power cost: \$1,642,691.50

Peak Demand MWh: 154 incr(decr): 6.21%

Monthly System Energy

MWh: 94,356 incr(decr): 1.38%

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	4
Vehicle Fires	1
Brush/Grass Fires	1
Rubbish/Dumpster Fires	1
Other Fires	0
Rescue/Emergency Medical	384
False Alarms	33
Mutual Aid Given	1
Hazardous Materials Response	6
General Hazard Response	7
Other Responses	190
<b>TOTAL</b>	<b>628</b>

### TRAINING

- Firefighter: CPR for down Firefighters and Mayday to Medics-Taught by Company Officer.
- Engineer: Engineer Boot Camp-taught by the Engineer Committee.
- Officer: Fire Inspection and Investigation Review-taught by Fire Marshal Popa.
- EMS: Annual EMT Refresher-taught by San Juan College Staff.
- Airport Rescue Fire Fighting (ARFF): Airport operations training.
- Wildland: Annual wildland pack test.
- Active shooter table top exercise for the Bureau of Land Management (BLM).
- LEPC Planning meeting: EOC staff, Red Lion.
- Scheduled Maintenance:
  - o Tech Maintenance: C-Shift
  - o Hazmat Maintenance: A-Shift
  - o Wildland Maintenance: B-shift

### MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks. Including Sycamore's spring break safety talk.
- FFD members participated in the LEPC planning meetings, sponsored by Praxair.
- FFD members participated with S.W.A.T. monthly training activities.
- Participation in the Comprehensive Homeless Assistance Providers (CHAP) meeting.
- Conducted Engineer promotional testing.
- FFD members, in coordination with the FPD and the OEM, performed safety drills for Farmington Municipal Schools.
- FFD and FPD working on an incident action plan for responses to the Adult Detention Facility.
- FFD along with City Safety completed station safety inspections.
- Meeting with Reliance to discuss Fire Department physicals.
- Hosted a child safety seat clinic at Fire Station #2.
- Conducted two CPR/AED classes for FPD's volunteer program participants.
- Meet with City Traffic division to discuss pre-emption upgrade needs to current traffic signals.

(Yearly Totals Are Calendar Year)

**Vehicle Maintenance Division:**

- Vehicle Job Orders Completed 625
- Service Calls Completed 6
- PM Services Completed 115

**Building & Maintenance Division:**

- Active Job Orders 236
- Completed Job Orders (Month) 140
- Completed Job Orders (YTD) 488

**Red Apple Transit Division:**

- Ridership (Month) 12,051
- Ridership (YTD) 34,483

**Maintenance Projects:**

- Completed PH Golf Course Irrigation Pump House
- Facilitated the abatement and cleanup of the Annex
- Installed electrical service for Farmington Lake Inspection Booth
- Cleaned hair traps at Farmington Regional Animal Shelter
- Started work on the Emergency Generator for the East Annex
- Continued work on the Oscar Thomas Park restrooms
- Started work on the Sports Complex sewer system project

**Status of Construction Projects:**

- Fire Station #1 and Fire Administration: Construction is proceeding and even picking up lost time from the winter. The interior work on the Fire Administration Building is underway and final site work for that building will proceed as the work site clears out. The second floor of the Fire Station #1 has seen wall build out and significant progress on mechanical work. Completion is anticipated by the end of August 2015.
- Joint Intervention Program and Sobering House Buildings: The Joint intervention Program building will require some additional noise reduction in the south and east walls due to the proximity of HWY 371. With this mitigation information now in hand the next step will be fulfill the requirements of the Environmental Assessment. The Sobering House site is being surveyed to determine the extent of land needed to deed to the county so that they can fund the construction. Utility information for both facilities is being confirmed and finalized.

**Four Corners Regional Airport**

(Percentage Change YTD)

	<i>MONTH OF MARCH</i>		<i>Previous Year-2014</i>
Enplanements:	313	-53.56%	674
Deplanements:	333	-50.88%	678
Air Traffic Operations:	2,387	-4.61%	2,974
Fuel Flowage (gallons):	25,035	-37.78%	40,234
Car Rental Revenue:	\$ 10,000.00	0.00%	\$10,000.00

**PERSONNEL DIVISION**

## Job Openings:

Regular/Full-Time - 9  
 Temporary /Seasonal – 25  
 Inter-Division - 1  
 Inter-City - 1  
 Inter-Department - 4

Terminated Employees: 6 Full-time, 11 Temporary/Seasonal

New Employees Hired: 9 Full-time, 53 Part-Time/Seasonal

**PAYROLL*****PP# 6***

Printed Direct Deposits	362
Regular Checks	76
Emailed Direct Deposits	551
Total Checks printed	989**
Gross Pay	\$1785243.19
Net Pay	\$1144399.11
Regular Employees	735
Temporary Employees	244

***PP# 7***

Printed Direct Deposits	365
Regular Checks	86
Emailed Direct Deposits	553
Total Checks issued	1004**
Gross Pay	\$1797407.86
Net Pay	\$1152939.52
Regular Employees	731
Temporary Employees	271

\*\* Note: This includes supplemental and garnishment/child support checks

**HR GENERAL**

- Started seasonal hiring process
- Continued budget planning process
- Preparing for Property & Casualty insurance contract renewal

**Application Services Division****High-Level Projects and Activities**

- Assisted with workspaces and technology resources for displaced Annex employees
- Conducted planning toward a SunGard upgrade scheduled for April 11
- Coordinated with Onix Networking on our transition from Postini to Google Vault; transition to begin 4/2
- Worked with Justice Systems on server-side preparations for the FullCourt imaging product
- Further refined the query that provides Dearborn with demographic data for benefits management
- Participated in discussions of the VueWorks implementation for Public Works
- Applied IBM iSeries PTFs (patches) in preparation for SunGard and MIMIX upgrades
- Researched options for a basic IT change management system; chose to write a simple in-house interface (in progress)
- Assisted other departments with custom reporting needs
- Became familiar with the (time-consuming) process of converting Cognos reports for use with Cognos BI.
- Made progress on the new browser-based Travel application

**Departmental Help Desk Ticket Counts:**

**294** tickets created (many of the issues related to annex move are not included)

**270** tickets closed

Average satisfaction rating of **5** (out of 5) based on **16** responses received.

**GIS Services Division****High-Level Projects and Activities**

- Prepared GIS Data, Topo data, Aerial Image, and parcel data for DHM Design that is working on a project for PRCA and the Farmington Visitors Bureau.
- Set up and delivered 3 Surface Pro 3 to Public Works for mobile mapping in the field.
- Scanned City School Footprints and will attach to address points in the GIS Database
- Created building Fire Evacuation plans maps.
- Added a Surface Pro to the podium in the Council Chambers to allow the showing of the user's power point during presentations

**Infrastructure Services Division****High-Level Activities and Projects**

- Daily support for level 2 and 3 issue resolution
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery
- Complete reconfiguration of Windows Server backup and implemented most recent version of backup software.
- Worked with FEUS on Outage Management System implementation.

**Technical Services Division****High-Level Activities and Projects:**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Setup New Users</li> <li>• Completed helpdesk calls for various departments.</li> <li>• 8 new computer setups , 3 Laptops</li> <li>• 2 Computer Rotation and 1 new printer setups</li> <li>• 0 Virus infections – 0 Trojan – 2 Malware</li> <li>• 1 New PC's and 3 New Laptop installs, Obtained quotes for several more.</li> </ul> | <ul style="list-style-type: none"> <li>• 1 new installs wireless AP's</li> <li>• New video surveillance system, AVL project FPD</li> <li>• 658 trouble calls (17 call outs) for FPD</li> <li>• 136 Video requests (25 internal, 109 external) for FPD</li> <li>• Several MDT's issues for FFD</li> <li>• 83 trouble calls for FFD</li> </ul> |
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# LIBRARY VISITORS



Farmington Public Library



# OPEN HOURS



# CHECKOUTS



Daily Average - 1,094

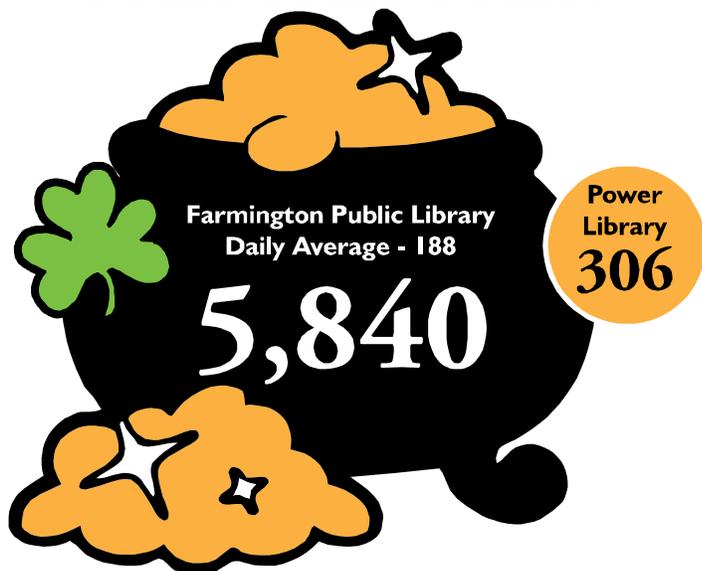
**33,918**



**2,894**

Our visit to the library was awesome. Everyone was so helpful!  
- Eva

# COMPUTER USERS



**WiFi USERS**  
Daily Average - 77  
**2,382**  
Wifi is only available at Farmington Public Library

# VOLUNTEERS

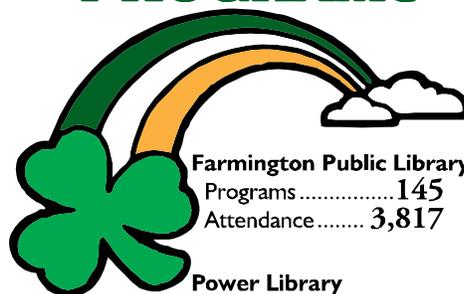
This Month - 30  
(Volunteer Hours - 77)



This Month Last Year - 33  
(Volunteer Hours - 91)



# LIBRARY PROGRAMS



Farmington Public Library  
Programs ..... 145  
Attendance ..... 3,817

Power Library  
Programs ..... 59  
Attendance ..... 707

**Administration**

- An addressing system designed and will install along the river trails in April.
- Working on conceptual plan for Farmington Lake Recreational area.
- Farmington Clean & Beautiful presented a craft and education class March 24 during spring break at the Sycamore Park Community Center; 14 students created a “Woodsy Owl” hand puppet from paper bags and were instructed in how to help maintain a clean and beautiful city.

<b><u>Aquatic Center</u></b>	<b><u>YTD FY15</u></b>	<b><u>YTD FY14</u></b>	<b><u>MAR. FY15</u></b>	<b><u>MAR. FY14</u></b>
Water Safety Instructor Course	7	7	0	0
Lifeguard Certification	8	18	0	0*
Swimming Lessons	839*	723*	105*	114*
Public Swimming Single Payment (FAC)	22,713*	21,997*	3,937*	3,993*
Pass Usage	1,530*	1,764*	175*	132*
Aquacise (Lions)	3,717	3,692	526	433
Arthritis (Lions)	1,028	1,205	95	123
Brookside Public Swim	7,065	4,408	0	0

**Note:** FAC held a state swim meet during the first week of March with over 1,825 participants in a 4 day period. We also had 872\* lap swimmers throughout the month. Lions Aquacise class continues to have a strong winter, if that happens in the spring we should surpass last year’s numbers. \*These numbers are for FAC only.

<b><u>Bonnie Dallas Senior Center</u></b>	<b><u>YTD FY15</u></b>	<b><u>YTD FY14</u></b>	<b><u>MAR. FY15</u></b>	<b><u>MAR. FY14</u></b>
Congregate Meals Served	32,640	33,372	4,209	3,765
MOW Deliveries	23,887	22,381	2,826	2,696
Silver Fitness Center	6,672	5,790	912	745

**Note:** Currently, the Silver Fitness Center has 716 active members and enrolled 10 new members. New patrons added to our programs totaled 47; 40 to the Nutrition program and 7 to various classes. Homer Post is the Bonnie Dallas Senior Center’s new Adult Programs Manager. Mr Post started March 23rd.

<b><u>Civic Center</u></b>	<b><u>YTD FY15</u></b>	<b><u>YTD FY14</u></b>	<b><u>MAR. FY15</u></b>	<b><u>MAR. FY14</u></b>
<b>Civic Center Attendance</b>	<b>67,794</b>	<b>75,737</b>	<b>7,658</b>	<b>7,897</b>
Amphitheater Attendance	2,008	0	85	0
Room/Theater Rentals/Paid Events	504	536	65	73
Free Events/Meetings	386	396	55	39
Lions Wilderness Amphitheater	13	0	1	0
<b>Total Civic Center Events</b>	<b>891</b>	<b>932</b>	<b>120</b>	<b>112</b>
<b>Total Amphitheater Events</b>	<b>13</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>Total Scheduled Events</b>	<b>904</b>	<b>932</b>	<b>121</b>	<b>112</b>
<b>Total No Shows/Canceled/Walk-In</b>	<b>41</b>	<b>68</b>	<b>6</b>	<b>9</b>

<b><u>Crouch Mesa Community Center</u></b>	<b><u>YTD FY15</u></b>	<b><u>YTD FY14</u></b>	<b><u>MAR. FY15</u></b>	<b><u>MAR. FY14</u></b>
Daily Use	7,327	7,231	425	414

**Note:** Patron use in March slightly increased this month due in part to students from the Elementary school walking over for usage.

<b><u>Farmington Regional Animal Shelter</u></b>	<b><u>YTD FY15</u></b>	<b><u>YTD FY14</u></b>	<b><u>MAR. FY15</u></b>	<b><u>MAR. FY14</u></b>
<b>Intake Dog / Cat</b>				
Owner Surrender	1181/1003		160/81	147/69
O/S Return	36/17		7/2	3/2
Stray	1656/1178		216/90	181/116
Seized	80/5		12/0	8/0
Public S/N	390/347		91/55	0/0
<b>TOTAL</b>	<b>3343/2550</b>	<b>2919/2469</b>	<b>486/228</b>	<b>339/187</b>

<b><u>Outcomes Dog / Cat</u></b>				
Adopt	934/646	833/407	122/41	119/40
Transfer	1084/588	894/287	119/43	99/39
Return to Owner (RTO)	512/59	347/37	79/3	34/4
Euthanized	433/1057	595/1555	38/58	48/83
Died	10/45	2/12	1/1	0/2
<b>TOTAL</b>	<b>3006/2410</b>	<b>2671/2298</b>	<b>359/146</b>	<b>300/168</b>

**Note:** For the month of March our live release rate for dogs was 90%. Our overall live release rate for FY’15 is 72%. All of our positive outcomes (adoptions/transfers/return to owners) continue to increase while our euthanasia numbers decrease. In FY’15 we have spayed and neutered 737 publicly owned animals through our spay and neuter program. We are scheduling public surgeries two weeks in advance due to demand.

<u>Indian Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>MAR FY15</u>	<u>MAR FY14</u>
Indian Center Total Customers	26,900	26,565	2,433	2,201
Restaurant Customers	19,557	18,067	2,038	1,964

**Note:** No special events were held in the month of March. Customers served remain steady. "Gateways," PRCA's quarterly publication of programs/services, Facebook and word-of-mouth are resources that continue to bring first-time and regular guests to the center. The center is currently operating with a full staff of 4 full-time and 3 part-time staffers. Twenty-eight volunteer's hours were provided by community members in the month of March.

<u>Museum</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>MAR. FY15</u>	<u>MAR. FY14</u>
Museum General Attendance	103,593	90,730	7,327	6,941

**Note:** The Farmington Museum's Lost Egypt exhibit brought in great numbers during Spring Break week with 679 attending bringing in nearly \$5,600. For the duration of the show it has had 9,554 visitors netting \$71,525 in admissions. The Farmington Museum staff continue to work on the Energy Exhibit plans and several traveled to Houston to meet with the museum staff there to discuss collaboration between the museums as we are both working on new energy exhibits. The Riverside Nature Center opened its March Photo Show presenting photos that have been taken in Animas or Berg Park. The E3 Children's Museum & Science Center received a gift of "nano" technology items from the Association of Science & Technology Centers (ASTC) and will be featuring it in some upcoming programming in April.

**Parks Operations**

- **Seasonal Maintenance:** Parks began hiring seasonal staff for the upcoming season. Crews will be hired in phases from March to April. Crews completed Salt Cedar and Russian Olive removal along the river near Boyd Park, Berg Park, and Gateway Museum. Crews have been pruning trees and shrubs, pressuring restrooms and irrigation systems. Parks will begin using playground inspection software for monthly and annual inspections.
- **Construction/Maintenance:** Crews began the Sports Complex Wastewater upgrades. Construction and preparation is underway for opening Lake Farmington to non-motorized watercraft May 1st. Erosion control and repairs to the south slope of the Bonnie Dallas Senior Center parking lot. Installation of shade structure at the Sycamore Park Community Center skate park. Construction continues of Oscar Thomas Park restrooms, playground safety surfacing replacement, landscape renovation at 30th and Butler.
- **Special Events:** Crews supported 2 special events.
- **Graffiti Reports:** 58 graffiti reports were taken and all removals complete.

<u>Piñon Hills</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>MAR. FY15</u>	<u>MAR. FY14</u>
Golf Rounds	22,269	22,815	2,578	2,589
Pro Shop Sales	\$133,827	\$118,937	\$19,367	\$10,904
Food & Beverage Commission	\$28,016	\$23,473	\$1,612	\$1,359
Golf Revenue	\$568,401	\$596,559	\$81,106	\$79,262
Total Facility Gross Revenue	\$730,244	\$738,969	\$102,085	\$91,525

**Note:** Even though the course hosted fewer rounds, almost the same amount of revenue was generated. The pro shop did especially well in March - almost doubling last year's revenue. April will bring the start of tournament season as well as golf instruction clinics. The pump house project was completed on March 31st, and the course is now being fully watered once again.

<u>Recreation Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>MAR. FY15</u>	<u>MAR. FY14</u>
Racquetball Courts	7,091	6,656	823	932
Gym:				
• Open	4,623	4,604	686	777
• Programs	13,761	7,957	2,091	873
Customer Contacts (counter)	4,898	4,864	772	809
Special Events/Athletics				
• Family Bingo & Pizza Night	123	101	12	-
• Spring Fling	37	27	37	27

**Note:** March was busy with Spring Men's Softball registration and processing many field requests as the softball and baseball seasons begin. Spring Fling had another successful and fun year with 37 great kids spending their Spring Break with the Recreation Center and Aquatic Center staff.

<u>Sycamore Park Community Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>MAR. FY15</u>	<u>MAR. FY14</u>
Adult Activities	7,485	5,194	943	390
Kid's Activities	25,625	14,363	1,337	1,102
Facility Rentals	1,616	1,617	76	72
Visiting Patrons	179,470	174,750	8,863	8,117
Mother Son Dodgeball and Ice Cream	65	57		
St. Patrick's Day Madness	174	238		
Teen Night	24			

**Note:** Kids activities at Sycamore Park Community Center have increased due to the San Juan Leadership Life skills program during spring break. Presentations by the Farmington Police Department brought extra participants. There are more adult classes available to the public increasing the amount of adult activities. Mother and Son Dodgeball tournament and Ice Cream social remained a popular event and increasing in participants as well.

**Statistics for the month:**

Calls for Service	5,913 (plus 752 Animal Control calls for service).
Arrests	521 (82 DWIs)
Traffic Cites	1,317 (including written warnings)
Municipal Cites	127 (including 19 Animal Control Citations)
Accidents	107 (0 fatal, 14 with injury, 35 property damage, 11 hit & run, 0 city vehicle, 47 on or involving private property, and 3 alcohol related)
Evidence Processed	501
Reports Taken	729 (plus 22 Animal Control reports)
Code Violations	617

**Major Events and Accomplishments:**

In March, the Department's volunteers provided 90.5 hours of volunteer service.

On March 13, the Department conducted an alcohol service compliance operation. Buffalo Wild Wings, Red Lobster, and Applebee's Bar and Grill all served to our minors. It is important to note that at two of the three locations, the server correctly identified the minor(s) as being minor, but opted to complete the sale anyway, perhaps out of a desire to earn a tip.

During the week of Spring Break, the Department's DCU officers organized a week-long outreach initiative for the children at the Sycamore Park Community Center, involving the children in safety topics and one-on-one time spent with the officers.

During March, the Department participated in a safety inspection of our building, with items of an immediate nature be resolved quickly, where the cost of resolution was not prohibitive. Substantial repairs to the roofing over the Police Administration offices was undertaken and repairs were made to the drainage system to help alleviate some of the ongoing concerns with the roof's viability and integrity.

Lieutenant Donnie Kee and Sergeant Richard Gibbons arrived and are three weeks into the course of instruction at Northwestern University's School of Police Staff and Command. Their attendance at this prestigious program is part of the Department's efforts to prepare our staff for future positions of leadership in the Department and the Community.

On March 28, the Department's employees, *en masse*, volunteered their time and energy on behalf of our neighbors at the Hogback Irrigation Ditch clean-up, in partnership with members of the Navajo Nation.

The Department currently has three officers in the Police Academy and five officers in Post Academy Training. For the first time since 2007, the Department is at full staffing and completing the hiring process for the six grant positions of the COPS Grant.

- Foothills Enhancement Project – Holmes to Lakewood; March 6, 2014 - neighborhood endorsed preliminary plan with drainage ponds, crusher fine pathway and roundabouts at Lakewood and Rinconada; accepted MAP Grant for \$636,379.00 for Phase I. Design complete. FEUS completed lighting plan. Right-of-way acquisition ongoing. Plans and right-of-way maps submitted to NMDOT. Trying to schedule pre-PS&E with NMDOT in April.
- Piñon Hills Boulevard East: Bohannon-Huston engineering/design – Phase 1 construction plans complete; Contract received December 24, 2014 from NMDOT in the amount of \$4,155,000 for intersection and construction of roadway to Hubbard (STIP -- \$3.7 million). Met with NMDOT on Feb. 13th in Santa Fe and in Farmington on Feb. 23rd discussing project funding, additional meetings held on March 6<sup>th</sup> and March 9<sup>th</sup>. Resolution regarding future funding commitments between NMDOT and COF scheduled on Council Agenda April 14th; sorting/cataloging 15-20 year old right-of-way purchases for NMDOT review.
- Porter Arroyo Pond – Contract awarded to Albuquerque firm, AJAC Enterprises, Inc.; Installation of outlet piping complete while earthwork continues. Removal of temporary coffer dam will continue in April as berm work progresses; anticipated completion July 9, 2015.
- Storm Cleanup: *FEMA 2010* -- all work complete; final audit meeting held early May 2014; resubmitting final summary reports for 63 sites; site visit by Department of Homeland Security scheduled for May 11th to audit large projects.
- Storm Cleanup: *September 2013 Event* – Consolidated Constructors continues debris removal in Wildflower Arroyo. Meeting held March 4<sup>th</sup> with contractor to schedule final 8 projects – six are complete, the final two will be complete by April 29th.
- **NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1** – Bohannon-Huston design – 62% complete
- **Drainage Action Items:** Of the 13 projects -- 11 are complete and 1 is in land acquisition. Sierra Vista is complete. San Juan College and Farmington School District asked for investigation of an alternate solution for College and 30<sup>th</sup> Street drainage. Cheney-Walters-Echols is working on design, due in April. Detention pond site for the Hood Arroyo has been acquired; design scheduled in FY17.
- Piñon Hills / Farmington Ave Pedestrian Improvements: TRC completed installation; awaiting NMDOT final inspection; preparing final reimbursement request.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* -- sidewalk improvements for Apache, McKinley and NE Elementary schools; sidewalks complete, Hawk signal – installation in progress, completion by April 9; *Phase 2 Infrastructure* -- sidewalk improvements for Animas and McCormick Elementary schools is complete, awaiting NMDOT final inspection.
- East Main Adaptive Traffic Signal Control System: Project complete -- activated September 9, 2014. Signal Techs continued monitoring and coordinating adjustment of system settings throughout the month with Rhythm Engineering personnel. Preparing final reimbursement request.
- Water projects: *Meter Replacement Program* -- complete with 14,876 meters installed, 59 meters need to be installed; *4P Pump Station* -- design 90% complete, working on property acquisition; *WTP #2 Electrical Improvements* –re-bid opening April 2015; *Murray Drive, Miller St. to Poulson Ave.* – waterline replacement completed.
- Sewer projects: *Lift Station #3* – Sunwestern Contractors: Notice to proceed – March 30, 2015; *Lift Station #2* – awarded to Albuquerque contractor, AUI, Inc.; Notice to Proceed – TBD, dependent on equipment delivery schedule.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer:* design 95% complete; NMDOT permit approved; bid opening in May 2015.
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress; completion -?? 2015.
- Street Surface Management Program -- condition survey complete; software set-up in process; Council presentation pending. Working on funding scenarios.
- Traffic crews continue routine signal maintenance -- sign straightening (41 locations) and signal communications upgrades - completing PM's for 10 signal control cabinets; 16 after-hour signal problem call-outs and responded to 94 NM One-Call utility location tickets. Sign Replacement project – ongoing; manufactured 159 signs. Repaired traffic control cabinets twice at Main and Westside damaged by trucks. Provide traffic control for irrigation repair at Main/Villa View, the Downtown “Blue Zone” visit and photos, and, the Yazzie funeral. Curb painting and sign installation completed on Rabbit Brush Drive. Traffic crews attended Safety Department’s Personal Protection Equipment Training.
- Streets: Heavy Equipment and truck crews continue rebuilding and blading dirt streets, working on sediment ponds at Farmington Lake, rebuilding and blading dirt streets, and hauling materials as needed. Asphalt crews repaired 30 street cuts in February, patching street cuts and potholes with bag mix and pothole machine. Sweepers swept 2045 miles of residential and arterial streets while Roadside crews were cutting weeds and picking up trash on city lots, drainages and right-of-ways. Concrete crews continue curb and sidewalk repairs using 31.44 CY of concrete.

### Training Statistics

Training Sessions: **29**

Number of Employees Trained: **421**

New Employee Orientation, CPR/First Aid, Fire Extinguisher Training, Hearing Conservation, PPE, Back Safety



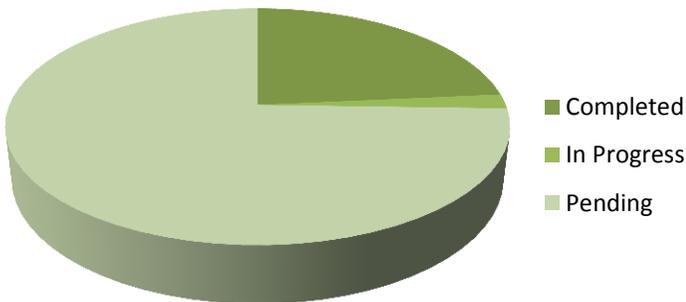
**April is Distracted Driving Awareness Month.**

### Noteworthy Safety Activities

- Police Department Buildings Safety Audit – HQ & McCormick Substation
- Annex Building Walkthrough
- Submitted DOT-FTA MIS Annual Report
- Navajo Plant Outage Safety Visit
- ASSE Chapter Meeting
- Animas Plant Cooling Unit Delivery & Install
- Department & Contractor Safety Meetings
- Multiple Site Visits



### Spot Inspections YTD



### Safety Statistics\*\*



\*\* Safety Statistics are Preliminary and May Change Pending Final Review