

The September 2015 **Gross Receipts Tax** report is shown below. September reflects July business activity.

	<u>Month</u>	<u>YTD</u>
September FY16 GRT Received (Gross)	\$ 4,195,335	\$ 12,962,916
September FY16 Budget	\$ 4,323,572	\$ 13,112,991

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of September	(3.0%)	(\$ 128,237)
Fiscal Year To Date	(1.1%)	(\$ 150,175)

**GRT - Major Sectors  
Month-Over-Month Comparison  
September - FY2015**

Single Month	Sept. FY16	Sept. FY15	\$ Change	% Change
Mining, Oil, Gas	\$ 166,954	\$ 235,879	\$ (69,000)	(29%)
Construction	282,387	274,691	8,000	3%
Manufacturing	178,577	243,631	(65,000)	(27%)
Wholesale Trade	177,528	226,122	(49,000)	(21%)
Retail	1,627,098	1,634,438	(7,000)	(0%)
Prof, Scientific, Technical	173,856	213,409	(40,000)	(19%)
Healthcare & Assistance	366,129	326,815	39,000	12%
Accommodations / Food Svc.	354,683	330,371	24,000	7%
Other Services	455,196	507,243	(52,000)	(10%)
Misc./ Unclassified	412,927	433,920	(21,000)	(5%)
Total	\$ 4,195,335	\$ 4,426,519	\$ (231,000)	(5.2%)

**GRT - Major Sectors  
Year-Over-Year Comparison  
July - September FY 2015**

3 Month Period	FY16 YTD	FY15 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 531,554	\$ 679,542	\$ (148,000)	(22%)
Construction	937,849	732,289	206,000	28%
Manufacturing	515,151	613,287	(98,000)	(16%)
Wholesale Trade	515,343	644,221	(129,000)	(20%)
Retail	5,039,802	4,675,696	364,000	8%
Prof, Scientific, Technical	564,022	631,628	(68,000)	(11%)
Healthcare & Assistance	1,177,498	970,384	207,000	21%
Accommodations / Food Svc.	1,061,096	1,019,427	42,000	4%
Other Services	1,434,615	1,479,144	(45,000)	(3%)
Misc./ Unclassified	1,185,986	1,252,685	(67,000)	(5%)

Total \$ 12,962,916 \$ 12,698,303 \$ 265,000 2.1%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

**Requests for Information:** 38 requests to inspect public records were processed.

**Business Registration:** 45 new business registrations were processed during the month of September, 2015.

**Solicitors:** Licenses were issued to Taylormade Enterprises (Michelle Pelt) and Busy Dee'z (Isaiah Abel and Delayne Chavez). Solicitor licenses are valid for three months. If the salesman does not have a license, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.

## AGENDA ITEM LIST

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**NOTE:** The items listed are tentatively scheduled and are subject to change.

### 10/13/15 CC

\*Minutes – 9/22/15 CC

\*Water Rights Purchase Agreement with David & Peggy McWilliams (Montoia)

P&Z x2

Recognition of Deb Cutler for her years of service on PRCA Commission (Mayor)

Presentation of a conceptual recreational use plan for Lake Farmington (Styron & Katie Freeney, DHM and Associates)

Presentation on FEUS solar project (Mayes/Romero)

Update on the Red Apple Transit bus routes (Andrew Montoya)

Closed – disposition of real property (Southside River Road) (Baird)

### 10/20/15 WS

Presentation of the GFOA Awards (Mayor/Mason)

Update on JIP, sobering house, etc. (Mayes/Renaud)

Presentation re: 408 Fund proposed projects (Mayes & Baird)

Resolution - FY16 Budget Adjustment #1 (Mayes)

### 10/27/15 CC

\*Minutes – 10/13/15 CC

\*Recommendation from the Liquor Hearing officer for Three Rivers Brewery (Smylie)

Proclamation declaring November 1, 2015 as “Extra Mile Day” (Mayor)

Proclamation declaring November 8-14, 2015 as “National Nurse Practitioners Week” (Mayor)

Resolution – FY16 Budget Adjustment #2 for 408 Fund projects (Mayes)

### 11/10/15 CC

\*Minutes – 10/20/15 WS & 10/27/15 CC

\*Recommendation from the Liquor Hearing officer for Tomo Steakhouse, Inc. (Smylie)

\*Recommendation from the Liquor Hearing officer for Sumo Asian Grill, LLC (Smylie)

Update on Waste Management operations (Mayes/Sypher)

### 11/17/15 WS

2016 Election Resolution (D. Smylie)

Precinct Worker Compensation for 2016 Election (D. Smylie)

Permission to Publish Notice of Intent re: revisions to Chapter 5 - alcoholic beverages (Breakell)

### 11/24/15 CC – Canceled

### 12/8/15 CC

Proposed ordinance (discussion) re: alcoholic beverages (Breakell)

**Administration**

1. Various staff attended training at the 2015 APA-NM & ASCE-NM Joint Conference and the New Mexico League of Zoning Officials Fall Conference.

**Building Inspections Activities:**

Permits were issued for the following projects:

1. Interior remodel for SJRMC, Neuroscience Center, 407 South Schwartz Avenue.
2. Interior remodel for Artifacts Gallery, 302 East Main Street.
3. Tenant improvement for Desert View Family Counseling Service, 6100 East Main Street.
4. Interior remodel for Habitat for Humanity Restore, 1915 East Murray Drive.
5. Tenant improvement for Cato, 3550 East Main Street.
6. Interior remodel for The Hub, 914 East Main Street.
7. Seven (7) building permits for new single family residences.

Plans are currently under review for the following projects:

1. New Ortega Metal Works, 760 South Miller Avenue.
2. New US Eagle Federal Credit Union, 5600 East Main Street.
3. New Fuel Pump location for Smith's Food & Drug, 600 East 20th Street.
4. Conoco Phillips Propane Station, 4551 Herrera Road.
5. Interior remodel for Target, 4900 East Main Street.
6. Tenant improvement for AT&T, 4601 East Main Street.
7. Addition + Remodel for Dairy Queen, 1908 North Dustin Avenue.
8. Interior remodel for Hogwild (new battery-powered go-kart business inside the Royal Spa building), 2101 Bloomfield Highway.
9. New Carl's Junior, 2300 East Main Street.

The Division issued a total of 139 building permits with a valuation of \$2,596,185, performed 1 final non-residential inspection, 9 final inspections of new single family residences, and performed a total of 638 inspections. The Division also processed 5 public record requests.

**Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 3 SUP petitions; 1 variance petition; 1 preliminary plan petition; 2 final plat petitions; 26 summary plats; 14 business license zoning verifications; 7 address verification/assignments; 1 auto dealer certification; 7 well site inspections; 18 UDC violation complaint inspections; 19 UDC violation complaint re-inspections; 10 zoning code violation letters; reviewed 139 sets of building permit plans for UDC compliance; and, met with 98 counter visitors to answer inquiries and/or approve permit plans.
2. Staff revised the MRA brochure, is coordinating an update to the MRA website, assisted in the preparation of a Main Street Program Grant, and continues to coordinate the Main Street Complete Streets Design Project.

**Community Development Block Grant (CDBG) Activities:**

1. HUD continues its review of the 2015 Action Plan.

**Metropolitan Planning Organization (MPO) Activities:**

1. The MPO Technical Committee met on September 22, and the MPO Policy Committee met on September 24. The committees reviewed and adopted the 2040 Metropolitan Transportation Plan and the Farmington MPO's Regional ITS Architecture Plan. The Policy Committee additionally approved the FTA 5303 Memorandum of Agreement (MOA).
2. The Complete Streets Advisory Group met on September 3 to initiate their final review of the proposed draft design guidelines.
3. Staff participated in the MPO Quarterly in Santa Fe. Topics discussed included best practices, NMDOT guidance on project oversight, and future plans in the state.
4. Staff attended the Active Transportation and Public Health Summit in Ogden, UT.
5. Staff conducted KID Counts at Apache, Animas, Ladera and McKinley Elementary Schools, and is participating in the Four Corners GIS Users Group with various other entities.

**Administration**

1. CREDA Board meeting
2. Community Solar kickoff
3. City of Bloomfield /FEUS acquisition Legal Opinions filed.

**Business Operations**

- NMMEAA FY2015 financial statement preparation for annual audit to be performed by Moss Adams, LLP.
- Presented with our consultant, Leidos Engineering, the proposed Large General Solar Power Service Rate No. 23 to the City Council. The City Council adopted the full cost recovery Large General Solar Power Service Rate No. 24 instead of Rate No. 23.
- Hired Mr. Fred Wellington, Managing Director/Energy Consulting Leidos, to guide FEUS forward with a large scale community solar project. The community solar project kickoff meeting will occur in October with presentations by Mr. Wellington to the PUC and City Council.
- Presented pros and cons to the PUC and the City Council regarding the use of an outside collections agency for outstanding utility debt to supplement in-house collection efforts. Upon recommendation and approval to move forward with the RFP process, negotiations were made with the collections firm with the top proposal.
- Met with Administrative Services regarding utility equipment lists and inventories.

**Customer Service**

- New IVR server is installed and working, some minor issues still remain with the programming.
- Ordered new credit card extension pin pads for the existing machines to be in compliance with EMV Chip Card Oct 1.
- Working on web page re-design.
- Met with Waste Management.
- Posted a CSA position, and filled one. Met with HR regarding the use of a pre-employment question system and different tests for candidates.
- Developed cash handling procedure for field payments from meter installers.
- In September (August terminations reported in Oct.), 150 collection accounts worked totaling \$16,700, of these 71 accounts remitted \$6,315, leaving 79 uncollected for \$10,385. In October we have 161 accounts totaling \$29,041. In September we had 65 LIHEAP verifications, 57 payments (including 6 payments from last month); and currently 14 payments are due.

**WECC, Environmental:**

1. Internal Audits conducted: MOD-026, MOD-027
2. Research and develop Emergency Plans for FEUS; EOC, Incident Response, Mutual Assistance, etc. Convene subcommittee to assist once initiated.
3. Event Analysis/Reporting Training (EOP-004).
4. Operations and Planning Mock Audit: RFQ evaluated and vendor selected 9/29
5. Digital Signage: Employee information displays, installed and operational.
6. Bluffview Plant SWPPP MSGP Annual inspection completed.
7. Supervisor/Leadership Training.

**Engineering:**

1. 69 KV Line from City of Bloomfield to Pump Canyon
  2. GPS inventory – 82.3% completed in September.
  3. New employee: Sondra Rouse Electric Engineering Secretary II
- Estimates: 34                      Work Orders Written by EE: 26                      Transformer Checks: 23  
Meter/Quad Spots: 2              Work Orders Released by EE: 24

**Transmission and Distribution:****Construction/Maintenance:**

1. Completed 3-ph OH and UG for CCI, Wagner Equipment and Joint Intervention building.
2. Continuing construction on Circuit 2702 rebuild on Hwy 516.
3. Continuing UG construction on Mesa View Subdivision, Wildflower Dr.
4. During Pump Canyon Substation planned outage, Pole to Pole maintenance completed on 179 69 KV structures.
5. Completed Bluffview Generation X-141 power transformer compliance testing.

Construction WOs Completed: 19  
Tree Trimming WOs Completed: 120  
Street Light locations maintained: 97

Maintenance WOs Completed: 45  
Customer Trouble calls: 48

**Relay/Meter:**

1. Completed functional testing of Bluffview Generation breakers.
2. Completed install of new Recloser Controls at Pump Canyon Substation.
3. Completed leased fiber paths for SJC Communications Authority.
4. Completed meter field follow up checks on long term inactive accounts
5. Completed Primary CT testing for all 13.8KV substation meters.

New Service Installations: 3

Meters Tested: 264

Power Quality Checks: 5

Tampering: 2

Periodic maintenance: 333

Disconnect tags mailed: 5604

Field disconnect notices: 2301

Regular Re-connects: 80

After Hours Re-connects: 204

**Generation:**

1. Safety: Clearance review and daily tailboard safety meetings during the Bluffview Outage.
2. Projects: Navajo outage continues – EME on site for Rotor Crack Analysis. Unit #2 online and generating at 16 MW.
3. Bluffview fall outage from September 16, 2015 through September 26, 2015, outage items included CTG mapping, boiler inspection, condenser cleaning, main transformer testing, and relay functional trip test and CTG generator work.
4. Obtaining quotes for the Animas turndown ratio study.
5. NMED conducted a NPDES inspection at the Bluffview Power Plant
6. Began obtaining quotes for FY17 budget.

**Fuel Sales & Purchases:**

1. Animas total estimated gas sale – 80,700 mmbtu: Bluffview total estimated gas sale – 104,400 mmbtu.
2. Animas estimated gas buy-back – 6,540mmbtu. Bluffview estimated gas buy back- Zero.

**Control Center:**

1. Continuing Physical Access Control system replacement.
2. SRSG Ramp and Capacity testing completed on Bluffview Plant.
3. Completed Comm-001-002 compliance standard requirements.
4. Completed negotiation with top evaluated firm for replacement of the SIEM.

**System Outages:**

1. Bluffview Circuit 4101 locked out due to wildlife, 522 meters affected for 45 minutes.
2. Lakeview Circuit 2702 locked out due to primary contact by FEUS Line crew, Hot Line tag in place. 2064 meters affected for 30 minutes.
3. Bluffview Circuit 4101 locked out; cause under investigation, Hot Line tag in place. 212 meters affected for 2 hours.

**Operating Statistics:**

Animas Plant MWh: 5,372

Bluffview Plant MWh: 24,115

Navajo Plant MWh: 10,640

San Juan Plant MWh: 18,109

WAPA MWh: 6,002

Purchase MWh: 32,260

Average Purchase Price: \$ 39.19/MW

Purchased Power cost: \$1,264,322

Peak Demand MWh: 173 increase

(decrease): (1.14%)

Monthly System Energy

MWh: 95,516 increase/(decrease): (1.81%)

<b><i>CALL TYPE</i></b>	<b><i>NUMBER OF RESPONSES</i></b>
Structure Fires	2
Vehicle Fires	1
Brush/Grass Fires	3
Rubbish/Dumpster Fires	1
Other Fires	2
Rescue/Emergency Medical	461
False Alarms	25
Mutual Aid Given	1
Hazardous Materials Response	8
General Hazard Response	4
Other Responses	222
<b><i>TOTAL</i></b>	<b><i>730</i></b>

### ***TRAINING***

- Company Training: Rope Rescue class
- Company Training: TeleStaff and Execu-Time refresher, by Alicia Bixler and BC Balfour
- Company Training: Wall breaching along with vertical and horizontal victim rescue training conducted on an acquired structure.
- EMS: Pediatric Animal Bite Emergencies.
- Technical Rescue Training: Confined space annual refresher.
- LEPC full scale drill at the Four Corners Regional Airport.
- Search and Rescue class taught to FPD's volunteer group by BC Mrzlak
- Scheduled Maintenance:
  - o Technical Rescue Team Maintenance: C-Shift
  - o Hazmat Team Maintenance: A-Shift
  - o Wildland Team Maintenance: B-Shift

### ***MISCELLANEOUS***

- Numerous public events, station tours, and fire safety talks; including Cancer walk-a-thon, Child Safety Days.
- Meetings with Farmington Public Schools to discuss fire safety education in the elementary schools for Fire Prevention Week.
- Quarterly pharmacy review, per state requirements with Dr. Nygren.
- Initiated a specification committee for the potential purchase of a new fire engine.
- Annual physical assessments initiated for the department personnel.
- FFD members participated in the LEPC full scale drill, sponsored by Praxair.
- FFD members participated with FPD's S.W.A.T. monthly training activities.
- Participated in the C.H.A.P. meetings.
- Completed annual NFPA required pump testing of all apparatus with a fire pump.
- Initiated annual NFPA required hose testing.
- Completed the hiring process for 3 firefighter positions.
- Farmington High School and Piedra Vista High School football EMT standby.

(Yearly Totals Are Calendar Year)

**Vehicle Maintenance Division:**

- Vehicle Job Orders Completed 532
- Service Calls Completed 10
- PM Services Completed 122

**Building & Maintenance Division:**

- Active Job Orders 245
- Completed Job Orders (Month) 106
- Completed Job Orders (YTD) 1,022

**Red Apple Transit Division:**

- Ridership (Month) 12,093
- Ridership (YTD) 99,204

**Maintenance Projects:**

- Assisted Totah Behavioral with temporary parking and pedestrian safety measures in preparation of site construction for JIP
- Assisted with fire alarm testing for facilities
- Installed camera system at Civitan Golf Pro Shop
- Completed replacement of lift station Nature Center
- Completed sale of Schofield House
- Assisted with moving books for Library book sale
- Continued work on Rug Museum safety upgrades
- Installed new HVAC serving the IT computer room

**Status of Construction Projects:**

- Fire Administration and Fire Station #1 – Final grade revisions associated with addition of northern property have been completed and are being priced. Buildings are nearly complete. Final site work for the original site will be completed in October with anticipated occupancy by the end of the month.
- Joint Intervention Project – Dirt work is underway at the JIP site. The modular building plans have been approved.
- Sobering Program – The County has contracted with Winter’s Construction for the Sobering facility. Over excavation work is complete, foundations are being completed.

**Four Corners Regional Airport**

(Percentage Change YTD)

	<i>MONTH OF SEPTEMBER</i>		<i>Previous Year-2014</i>
Enplanements:	302	-12.21%	344
Deplanements:	349	-5.16%	368
Air Traffic Operations:	2,855	-11.99%	3,244
Fuel Flowage ( <i>gallons</i> ):	43,215	280%	15,407
Car Rental Revenue:	\$ 10,000.00	0.00%	\$10,000.00

**PERSONNEL DIVISION**Job Postings:

- Regular/Full-Time - 8
- Temporary/Seasonal - 3
- Inter-Department - 0
- Inter-Division - 2
- Inter-City - 0

New Hires:

Temporary/Seasonal - 7

Regular/Full-Time - 8

Terminated Employees:

Temporary/Seasonal - 13

Regular/Full-Time - 6

**PAYROLL*****PP# 19***

Printed Direct Deposits	347
Regular Checks	83
Emailed Direct Deposits	639
Total Checks printed	1069**

Gross Pay	\$1893362.38
Net Pay	\$1199049.34
Regular Employees	738
Temporary Employees	347

***PP# 20***

Printed Direct Deposits	352
Regular Checks	72
Emailed Direct Deposits	642
Total Checks printed	1066 **

Gross Pay	\$1902190.35
Net Pay	\$1237529.79
Regular Employees	737
Temporary Employees	297

\*\* Note: This includes supplemental and garnishment/child support checks

**HR GENERAL**

- Selective Hiring testing software for pre-employment testing or internal personnel.
- Wellness program details and negotiations with third party vendor
- Conducted interviews for HR Business Partner position
- Finalize and submit EEO-4 report regarding employee demographics to the EEOC

*Application Services Division***High-Level Projects and Activities**

- Responded to a broad range of helpdesk request, due to turnover and staffing levels this is consuming the bulk of the division's time
- Continued to assist utility customers in migrating accounts to new Click2Gov, 1748 accounts migrated
- Installed new security certificate for Click2Gov for compliance with latest standards
- Implemented the "Auto-Pay" feature in Click2Gov, allowing for recurring credit card payments
- Performed routine tasks related to AS400 system availability and data protection

**Departmental Help Desk Ticket Counts**

281 tickets created

276 tickets closed

Average satisfaction rating of 5 (out of 5) based on 14 responses received.

*GIS Services Division***High-Level Projects and Activities**

- Updated election maps to reflect the newly appointed City Councilor – Linda Rogers
- Completed a map showing the roadways that were agreed upon with the COF and NMDOT
- Updated tables and fields in Futura's Asset Tracker for the Warehouse division
- Modified Snow Control Route maps and printed 96 copies of maps
- Worked on creating electronic versions of the MOC floor plans. Created maps for customer service at the MOC and South Annex showing calculated sq. ft. for finance

*Infrastructure Services Division***High-Level Activities and Projects**

- Resolved additional backup issues with Fire Dept. Servers
- Migrated servers from and back to storage area network platform for maintenance purposes
- Completed redundancy configuration of SAN and virtualization environment
- Assisted PD IT with backup of critical server
- Assisted Technical Services with various issues
- Converted old POWER server from physical to virtual
- Performed weekly and monthly backups of critical IT systems and archived tapes
- Performed daily task of systems administration and support

*Technical Services Division***High-Level Activities and Projects:**

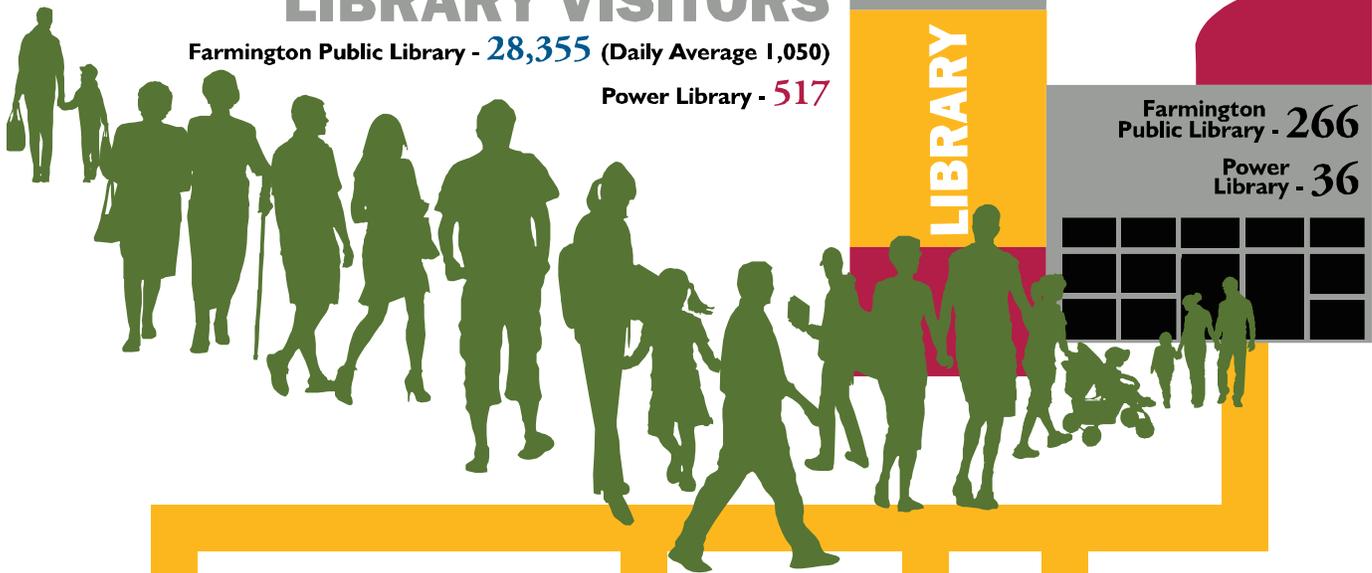
- Setup New Users - Completed helpdesk calls for various departments.
- Worked on Fire Station 1 Build – CenturyLink Lines
- 7 new computer setups , 5 Laptops, 4 Computer Hardware Crashes
- Radio Setup Waste Water (Gate card readers)
- 0 Virus infections – 0 Trojan – 0 Malware
- Placed new order PC's (61)
- Made Fiber Connection to Communications Center and Jail
- TRACS FPD Test environment, AVL Project, New Camera Surveillance and Body Warn
- 601 trouble calls (21 call outs) for FPD
- 58 Video requests for FPD
- Worked On MDT issues L2 and Deputy Chief, EOC Training, Fire Lateral Training- FFD
- Worked on getting servers backed up and moved to City Hall - FFD

# OPEN HOURS

## LIBRARY VISITORS

Farmington Public Library - **28,355** (Daily Average 1,050)

Power Library - **517**



Farmington Public Library - **266**

Power Library - **36**

## CHECKOUTS

Farmington Public Library  
**31,010**  
(Daily Average 1,149)

Downloadable  
**4,447**  
(Daily Average 165)



## COMPUTER USERS

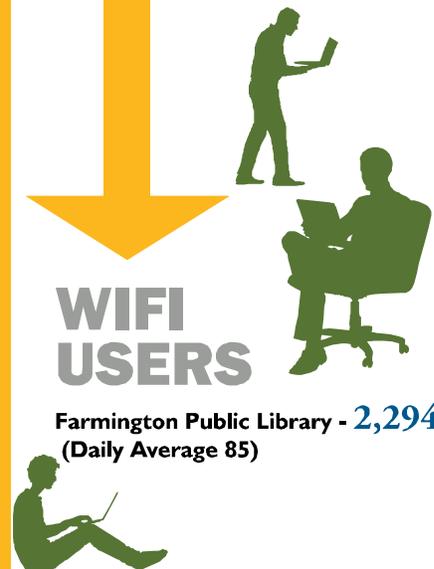
Farmington Public Library  
**5,118**  
(Daily Average 190)

Power Library  
**223**



## WIFI USERS

Farmington Public Library - **2,294**  
(Daily Average 85)



## LIBRARY PROGRAMS

Farmington Public Library  
Programs ..... **82**  
Attendance ..... **1,450**

Power Library  
Programs ..... **27**  
Attendance ..... **518**

FARMINGTON PUBLIC LIBRARY  
[www.infoway.org](http://www.infoway.org)  
[#ReadFarmington](https://twitter.com/ReadFarmington)



## VOLUNTEERS

**This Month**  
Volunteers..... **71**  
Volunteer Hours ..... **171**

**This Month Last Year**  
Volunteers..... **77**  
Volunteer Hours ..... **270**

**Administration**

- Hired Park Planner, Mary Gardocki
- Received notice to proceed on South Side River Trail.
- Lake Farmington daily pass purchases for the month totaled 88 equaling \$444.00 in revenue. There were no season passes sold. Since opening May 1st for watercraft usage, 59 seasonal passes and 1,110 day passes have been sold. Watercraft usage on Lake Farmington closed for the season September 27.

<b><u>Aquatic Center</u></b>	<b><u>YTD FY16</u></b>	<b><u>YTD FY15</u></b>	<b><u>SEPT FY16</u></b>	<b><u>SEPT FY15</u></b>
Water Safety Instructor Course	7	6	0	0
Lifeguard Certification	0	0	0	0*
Swimming Lessons	449*	439*	127	14
Public Swimming Single Payment (FAC)	10,633*	12,883*	1,836*	1,831*
Pass Usage	780*	650*	227*	177*
Aquacise (Lions)	1,939	1,596	684	556
Arthritis (Lions)	366	411	129	137
Brookside Public Swim	4,309	15,304	0	0

**Note:** Have seen a significant increase in our pass usage at FAC this fiscal year. FAC had 965 lap swimmers during September. Lions had 258 lap swimmers and 431 participants for Water Therapy. \*These numbers are for FAC only.

<b><u>Bonnie Dallas Senior Center</u></b>	<b><u>YTD FY16</u></b>	<b><u>YTD FY15</u></b>	<b><u>SEPT FY16</u></b>	<b><u>SEPT FY15</u></b>
Congregate Meals Served	12,078	10,322	4,135	3,625
MOW Deliveries	8,365	7,921	3,130	2,568
Silver Fitness Center	2,142	1,957	726	644

**Note:** Currently, the Silver Fitness Center has enrolled 8 new members bringing the total to 792 members. Gram's World Workshop, iPad and Technology class had 19 patrons that had individual, one on one tutoring. ICAN Program NMSU provided hands-on, needs based education in the areas of healthy food choices, 15 participants each session. Also the annual trip to the Color Trip to Silverton, Colorado took 20 patrons. Two performances by Shine Band and High Desert Ayre were booked for Wednesday's Country Dance. Cultural event Navajo Evangelical Choir performed September 29, 2015, a good time was have by all. At the BP Day of Caring, 500 plus patrons enjoyed the event of giving.

<b><u>Civic Center</u></b>	<b><u>YTD FY16</u></b>	<b><u>YTD FY15</u></b>	<b><u>SEPT FY16</u></b>	<b><u>SEPT FY15</u></b>
Civic Center Attendance	23,336	21,150	12,819	4,373
Amphitheater Attendance	1,508	1,338	1,339	1,110
Room/Theater Rentals/Paid Events	151	154	48	51
Free Events/Meetings	140	86	48	38
Lions Wilderness Amphitheater	6	9	3	5
Total Civic Center Events	291	240	96	89
Total Amphitheater Events	6	9	3	5
Total Scheduled Events	297	249	99	94
Total No Shows/Canceled/Walk-In	24	12	10	3

**Note:** Totah Festival was held in September this year (2015) and in August last year (2014).

<b><u>Crouch Mesa Community Center</u></b>	<b><u>YTD FY 16</u></b>	<b><u>YTD FY15</u></b>	<b><u>SEPT. FY16</u></b>	<b><u>SEPT. FY15</u></b>
Daily Use	565	765	348	408

**Note:** With the start of fall sports there has been a slight decrease in usage compared to last year's attendance. Staff is currently reviewing the programming ad use of the facility to improve attendance and operations.

<b>Farmington Regional Animal Shelter</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>SEPT FY16</b>	<b>SEPT FY15</b>
<b>Intake Dog / Cat</b>				
Owner Surrender	412/457	433/450	149/180	132/163
O/S Return	15/11	9/4	3/3	6/1
Stray	605/689	556/594	155/237	180/153
Seized	20/3	28/5	9/0	13/0
Public S/N	175/157	86/70	60/47	34/24
Total Public S/N	332	156	107/81Free	58/44 Free
<b>TOTAL</b>	<b>1,227/1,317</b>	<b>1,112/1,123</b>	<b>376/467</b>	<b>365/341</b>
<b>Outcomes Dog / Cat</b>				
Adopt	365/270	283/246	99/68	87/79
Transfer	289/179	424/226	95/31	148/88
Return to Owner (RTO)	198/11	174/18	58/2	72/5
Euthanized	160/575	169/577	50/250	41/167
Died	8/54	2/24	2/15	0/5
<b>TOTAL</b>	<b>994/1,075</b>	<b>1,052/1,091</b>	<b>293/355</b>	<b>348/344</b>

**Note:** September was a very tough month for the Animal Shelter. Our intake was very high and we were not able to get out as many transfers as last year. We had citizens within the city trying to clear out feral cat colonies and have brought in 60+ unsocial and feral cats that we had no options for other than to euthanize. We had much higher intake this year than last year for the month of September for cats, about 100 more cats were taken in this year.

<b>Farmington Indian Center (FIC)</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>SEPT FY16</b>	<b>SEPT FY15</b>
Indian Center Total Customers	9,289	10,528	3,193	2,716
Restaurant Customers	8,065	6,185	2,834	2,254

**Note:** No special events were held in the month of September. 2 FIC staff assisted in the Totah Festival. Preparations for the Fall Navajo Song and Dance are in the works for October. Community volunteer hours in the month of September totaled 33 hours.

<b>Farmington Museum</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>SEPT FY16</b>	<b>SEPT FY15</b>
Museum General Attendance	56,702	35,788	11,095	20,145

**Note:** The Farmington Museum hosted a new event “Mystery at the Museum” on September 18th with 104 in attendance. The event consisted of a murder mystery, social hour and catered served dinner. The grand prize was a stay for two at Kokopelli’s Cave B&B. The Museum also hosed its very popular Real Night at the Museum on September 26th. Old-time activities like churning ice cream, making butter, making rope, and crushing and pressing apples for cider were some of the many activities. The event drew over 600 people. The Museum was also the site of the antique tractor show on September 25th and 26th. E3 Children’s Museum & Science Center will be receiving a make-over. New exhibits are planned and being built for installation in December. The Riverside Nature Center is planning an exhibit on insects.

**Parks Operations**

**Parks Maintenance and Construction:** Crews have been busy with seasonal pruning and lowering sod edges in various areas. Seasonal crew layoffs began end of month. Oscar Thomas Park new restrooms are temporarily closed- the main sewer line in the street is being replaced. Fire mitigation along Southside River Road and Railroad Street has been completed.

Airport Drive landscape renovations continue which includes sidewalk replacement and removal and replacement of turf. Crews lowered turf edges along the infield skin on Fairgrounds softball field 3.

**Training:** All full-time staff completed First Aid and CPR training.

**Open Positions:** Ball field Foreman position has been filled.

**Lake Farmington:** Since opening May 1st for watercraft usage, 59 seasonal passes and 1,110 day passes have been sold. Watercraft usage on Lake Farmington closed for the season September 27.

**Special Events:** Crews supported 11 special events including Totah Festival.

**Graffiti Reports:** 95 graffiti reports were taken and all removals complete.

<b>Piñon Hills Golf Course (PHGC)</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>SEPT FY16</b>	<b>SEPT FY15</b>
Golf Rounds	10,878	11,545	3,188	3,459
Pro Shop Sales	\$65,189	\$70,309	\$20,004	\$20,048
Food & Beverage Commission	\$12,254	\$12,584	\$3,852	\$4,074
Golf Revenue	\$288,877	\$302,909	\$81,940	\$82,285
Total Facility Gross Revenue	\$366,320	\$385,802	\$105,796	\$106,407

**Note:** September was a busy month for events - 5 groups held events at Piñon Hills. Rounds and revenue were down slightly again, which matches the national average and trends. In the U.S., golf consistently has been declining at a 4-5% rate. For the FY16, we are down exactly 5%.

<b>Recreation Center</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>SEPT FY16</b>	<b>SEPT FY15</b>
Racquetball Courts	1,567	1,555	628	520
Gym:				
• Open	1,002	1,339	212	432
• Programs	2,211	2,233	763	786
Customer Contacts (counter)	2,207	2,116	650	735
Special Events/Athletics				
• Family Bingo & Pizza Night			28	15

**Note:** A mid-season tournament was held in September for the Fall Coed and Men's City Softball Leagues. Volleyball League registration began September 9th and will continue through October 7th. Staff has been busy preparing for the Road Apple Rally and other fall events coming up in October.

<b>Sycamore Park Community Center</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>SEPT FY16</b>	<b>SEPT FY15</b>
Adult Activities	1,917	1280	444	348
Kid's Activities	2,845	3,513	359	610
Facility Rentals	205	209	71	78
Visiting Patrons	24,454	27,945	5,826	7,908
Community Yard Sale	276	773		
Family Camp-out	18	27		
Teen Night		17		

**Note:** Fall sports and other community events during September slowed down daily visitations and kid's activities. There are more meetings being held during the day for the adult demographic increasing the adult activities. The community yard sale was accidentally scheduled on a holiday when it is normally the following weekend and it affected the attendance negatively.

**Statistics for the month:**

Calls for Service	7,190 (including Animal Control calls for service).
Arrests	459 (56 DWIs)
Traffic Cites	1,437 (including written warnings)
Municipal Cites	151 (including Animal Control Citations)
Accidents	147 (0 fatal, 24 with injury, 73 property damage, 5 hit & run, 1 city vehicle, 44 on, or involving, private property, and 6 alcohol related)
Evidence Processed	586
Reports Taken	658 (plus Animal Control reports)
Code Violations	866 (35% increase)

**Major Events and Accomplishments:**

In September, the DCU conducted their second annual voluntary yard cleanup program where they assisted two citizens that needed assistance with their yards that otherwise would have been in violation of our Codes. The properties were submitted by nomination for deserving citizens that, through age or health conditions, were unable to keep their yards in compliance. Truckloads of debris, trash, weeds, and trees were removed from the properties by FPD employees who were volunteering their time.

On September 17, the Department conducted a Business Watch Group meeting at the Civic Center as part of the DCU's efforts to re-invigorate the Business Watch function of our crime prevention programs.

On September 14, the Department was notified of deceased person at the Rimrock Motel. Investigation quickly determined that the person, Dalton Ford, age 61, was the victim of a violent homicide. The investigation is ongoing and critical leads in solving the crime have been developed.

On September 6, a reported motor vehicle theft and impaired driver was received from multiple sources. After significant police efforts, the suspect was stopped and placed under arrest for DWI and motor vehicle theft among other charges. In furtherance of the DWI investigation and out of concern for the elevated heart rate of the suspect, he was transported to the ER by ambulance. Upon arrival at the ER, the decision was eventually made to transfer the suspect, Heriberto Nava-Martinez, for additional diagnostic treatment to another location in the hospital. While there, Nava-Martinez attacked Officer David Rock in an attempt to gain possession of the officer's firearm. After several seconds of sustained violence, Officer Rock was forced to fire his weapon at Nava-Martinez. Nava-Martinez was eventually subdued and given life-saving medical treatment. The incident was turned over to the NM State Police to investigate. Officer Rock was placed on routine Administrative Leave and has since been released back to full duty. Nava-Martinez has been bound over to district court on charges for crimes committed prior to the incident at the hospital.

In September, Officer Randy Velarde took over command of the local 226<sup>th</sup> Military Police Battalion which is based at the Farmington National Guard building in Farmington. Lieutenant Colonel Velarde has served the citizens of New Mexico in the National Guard for 24 years.

On August 26, the Department received word that Officer Emmert, a probationary officer, was under investigation for felony crimes committed some years prior to his employment with the City, resulting in his immediate placement on Administrative Leave with Pay while the information was investigated. On September 11, Officer Emmert was terminated from his employ with the City. He has since been arrested and bound over for trial on felony sexual assault crimes and intimidation of witness charges. An exhaustive investigation has been ongoing seeking to confirm that no untoward conduct was perpetrated against any persons while Emmert was operating under our authority. No circumstances of concern have arisen from the investigation, which included identification and follow-up contact with every female Emmert contacted as a police officer. A professional review by industry experts of Emmert's recruitment and selection, as well as a review of his polygraph and psychological testing prior to hire, revealed no known indicators that were missed which could have identified such concerns.

- Foothills Enhancement Project – Holmes to Lakewood; MAP Grant - \$636,379 for Phase I; Right-of-way acquisition ongoing; Plans and right-of-way map submitted; met with NMDOT June 29<sup>th</sup>, plans are approved. Right-of-way map comments being addressed, resubmittal – October 1st.
- Piñon Hills Boulevard Extension: Bohannon-Huston engineering/design – Phase 1 construction plans complete; NMDOT Contract received 12-24-14 in the amount of \$4,155,000 for intersection and construction of roadway to Hubbard (STIP - \$3.7 million). Met with NMDOT on Feb. 13<sup>th</sup>, Feb. 23<sup>rd</sup>, March 6<sup>th</sup> & March 9<sup>th</sup>. Resolution approved by City Council on 4-21-15 for future funding commitments between NMDOT and COF; uploaded cataloged 15-20 year old ROW purchases for NMDOT review on April 15<sup>th</sup>; New Tiger Grant submitted May, 2015, pending; met with NMDOT on July 29<sup>th</sup> and Aug 14<sup>th</sup>; NMDOT to meet with FHWA to discuss next steps. Submitted affidavit for Risley/Thomas ROW purchase, tentative approval by NMDOT; working on 6 other affidavits for old ROW purchases. Submittal to NMDOT scheduled November 1, 2015.
- MOC Repaving – SMA to do survey work and design to solve drainage issues for Building Maintenance building, parking lot addition and resurfacing of entire site. Kickoff meeting scheduled Oct. 9.
- Storm Cleanup: *FEMA 2010* -- all work and documentation submitted; waiting final Amendment and payment from the Department of Homeland Security; *September 2013 Event* – project work complete; preparing summary reports.
- *NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1* – Bohannon Huston - design complete; met in Santa Fe on May 6<sup>th</sup>; NMDOT approval for bid process.
- Drainage Action Items: Of the 13 projects -- 11 are complete. College Blvd/Edgecliff improvements in process, still awaiting property owner agreements; College Blvd work on hold until Thanksgiving break when additional drop inlets will be installed. Hubbard design in process.
- Piñon Hills / Farmington Ave Pedestrian Improvements: TRC completed installation; final inspection by NMDOT & FHWA held July 30<sup>th</sup>; corrective repairs underway; preparing final reimbursement request.
- SAFE ROUTES TO SCHOOL: *Phase 1* -- sidewalk improvements for Apache, McKinley and NE Elementary schools and Hawk signal – complete; NMDOT & FHWA final inspection July 30<sup>th</sup>; *Phase 2 Infrastructure* -- sidewalk improvements for Animas and McCormick Elementary schools -- complete, NMDOT & FHWA final inspection July 30<sup>th</sup>, corrective repairs underway.
- East Main Adaptive Traffic Signal Control System: Project complete. Signal Techs continue monitoring. Final reimbursement submitted to NMDOT. Before/After Study completed by AECOM. Annual report to City Council October, 2015.
- Water projects: *4P Pump Station* -- design completed, working on property acquisition; *WTP #2 Electrical Improvements* –Nightlight Electric – Notice to Proceed – TBD, dependent on equipment delivery schedule; *English Road, Main St. to Arctic St.* – 98% complete; *Apache St, Auburn Ave to Airport Drive* – 90% complete; *Lee Avenue, 20th to 22nd* – waterline replacement – 95% complete; *Broadway – Auburn Ave to Schwartz Ave* – 10% complete
- Sewer projects: *WWTP Phase III* – 90% plan review meeting to be held October 27 thru 29 in Albuquerque with NMED; *Lift Station #3 Improvements* –AUI, Inc., NTP – July 27th, schedule - 120 days, 40% complete; *Lift Station #2* – AUI, Inc., - Lift Station in operation, substantial completion Sept 24, Contractor working on punch list items.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer:* design complete; NMDOT permit approved; bid letting fall 2015; construction - TBD.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Street Surface Management Program -- software set-up continues; Council presentation pending.
- Traffic crews continued routine signal maintenance completing 10 signal control cabinet PM's and responding to 9 after-hour signal problem call-outs. Techs also responded to 96 NM One-Call utility location tickets. Crews fabricated 177 signs, installed 23 crosswalks and 22 stop bars. Met with Officer Pacquin regarding high school homecoming parade traffic control. Reviewed AECOM Report, attended Crash Magic video tutorial and TRB Webinar.
- Streets: Heavy Equipment and Truck crews continue rebuilding and blading dirt streets, hauling materials as needed, and cold milling parking lots and streets. 651,962 sq. ft. of crack sealing was completed while Asphalt crews repaired 69 street cuts, patching street cuts and potholes with hot mix. Crews completed removal of the old animal shelter and began cleaning Hood Arroyo, north of the Crestwood crossing. Sweepers swept 1403 miles of residential and arterial streets while Roadside crews were cutting weeds and picking up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 31.62 CY of concrete.

### Training Statistics



Training Sessions: 25

Number of Employees Trained: 443

New Employee Orientation, Fire Extinguisher, Back/Lifting Safety, Incident Reporting, Hazard Communication, Area Floor Coordinator, Distracted Driving.

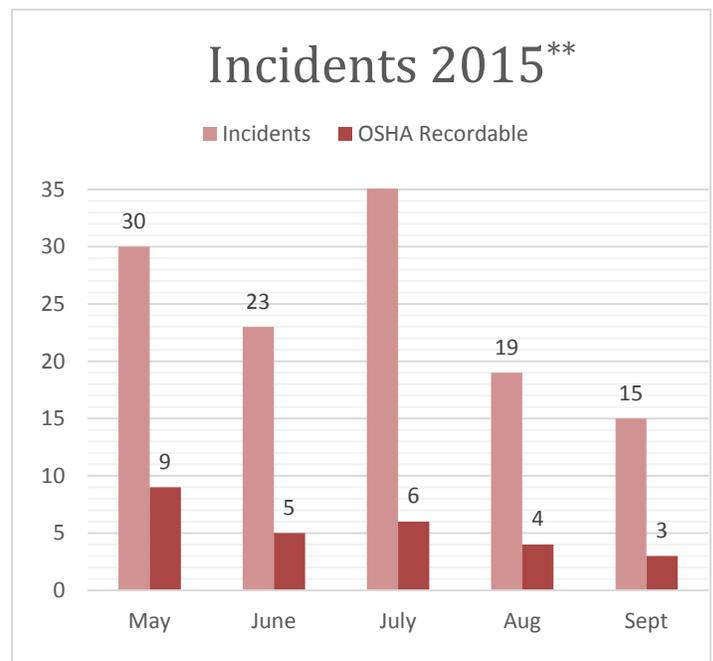
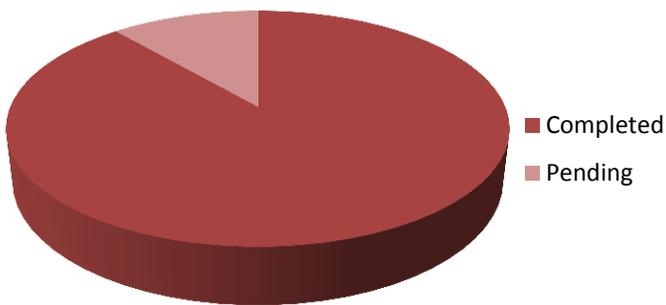


**October is Fire Safety Awareness Month**

### Noteworthy Safety Activities

- Participated in the San Juan County Office of Emergency Management county wide emergency disaster drill.
- Attended monthly American Society of Safety Engineers and the Local Emergency Planning Committee meetings.
- Attended and assisted with Department/Division safety meetings.

### Spot Inspections 2nd Qtr.



\*\* Safety Statistics are Preliminary and May Change Pending Final Review