

The February 2015 **Gross Receipts Tax** report is shown below. February reflects November business activity.

	<u>Month</u>	<u>YTD</u>
February FY16 GRT Received (Gross)	\$ 4,255,455	\$ 33,776,571
February FY16 Budget	\$ 4,982,108	\$ 34,404,015

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of February	(14.6%)	(\$ 726,653)
Fiscal Year To Date	(1.8%)	(\$ 627,444)

**GRT - Major Sectors
Month-Over-Month Comparison
February - FY2016**

Single Month	Feb. FY16	Feb. FY15	\$ Change	% Change
Mining, Oil, Gas	\$ 166,856	\$ 303,089	\$ (136,000)	(45%)
Construction	253,001	266,676	(14,000)	(5%)
Manufacturing	163,121	222,590	(59,000)	(27%)
Wholesale Trade	251,167	260,196	(9,000)	(3%)
Retail	1,986,526	2,193,488	(207,000)	(9%)
Prof, Scientific, Technical	181,344	195,965	(15,000)	(7%)
Healthcare & Assistance	368,844	417,975	(49,000)	(12%)
Accommodations / Food Svc.	372,994	390,340	(17,000)	(4%)
Other Services	485,766	628,623	(143,000)	(23%)
Misc./ Unclassified	25,838	493,574	(468,000)	(95%)
Total	\$ 4,255,455	\$ 5,372,515	\$ (1,117,000)	(20.8%)

**GRT - Major Sectors
Year-Over-Year Comparison
July - February FY2016**

8 Month Period	FY16 YTD	FY15 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,552,490	\$ 2,171,884	\$ (619,000)	(29%)
Construction	2,250,625	2,034,644	216,000	11%
Manufacturing	1,487,719	1,651,300	(164,000)	(10%)
Wholesale Trade	1,481,737	1,897,486	(416,000)	(22%)
Retail	13,225,611	13,556,929	(331,000)	(2%)
Prof, Scientific, Technical	1,398,224	1,625,183	(227,000)	(14%)
Healthcare & Assistance	2,858,223	2,658,179	200,000	8%
Accommodations / Food Svc.	2,794,028	2,724,646	69,000	3%
Other Services	3,691,679	4,228,022	(536,000)	(13%)
Misc./ Unclassified	3,036,237	3,378,774	(343,000)	(10%)
Total	\$ 33,776,572	\$ 35,927,047	(2,150,000)	(6.0%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

Election Information: The 2016 Regular Municipal Election was held on Tuesday, March 1, 2016. Councilors from Districts 1 and 2 were elected to four year terms. Linda G. Rodgers retained her District 1 seat and Sean E. Sharer won the District 2 seat. There were 10,338 individuals eligible to vote; only 1,076 (or 10.4 percent) cast their vote.

Community Exposure: City Clerk helped fill plates for the individuals who were honored at the Mayor's Volunteer Banquet and the Deputy City Clerk participated in Leadership San Juan.

Requests for Information: 35 requests to inspect public records were processed.

Business Registration: 51 new business registrations were processed during the month of February, 2016 and 207 business registration renewals were processed.

Solicitors: Licenses were issued to Taylormade Enterprises (Erica Funmaker, Valerie Cordova, Shamira Tso, Jonine Kee, Devon Vanvleet and Fernando Padilla) and Rhino Roofing (Rod Tingley). Solicitor licenses are valid for three months. If the salesman does not have a license, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

3/15/16 WS

Adoption of FY 15/16 Budget Adjustment #3 (Emrich/Mason)

Direction to staff re: Federal Fiscal Year 2016 CDBG funds for projects (Teresita Clashin)

3/22/16 CC

*Minutes (3/8/16 CC)

Community Relations Commission Annual Report (Campbell)

Removal of traffic signals (Court/Main; Locke/Main; Allen/Main) (Sypher)

Resolution adopting annual determination of reasonable notice of public meetings (Breakell)

4/12/16 CC

Report on the First Tee youth golf program (Tom Yost)

4/19/16 WS

Budget Hearing #2 – CIP (Mayes)

4/26/16 CC

5/3/16 SP WS – Advertise

FY17 Budget

5/4/16 Community Input Meeting – 6 pm at Library - Advertise

5/10/16 CC

5/17/16 WS

Resolution adopting FY17 preliminary budget (Mayes)

Resolution adopting day, time and place of WS meetings (Breakell)

Building Inspections Activities:Permits were issued for the following projects:

1. New Building for Budget Blinds, 941 Schofield Lane.
2. New Chick-Fil-A, 4910 East Main Street.
3. Tenant improvement for Steve Murphy, 2340 East 20th Street.
4. Exterior remodel for shell only Building, 4339 East Main Street.
5. Modular Office Building for Havens Trucking, 1289 Bisti Highway.
6. One (1) building permit for a new single family residence.

Plans are currently under review for the following projects:

1. New Carl's Jr., 2300 East Main Street.
2. Tenant Improvement (Distillery) for Three Rivers, 101 East Main Street.
3. Tenant Improvement for Hibbett Sports, 4601 East Main Street.
4. Tenant Improvement for Three Rivers, 109 East Main Street.
5. Tenant Improvement for Charter College, 3000 East 20th Street, Building A.
6. Shell Only Building for Five Guys and Sleep Number Store, 5000 East Main Street.
7. Tenant Improvement for Gold Star Academy, 4500 Wildflower Mesa Drive.
8. Tenant improvement for Famous Footwear, 4601 East Main Street.
9. Tenant improvement for Stage Stores, 3030 East Main Street, Suite R300.

The Division issued a total of 75 building permits with a valuation of \$1,878,963, performed 8 final inspections of new single family residences, and performed a total of 385 inspections. The Division also processed 11 public record requests.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 1 rezone petition; 1 SUP petition; 1 variance petition; 1 temporary use permits; 2 administrative adjustments; 1 preliminary plan/final plat petition; 8 summary plats; 17 business license zoning verifications; 2 zoning verification letters; 1 auto dealer certification; 4 address verification/assignments; 9 UDC violation complaint inspections; 4 UDC violation complaint re-inspections; 3 zoning code violation letters; 2 public record requests; reviewed 75 sets of building permit plans for UDC compliance; and, met with 84 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission. On February 9, the Council approved the use of funds from the MRA Fund be used to complete construction drawings for the project.

Community Development Block Grant (CDBG) Activities:

1. Staff continues to complete the 2015 Annual Action Plan tasks, the environmental review for the Public Works sidewalk ADA improvements, and to update project activities in IDIS.
2. Staff plans to discuss the Federal Fiscal Year 2016 CDBG allocation with the City Council this month.
3. Staff is coordinating the City's booth at the Home Expo.

Metropolitan Planning Organization (MPO) Activities:

1. The MPO Technical Committee met on February 10 to provide input on the development of a Citizens Advisory Committee (CAC) and on regional transportation projects. The Committee also was provided an update on transit ridership.
2. The MPO Policy Committee met on February 25 to provide input on the development of a CAC and the development of the proposed Safety Plan.
3. The Technical Committee additionally met on February 24 to review the draft Complete Street Design Guidelines. The Policy Committee is currently scheduled to consider the document in April.
4. MPO staff attended Federal Highways 101 Training in Albuquerque on Feb 25-26.

Administration

1. Utility Budget
2. Integrated Resource Planning (IRP)
3. FEUS Community Solar Initiative

Business Operations

- FEUS Rules and Regs presented to City Council and approved after Rule No. 1 amended slightly after input from local realtors.
- Ongoing business issues – community solar, new fiber contracts, etc.
- New Service work orders - 24 released to Line Dept for construction; new projects include new T&D Storage expansion at MOC.
- FY2017-18 electric utility budget on going.

Customer Service

- Several water meter issues reviewed with OMI & Water Dept.
- Meetings regarding possible mobile app.
- Began Rate 2 & 6 audit.
- In February (January terminations reported in Mar.), 114 collection accounts worked totaling \$18,696, of these 52 accounts remitted \$9,183, leaving 762 uncollected for \$9,513 which will be sent to The Advantage Group for additional collection efforts (less 3 accounts belonging to deceased individuals). In March there are 180 accounts for \$29,422 to be researched. In February we had 180 LIHEAP verifications, 181 payments; and currently 11 payments are due.
- The January collection report from The Advantage Group showed 36 accounts collected on for \$3,424 collected & \$505 fee due for collection expense.

WECC, Environmental:

1. Reviewing WECC Draft Inherent Risk Assessment, formulating comments for response.
2. Preparing for NERC/WECC Reliability Initiative site visit: March 1
3. Completed CIP GAP Assessment.
4. Purchase of MSDS Online for implementation and compliance with the new Global Harmonization requirements and SDS tracking.
5. Continuing with FEUS EOC/Preparedness plan development.
6. Bluffview Air Emissions Inventory data completed and submitted to NMED 02/16/2106.

Engineering:

1. Aztec Sub – completed pouring of all concrete foundations for phase I construction.
2. Cottonwood Sub - Finalizing all preliminary construction designs.
3. Ward Electric has completed maintenance on 58 transmission line structures in addition to capital improvements on feeders 902, 4303, and 1402.

Estimates: 36 Work Orders Written by EE: 19
 Work Orders Released by EE: 24

Transformer Checks: 12

Meter/Quad Spots: 2

Transmission and Distribution:**Construction/Maintenance:**

1. Completed three phase overhead service installation for new Dollar General near Hogback.
2. Completed Turley Phase III reconductoring on circuits 4401 & 4402.
3. Completed three phase underground service for Ruth M. Bond Elementary completed.
4. Multiple transformer upgrades installed system wide for added load.
5. Pole to Pole maintenance completed on the UW line from West Loop Sub to R2950.

Construction WOs Completed: 23
 Customer Trouble calls: 41

Maintenance WOs Completed: 35 Tree Trimming WOs Completed: 93
 Street Light locations maintained: 62

Relay/Meter:

1. Completed control wiring for new capacitor bank at Chaco Plant.
2. Repaired SCADA alarming problems at Pump Canyon, College, and Sullivan substations.
3. Continuing NERC compliance testing at Bluffview substation.
4. Continuing system wide periodic CT testing and meter changes.
5. Continuing meter verification at Bergin and San Juan substations.

Continuing problems with inaccurate and no read issues with new water meter ERT modules.

New Service Installations: 6
Tampering: 2

Meters Tested: 125
Periodic maintenance: 362

Power Quality Checks: 5

Disconnect tags mailed: 5625
After Hours Re-connects: 183

Field disconnect notices: 1736

Regular Re-connects: 73

Generation:

1. Completed Navajo Unit No. 1 overhaul, unit returned to service.
2. Started Restoration project of original Animas Hydro generator.
3. Continuing with Bluffview spring outage planning.
4. Continuing work on Integrated Resource Plan.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 129,500 mmbtu: Bluffview total estimated gas sale – Zero mmbtu.
2. Animas estimated gas buy back – zero mmbtu: Bluffview estimated zero gas buy back- Zero mmbtu.

Control Center:

1. NERC/WECC RAI meeting preparation.
2. WECC Load and Resource report completed.
3. Completed calculations and SCADA display changes to display MVA values on one-line displays.
4. Coordination with OSI on replacement of SCADA network firewalls and installation of security status monitoring software.
5. CIP Version 5/6 preparation work ongoing.

System Outages:

1. No February substation feeder outages.

Operating Statistics:

Animas Plant MWh: 99

Bluffview Plant MWh: 38,230

Navajo Plant MWh: 8,714

San Juan Plant MWh: 9,829

WAPA MWh: 5,783

Purchased MWh: 21,937

Average Purchase Price: \$ 38.75/MW

Purchased Power cost: \$795,152.13

Peak Demand MWh: 151 increase (decrease): (5.96%)

Monthly System Energy MWh: 82,785 increase (decrease): (7.42%)

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 592
- Service Calls Completed 14
- PM Services Completed 92

Building & Maintenance Division:

- Active Job Orders 210
- Completed Job Orders (Month) 132
- Completed Job Orders (YTD) 267

Maintenance Projects:

- Construction crews are still progressing on the Aztec Substation
- Remodel is continuing at Administrative Services Offices
- Remodel of the Old Animal Shelter has started for Wastewater Administration
- Camera system was installed at the Senior Center
- New boom arm was installed at MOC Carwash
- Provided electrical for new electronic message signage at Farmington Museum

Status of Construction Projects:

- Joint Intervention Program Building: The modular units arrived and were connected together on the foundation. Inside work to finish out the interior is underway, including electrical tie-ins, fire suppression system, ceiling grid, plumbing and HVAC systems. Parking lot paving is subject to the timing of reopening the asphalt plants in late March to early April.
- Sobering Center: The building is complete. Operations are scheduled to begin on March 19th.
- Energy Efficiency Upgrades: A preliminary list of improvements and energy saving opportunities has been generated from the site visits. The list had been evaluated using a matrix of prioritization categories to narrow and target the most critical projects. The ECI team is scheduled to return in March to get pricing from regional and local contractors. This pricing is used in the projections for financing. ECI has met with Andy Mason for an initial discussion of the financing options. Estimate to be 75% complete with the audit process.
- City Hall Renovations: Plans for the first phase of improvements, security doors and parking areas are being finalized. Anticipate construction to begin in April.
- Police Locker Rooms: The downstairs restroom part of the remodel required a shift to the north due to existing infrastructure. Construction drawings are being completed.

Four Corners Regional Airport

(Percentage Change YTD)

	<i>Current Year – Feb. 2016</i>	<i>Previous Year - Feb. 2015</i>
Enplanements:	90 <i>-67.27%</i>	275
Deplanements:	105 <i>-63.16%</i>	285
Air Traffic Operations:	2,868 20.15%	2,387
Fuel Flowage (<i>gallons</i>):	15,463 107.39%	7,456
Car Rental Revenue:	\$ 5,000.00 <i>-50.00%</i>	\$10,000.00

PERSONNEL DIVISION

Job Postings:

- Regular/Full-Time - 11
- Temporary/Seasonal - 11
- Inter-Department - 2
- Inter-Division - 1
- Inter-City - 0

New Hires:

- Temporary/Seasonal - 30
- Regular/Full-Time - 16

Terminated:

- Temporary/Seasonal - 8
- Regular/Full-Time - 4

PAYROLL***PP# 3***

Printed Direct Deposits	299
Regular Checks	55
Emailed Direct Deposits	618
Total Checks printed	972**
Gross Pay	\$1802323.63
Net Pay	\$1135266.80
Regular Employees	750
Temporary Employees	229

PP# 4

Printed Direct Deposits	306
Regular Checks	73
Emailed Direct Deposits	629
Total Checks printed	1008**
Gross Pay	\$1798043.50
Net Pay	\$1142745.05
Regular Employees	750
Temporary Employees	240

** Note: This includes supplemental and garnishment/child support checks

HR GENERAL

- Finalize end of year reports
- Personnel Supervisor position interviews scheduled
- Upload all City job descriptions to the job evaluation management software.
- Prepare for changes to volunteer application process

Application Services Division**High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Assisted with the printing of business registration delinquent notices
- Made progress on the implementation of work orders for Traffic (ongoing)
- Prepared the division's budget for FY2017
- Worked with Vision Solutions to resolve a number of minor MIMIX issues
- Prepared documentation for knowledge transfer in IT
- Assisted utility customers with Click2Gov online payment questions
- Performed routine tasks related to system availability and data protection

Departmental Help Desk Ticket Counts:

270 tickets created

270 tickets closed

Average satisfaction rating of 5 (out of 5) based on 7 responses received

GIS Services Division**High-Level Projects and Activities**

- Completed 6 ISO maps and one map book for FFD for the upcoming audit
- Mapped and added the water distribution system and facilities GIS data to the enterprise database
- Continued matching VIMMS sign data which contains over 5000 points
- Continued work on Land Management data upload project for HTE P&Z implementation

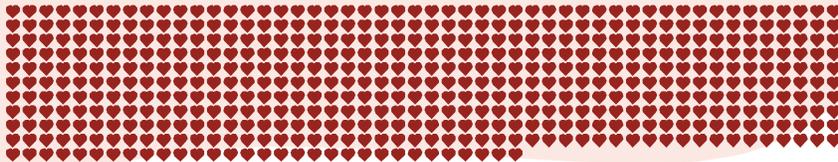
Infrastructure Services Division**High-Level Activities and Projects**

- Provisioned new VM server for FFD's upgrade to a new version of Telestaff
- Reconfigured time settings on multiple VMware host servers
- Resolved hardware monitoring issues FFD's vCenter Server
- Updated Solarwinds licenses up to 2017
- Performed retirement backup of File3 in order repurpose to FEUS System Control
- Resolved issues with backup server regarding failed drives
- Performed restores for Legal and GIS
- Archiving monthly and weekly backup tapes.
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery.

Technical Services Division**High-Level Activities and Projects:**

- Setup New Users - Completed helpdesk calls for various departments
- Performed IT setup for election
- 7 new computer installs , 2 laptops, 2 refurbished upgrades
- 0 Virus infections – 0 Trojan – 0 Malware
- Ordered hardware, provisioned phones and coordinated cabling install for new JIP facility
- Fire and PD Department Servers – New with no issues
- Resolved routing issues with TRACS for FPD and completed L3 upgrade
- 478 trouble calls (13 call outs) for FPD
- 44 Video requests for FPD and 18 Trouble calls for FFD
- Training completed for Fire Cloud Sync and New World build and continued Airwatch project

LIBRARY VISITORS ♥ = 50 people



Farmington Public Library - **26,545** (Daily Average 1,021)



Power Library - **681**



COMPUTER USERS



(Daily Average 191)



Power Library



OPEN HOURS

Farmington Public Library **260**

Power Library **42**

CHECKOUTS



Daily Average 1,027

26,702

Farmington Public Library



Daily Average 176

4,580

Downloadable Media

WiFi USERS

Daily Average 69

1,795

Wifi is only available at Farmington Public Library



"I always enjoy visiting the library. The staff is so friendly and helpful. Had a wonderful experience today!"
- Janice

LIBRARY PROGRAMS

Farmington Public Library

Programs **108**

Attendance **3,878**

Power Library

Programs **30**

Attendance **681**



VOLUNTEERS

THIS MONTH

Volunteers **21**

Volunteer Hours **82**

THIS MONTH LAST YEAR

Volunteers **25**

Volunteer Hours **65**

Administration

- Professional services selection for mini-golf feasibility in process
- RC Park Viewing Stand: Drawings in development
- Foothills Playground installed
- Beckland Hills Playground is in demolition phase.
- Grand openings for both playgrounds in planning stage.
- River Stewardship grant application (Rock Garden Reach proposal) to be submitted March 3
- Consultant selected for ADA Improvements at Soccer Complex, Fairgrounds Park, and E3 Museum.

Aquatic Center	YTD FY16	YTD FY15	FEB FY16	FEB FY15
Water Safety Instructor Course	7	14	0	0
Lifeguard Certification	4	2	0	0
Swimming Lessons	837*	800*	114*	103*
Public Swimming Single Payment (FAC)	16,376*	18,766*	1,677*	1,618*
Pass Usage	1,528*	1,355*	166*	252*
Aquacise (Lions)	3,973	3,747	417	516
Arthritis (Lions)	735	939	91	84
Brookside Public Swim	4,309	15,304	0	0

Note: FAC had 752 lap swimmers during the month of February. Lions had 306 lap swimmers and 345 participants for Water Therapy. Weather has played a major role in swim participation, but the late warm weather in February showed a significant increase across the board. *These numbers are for FAC only.

Bonnie Dallas Senior Center	YTD FY16	YTD FY15	FEB FY16	FEB FY15
Congregate Meals Served	32,857	28,431	4,259	3,625
MOW Deliveries	22,358	21,061	2,754	2,674
Silver Fitness Center	6,330	5,760	965	765

Note: Currently, the Silver Fitness Center has enrolled 22 new members bringing the total to 885 members. We have commenced the receiving San Juan County Senior Olympic Application and securing sites for competition, City of Bloomfield has partnered with Farmington to host the Track and Field and several other activities. The coordinators and volunteer judges have held several organizing meeting. T-Shirt and awards have be delivered, schedule has been published on social media and through the press release. Evening Activity Center has been picking up attendees.

Civic Center	YTD FY16	YTD FY15	FEB FY16	FEB FY15
Civic Center Attendance	62,892	59,125	7,667	6,771
Amphitheater Attendance	1,927	1,338	0	0
Room/Theater Rentals/Paid Events	432	459	48	71
Free Events/Meetings	373	309	57	34
Lions Wilderness Amphitheater	10	12	0	0
Total Civic Center Events	805	768	105	105
Total Amphitheater Events	10	12	0	0
Total Scheduled Events	815	780	105	105
Total No Shows/Canceled/Walk-In	49	44	7	13

Crouch Mesa Community Center	YTD FY 16	YTD FY15	FEB FY16	FEB FY15
Daily Use	2,278	2,528	278	358

Note: Staff is currently reviewing the programming ad use of the facility to improve attendance and operations. CMCC Staff was also schedule to assist with SPCC busy times and special events.

Farmington Regional Animal Shelter	YTD FY16	YTD FY15	FEB FY16	FEB FY15
Intake Dog / Cat				
Owner Surrender	1,036/871	810/765	130/50	117/49
O/S Return	33/17	21/12	5/0	5/1
Stray	1,576/1,312	1094/909	195/60	166/73
Seized	50/7	56/5	8/0	8/0
Public S/N	423/469	195/186	59/90	55/78
Total Public S/N	892	352	149/134Free	133/80Free
TOTAL	3,118/2,676	2,176/1,877	397/200	351/201
Outcomes Dog / Cat				
Adopt	971/698	812/605	154/51	121/53
Transfer	783/556	965/545	82/90	126/48
Return to Owner (RTO)	490/29	433/56	71/4	64/1
Euthanized	400/1,027	395/999	54/37	39/62
Died	31/89	9/44	1/2	0/0
TOTAL	2,587/2,377	2,646/2,263	347/181	350/164

Note: World Spay Day was February 23rd and we spayed and neutered 59 owned cats that day. Adoptions continue to increase compared to last year. We also did an adoption event at IFA which was staffed mostly with volunteers. The new transfer van, purchased by the Regional Animal Shelter Foundation was delivered and we will have it to use for transport in the next week or two. We are currently searching for a business to sponsor the cost of a wrap for the van.

Farmington Indian Center (FIC)	YTD FY16	YTD FY15	FEB FY16	FEB FY15
Indian Center Total Customers	24,773	24,467	3,108	3,183
Restaurant Customers	21,007	17,519	2,795	2,812

Note: An approved FY 15 capital improvement shade structure project began in the month of February at FIC. The shade structure will cover the center’s entrance and sidewalks and will upgrade the center’s appearance as well as provide safe walkways for patrons during days with inclement weather. Staff manned two craft booths at the Farmington Museum’s Chinese New Year celebration, several coloring pages with the Navajo word magi (monkey) were shared with the community. No other special events were held in the month of February. Farmington American Indian Ambassador applications for the June pageant are now available. Staff continues planning for spring cultural events and Riverfest.

Farmington Museum	YTD FY16	YTD FY15	FEB FY16	FEB FY15
Museum General Attendance	82,882	105,881	6,176	4,796

Note: The Farmington Museum showcased the Ansel Adams Masterworks exhibit during the month of February. A Digital Camera Constitutional class was given on three consecutive weekends by Director, Bart Wilsey, as part of the programming for the exhibit. The Farmington Museum and the Farmington Indian Center also presented a Chinese New Year Celebration: Year of the Monkey with educational activities for families on Feb 6th. The Gateway to Imagination Art Show held its Call for Entries for this year’s show that will open in May. The E3 Children’s Museum & Science Center continues to see increased attendance numbers over last year (1,762 in 2015 vs. 2,556 in 2016 for the month of Feb) due to the new interactive exhibits that were installed in December. The Riverside Nature Center called for entries into its Animas and Berg Park Photo Show that will be held the month of March. Mr. Wilsey, participated as an American Alliance of Museums peer reviewer for the Museum Assessment Program.

Parks Operations

Parks Maintenance and Construction: Foothills Park playground renovation is complete. Beckland Hills Park playground renovation has begun- demolition of existing playground and concrete work. New landscape installation around Fire Station #1 continues. Began median landscaping on East Main in front of Dick's Sporting Goods. Concrete sidewalk removal and replacement is complete at Sports Complex Softball and work has begun on Sports Complex Baseball. The fishing pier at Lake Farmington was removed due to winter ice damage. Pre-emergent weed control application. Preparation for upcoming season.

Training: New Mexico Department of Agriculture (NMDA) Pesticide Applicator - 21 full-time staff attended. Think Trees Conference - 2 full-time staff attended. National Parks and Recreation Maintenance Management School (year one) - Parks Superintendent attended.

Lake Farmington: Closed to watercraft usage for season.

Special Events: No special events during February.

Graffiti Reports: 33 graffiti reports were taken and all removals complete.

<u>Piñon Hills Golf Course (PHGC)</u>	<u>YTD FY16</u>	<u>YTD FY15</u>	<u>FEB FY16</u>	<u>FEB FY15</u>
Golf Rounds	17,882	20,041	1,933	1,847
Pro Shop Sales	\$108,499	\$114,460	\$7,017	\$9,175
Food & Beverage Commission	\$23,574	\$19,419	\$1,221	\$952
Golf Revenue	\$455,934	\$487,294	\$65,205	\$44,132
Total Facility Gross Revenue	\$588,007	\$621,173	\$73,443	\$54,259

Note: After being closed for 43 days due to snow and ice cover, the golf course re-opened on February 9th and has been extremely busy ever since. Season pass renewals have been strong at both Piñon Hills and Civitan, as well as frequent players coming down from Colorado.

<u>Recreation Center</u>	<u>YTD FY16</u>	<u>YTD FY15</u>	<u>FEB FY16</u>	<u>FEB FY15</u>
Racquetball Courts	6,982	6,268	1,326	1,009
Gym:				
• Open	4,564	3,937	526	405
• Programs	14,731	11,670	2,692	2,056
Customer Contacts (counter)	4,331	4,126	355	365
Special Events/Athletics				
• Family Valentine Craft Workshop			12	12
• Family Bingo	165	111	48	30

Note: As can be seen by the numbers above, the Recreation Center saw a substantial increase usage in the racquetball courts; this increase is probably due in part to the use of the courts by the FHS Lifetime Sports classes and several community/church groups playing Wallyball every week. The Center also saw a nice little increase in the Family Bingo event for February.

<u>Sycamore Park Community Center</u>	<u>YTD FY16</u>	<u>YTD FY15</u>	<u>FEB FY16</u>	<u>FEB FY15</u>
Adult Activities	4,702	3,962	796	943
Kid's Activities	6,808	8,057	751	1166
Facility Rentals	510	548	43	68
Visiting Patrons	58,111	62,902	7,659	6,823
Cupcake Wars and Craft Fair			612	683
Daddy Daughter Ball			301	300

Note: February was a slower month at SPCC overall. SPCC Staff is looking into more programming directed towards the pre-teen and teenage groups. SPCC held two special events in the month of February. The Cupcake Wars and Craft Fair was sold out in craft booths and we had 5 competitors in the cupcake wars. The annual Daddy Daughter Ball was held at the Farmington Civic Center and was a sold out event. Everyone whom attended had a great time and we are looking at increasing ticket numbers.

Statistics for the month:

Calls for Service	6,159
Arrests	485 (55 DWIs)
Traffic Cites	1,550 (including written warnings)
Municipal Cites	109 (including Animal Control Citations)
Accidents	152 (0 fatal, 26 with injury, 69 property damage, 11 hit & run, 2 city vehicle, 44 on, or involving, private property, and 3 alcohol related)
Evidence Processed	451
Reports Taken	762
Code Violations	366

Major Events and Accomplishments:

In February, the Code Compliance Unit worked a project located in the area of North Butler, Santiago, and 30th Street, resulting in 72 violations.

On February 24, Officer Jemmet gave a presentation to the children at Gold Star Academy. The feedback from the community regarding the Department's outreach efforts was overwhelmingly positive.

In February, Chief Hebbe presented certificates of recognition to the two teachers at Apache Elementary who assisted an injured police officer in securing a combative drunk driver in the school's parking lot.

On February 2, a shooting occurred at the Mesa Village Apartments. The victim had been shot in the head, while at his home. Investigation quickly identified the suspects and warrants were issued for their arrest on the next day.

On February 5, the suspects, Raul Dominguez Lopez Jr., Tia Largo, and Denise George, were arrested in Albuquerque through a joint operation with the US Marshals. Our Detectives were present to interview the suspects, furthering their investigation of the shooting. The victim, although having a serious brain injury from a through and through bullet wound, was treated in Denver for the serious traumatic injury. Miraculously, he has been returned to Farmington for ongoing medical treatment but has been able to answer questions posed to him by the investigating Detectives.

An overnight snow on February 1 caused significant amounts of crashes, particularly on Pinion Hills Boulevard, where numerous crashes occurred in a small section of the roadway below Piedra Vista High School.

During February, two different crimes which had been posted on the Department's social media platforms resulted in the identification and prosecution of the suspects.

On February 12, two Farmington Police Officers graduated from the San Juan County Criminal Justice Training Academy, Kellie Mason and Greg Burrige. Officer Mason received the Valedictorian Award for the Academy.

Two long-term officers of the Farmington Police Department retired: Steven Smith, our lead Bomb Technician, and Wilson Charley, a Region II Narcotics Investigator.

In February, 3 new employees were hired for the vacant CSO Transition positions: Alma Chavez, Kristalee Keeling, and Samantha Malouff.

In order to reduce the number and frequency of the minor accidents that had been traditionally occurring while police vehicles were parking in the rear, drive-through alley of the Department, the entire area was changed to a "no parking" zone, thus eliminating the tight conditions which were leading to unnecessary and preventable vehicle damages.

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant - \$636,379; received NMDOT approval to being Right-of-way acquisition for Phase 1; Right-of-way map comments addressed and resubmitted right-of-way takes for Phase 2 and 3; will update other certifications after ROW is acquired.
- Piñon Hills Boulevard Extension: Bohannon-Huston engineering/design – Phase 1 construction plans complete; NMDOT contract received 12-24-14, \$4,155,000 for intersection and construction of roadway to Hubbard (STIP -- \$3.7 million). Met with NMDOT on Feb. 13th, Feb. 23rd, March 6th & March 9th. Resolution approved by City Council on 4-21-15 for future funding commitments between NMDOT and COF; uploaded cataloged 15-20 year old ROW purchases for NMDOT review on April 15th; met with NMDOT on July 29th and Aug 14th; NMDOT to meet with FHWA to discuss next steps. Submitted affidavits for all ROW purchases to NMDOT November 6, 2015. Many follow up emails and phone calls still have not received any comments for affidavits, just a request Dec. 29th for a letter explaining right of way process and that the process used does not adversely affect the public. Letter stating NMDOT/FHWA process was used sent Jan. 4th. Plat through the planning process in January, plat was recorded and right of way maps were hand delivered Feb. 5th. Awaiting NMDOT ROW certification or comments. Awaiting Environmental comments. Single source request letter for adaptive traffic signal submitted Feb. 1st. Meeting with Anthony Lujan, New Mexico Deputy Secretary of Transportation, scheduled March 7th in Albuquerque to discuss moving the project forward.
- MOC Repaving – SMA to do survey work and design to solve drainage issues for Building Maintenance building, parking lot addition and resurfacing of entire site. Survey complete; met with FEUS, Public Works, and General Services to discuss needs on Nov. 16th. SMA laying out additional 100 personal vehicle spaces and truck turnaround. Met with SMA and Julie Baird to review plans on Dec. 16th; Julie & SMA had action items on the list including getting with the affected departments. Comments return to SMA, secondary gate discussion still ongoing.
- Storm Cleanup: *FEMA 2013* – project documentation submitted; awaiting DHSEM final disbursement.
- *NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1* – project awarded by City Council on February 23, 2016 to MWI, Inc. in the amount of \$503,054.40. Contracts are currently being processed; pre-construction conference and notice to proceed mid-March.
- Drainage Action Items: Hubbard crossing is designed, but not funded.
- Piñon Hills / Farmington Ave Pedestrian Improvements: TRC completed project work; inspection by NMDOT & FHWA held July 30th 2015 -- corrective repairs completed; NMDOT final re-inspection conducted January 20, 2016, preparing reimbursement requests.
- SAFE ROUTES TO SCHOOL: *Phase 1* -- sidewalk improvements for Apache, McKinley and NE Elementary schools and Hawk signal – complete, NMDOT & FHWA final re-inspection January 20, 2016; *Phase 2 Infrastructure* -- sidewalk improvements for Animas and McCormick Elementary schools -- complete, NMDOT & FHWA final re-inspection January 20th, corrective repairs complete; preparing reimbursement requests.
- Water projects: *4P Pump Station* -- design completed, working on property acquisition; *WTP #2 Electrical Improvements* –Nightlight Electric – construction 98% complete; *English Road, Main St. to Arctic St.* – 99% complete; *Foothills, Holmes to Lakewood* – waterline replacement – construction 20% complete; *San Juan Place, Glade Place & Douglas Street* – waterline replacement – 75% complete; *E. 24th Street, Mossman to N. Mesa Verde* – waterline replacement – construction to begin in March.
- Sewer projects: *WWTP Phase III* – received final approval of construction plans from NMED, advertise project January 10, Bid opening March 3; anticipate construction to begin spring 2016; *Lift Station #9 Improvements* – design 15% complete.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer:* design complete; NMDOT permit approved; bid letting spring 2016; construction - TBD.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Street Surface Management Program -- software set-up continues; Council presentation spring 2016.
- Traffic crews responded to 8 after-hour call-outs; cycled 22 UPS systems for battery length data; completed preventative maintenance on 9 control cabinets; and, responded to 76 NM One-Call utility location tickets. Traffic crews fabricated 223 new signs; completed parking lot striping for Police Dept.; conducted one traffic study and one speed study; completed 3 speed study reports; deployed TMC camera at 2 locations along Main Street; and, provided traffic control for the Streets contractor fence repair on Butler Avenue; processing 3 signal removal recommendations.
- Streets: Heavy Equipment and Truck crews bladed 43,751 ft. of dirt streets and hauled materials as needed. Asphalt crews repaired 3 street cuts with recycled hot asphalt and repaired 2,500 potholes with bag mix and pothole machine. Sweepers swept 1,351 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 46.42 CY of concrete. Removed and placed 600 CY of waste concrete at Airport.

Ridership Numbers:

<u>Route</u>	<u>This Month</u>	<u>Last Month</u>	<u>Change by</u>
Blue:	3,444	Last Month (Jan) 2,902	Increased by 542
Green:	1,933	Last Month (Jan) 1,515	Increased by 418
Purple:	1,701	Last Month (Jan) 1,451	Increased by 250
Red:	1,007	Last Month (Jan) 853	Increased by 154
Yellow:	1,780	Last Month (Jan) 1,359	Increased by 421
Saturday:	332	Last Month (Jan) 332	Increased by 12
Aztec:	593	Last Month (Jan) 500	Increased by 93
Kirtland:	540	Last Month (Jan) 394	Increased by 146
Bloomfield:	491	Last Month (Jan) 341	Increased by 150
Total Ridership this month:	12,225	Last Month (Jan) 10,010	Increased by 2,225
Year to Date (Jan-Dec):	22,235		

THERE WAS AN INCREASE IN ALL ROUTES THIS MONTH!!! (EVEN WITH LESS DAYS THIS MONTH THAN LAST MONTH).

The Saturday route has shown a steady increase now topping 332 riders (before implementing the changes in August, the Saturday route had 181 ridership). Currently working on removing the Non-revenue miles from the Saturday route and using that open time to add the 20th street bus stops to it. This should bring more increased ridership to the Saturday route because the Yellow route has shown an increase in ridership by adding 20th Street.

Bus Passes

30 Day Monthly Pass:	(60 Total for Year)
Aztec Drug Court	50 Passes Sold
Probation and Parole	10 Passes Sold
 Semester College Pass:	 (45 Total for Year)
San Juan College	18 Passes Sold
Ride Right	9 Passes Sold
City of Farmington	18 Passes Sold

Advertising (8 Frames)

- 1 Frame - Big Brothers Big Sisters
- 1 Frame - City of Farmington Public Library
- 2 Frames - City of Farmington marketing the Downtown area.
- 2 Frames - Community Relations Commission (have 1 more sign, waiting for the DWTS to come down next week).
- 2 Frames - City of Farmington Civic Center, Dancing with the Stars.

ADVERTISING HAS BECOME VERY POPULAR AS ALL BUSES HAVE A CURRENT ADVERTISING SIGN.

Budget

Worked on the budget this month. Used last year's figures to compare with this year's figures to create the new FY17 budget. Numbers look solid with a decrease in percentage while maintaining the same operations.

Navajo Nation Veterans Outreach

Invited to attend the Navajo Nation Veterans Outreach meeting held at San Juan Regional Medical Center. Members included Department of Navajo Veterans Affairs, Hospital Representatives, and Community Leaders that were seeking information on services provided to veterans. I was asked to attend to inform how the Red Apple provides bus service to the hospital.

Undercover Operations

Working with the police department in officers doing undercover rides to ensure the safety of the passengers.

Come out and Ride the Red Apple!

Training Statistics

Training Sessions: **21**

Number of Employees Trained: **71**

New Employee Orientation, Pinch Points,
Distracted driving.



**March is
Workplace Eye
Wellness month.**

Noteworthy Safety Activities

- Initiated the PRCA EHS Annual inspection
- Submitted 2015 Injury and Illness data to the Bureau of Labor Statistics for requested divisions.
- Attended and assisted with Department/Division safety meetings.

Spot Inspections 1st Qtr.

