

The March 2015 **Gross Receipts Tax** report is shown below. March reflects January business activity.

	<u>Month</u>	<u>YTD</u>
March FY16 GRT Received (Gross)	\$ 4,176,097	\$ 37,952,668
March FY16 Budget	\$ 4,448,622	\$ 38,852,637

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of March	(6.1%)	(\$ 272,525)
Fiscal Year To Date	(2.3%)	(\$ 899,969)

**GRT - Major Sectors
Month-Over-Month Comparison
March - FY2016**

Single Month	March FY16	March FY15	\$ Change	% Change
Mining, Oil, Gas	\$ 205,188	\$ 214,561	\$ (9,000)	(4%)
Construction	239,483	234,402	5,000	2%
Manufacturing	182,650	116,875	66,000	56%
Wholesale Trade	258,493	204,471	54,000	26%
Retail	1,331,387	1,393,056	(62,000)	(4%)
Prof, Scientific, Technical	175,150	218,212	(43,000)	(20%)
Healthcare & Assistance	336,414	335,282	1,000	0%
Accommodations / Food Svc.	383,043	298,016	85,000	29%
Other Services	504,674	416,839	88,000	21%
Misc./ Unclassified	559,614	516,389	43,000	8%
Total	\$ 4,176,097	\$ 3,948,104	\$ 228,000	5.8%

**GRT - Major Sectors
Year-Over-Year Comparison
July - March FY2016**

9 Month Period	FY16 YTD	FY15 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,757,678	\$ 2,386,445	\$ (629,000)	(26%)
Construction	2,490,108	2,269,046	221,000	10%
Manufacturing	1,670,369	1,768,176	(98,000)	(6%)
Wholesale Trade	1,740,230	2,101,957	(362,000)	(17%)
Retail	14,556,998	14,949,986	(393,000)	(3%)
Prof, Scientific, Technical	1,573,374	1,843,395	(270,000)	(15%)
Healthcare & Assistance	3,194,637	2,993,461	201,000	7%
Accommodations / Food Svc.	3,177,072	3,022,663	154,000	5%
Other Services	4,196,353	4,644,861	(449,000)	(10%)
Misc./ Unclassified	3,595,851	3,895,162	(299,000)	(8%)
Total	\$ 37,952,669	\$ 39,875,152	(1,922,000)	(4.8%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

Community Exposure: Deputy Clerk participated in Leadership SJ.

Requests for Information: 54 requests to inspect public records were processed.

Business Registration: 47 new business registrations were processed during the month of March, 2016 and 183 renewals were processed.

Solicitors: Licenses were issued to ARM Security, Inc/Vivint (Parker Pratt, Ryan Bell and Dallin Lyman) and Platinum Shine (Alexander Smith). Solicitor licenses are valid for three months. If the salesman does not have a license, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

4/26/16 CC – Mayor out

Proclamation - May 1-7 NAOSH Week & May 4 Occupational Safety & Health Prof Day (Mayor)
Ordinance amending Chapters 24 and 25 – final action (Breakell)

5/3/16 SP WS – Advertise

FY17 Budget

5/4/16 Community Input Meeting – 6 pm at Library - Advertise

5/10/16 CC

5/17/16 WS

Resolution adopting FY17 preliminary budget (Mayes)
Resolution adopting day, time and place of WS meetings (Breakell)

5/24/16 CC

Resolution adopting FY17 final budget (Mayes)
Resolution adopting day, time and place of CC meetings (Breakell)

6/14/16 CC

CDBG public service project presentations (Dunn)

6/21/16 WS

CVB Update (Tonya Stinson)

Building Inspections Activities:

Permits were issued for the following projects:

1. Tenant Improvement for Hibbett Sports, 4601 East Main Street, Suite 230.
2. Tenant improvement for ASAP MVD, 2228 East 20th Street.
3. Five (5) building permits for new single family residences.

Plans are currently under review for the following projects:

1. New - Carl's Jr., 2300 East Main Street.
2. Tenant Improvement (Distillery) for Three Rivers, 101 East Main Street.
3. Tenant Improvement for Three Rivers, 109 East Main Street.
4. Tenant Improvement for Charter College, 3000 East 20th Street, Building A.
5. Shell Only Building for Five Guys and Sleep Number, 5000 East Main Street.
6. Tenant improvement for Famous Footwear, 4601 East Main Street, Animas Valley Mall.
7. Class Room Addition for Pinon Hills Academy, 5101 North Dustin Avenue.
8. Tenant improvement for Five Guys, 500 East Main Street, Suite 102.
9. New - Denny's (Demo Old), 600 Scott Avenue.
10. New – New Mexico Corrections, 1640 Cedar Street.
11. New – Burger King, 2210 West Main Street.
12. Relocate, Smith Store Fuel Station, 600 East 20th Street.

The Division issued a total of 85 building permits with a valuation of \$3,310,746, performed 5 final inspections of new single family residences, and performed a total of 400 inspections. The Division also processed 7 public record requests.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 1 rezone petition; 2 SUP petitions; 1 temporary use permit; 2 administrative adjustments; 1 preliminary plan/final plat petition; 6 summary plats; 12 business license zoning verifications; 3 auto dealer certifications; 3 address verification/assignments; 14 UDC violation complaint inspections; 6 UDC violation complaint re-inspections; 1 court case; 5 zoning code violation letters; sent out 13 annual inspection notices to well operators; reviewed 85 sets of building permit plans for UDC compliance; and, met with 75 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission. Staff presented on the project to FundIt! in Albuquerque on March 22, and is currently managing the preparation of a USDOT TIGER Grant application for the project.

Community Development Block Grant (CDBG) Activities:

1. Staff continues to complete the 2015 Annual Action Plan tasks and to update project activities in IDIS.
2. Staff discussed the Federal Fiscal Year 2016 CDBG allocation with the City Council on March 15, and is starting the 2016 Annual Action Plan tasks.
3. Staff coordinated the City's booth at the Home Expo in early March.

Metropolitan Planning Organization (MPO) Activities:

1. The MPO Technical Committee met on March 10 to provide input on the development of the Safety Plan and to provide project updates. The MPO Technical Committee also met in a workshop on March 16 to continue their review of the draft Complete Street Design Guidelines.
2. Staff attended the MPO Quarterly with other MPOs and NMDOT March 21-22, and the MPO-Public Health Forum on March 23, both in Albuquerque.
3. Staff attended a Highway Program Financing Training on March 29-30 in Albuquerque.

Administration

1. CREDA Board meeting.
2. FY2017-18 budget presentation preparation.
3. Community Solar project.

Business Operations

- Represented FEUS at APPA Legislative Rally in Washington D.C. – discussed current utility issues with staff of Senator Heinrich, Representative Lujan and Representative Pearce.
- Ongoing Community Solar project.
- New Service work orders - 27 released to Line Dept for construction; new projects include new Dollar General Store, new pumping station for Hammond Cons Dist & water aeration equip for Lee Hammond Water Assoc.
- RFP for Cost of Service Study.
- San Juan Reclamation Trust – annual meeting for approval of participant 2015 Annual Funding Status Reports.
- Meeting regarding City of Aztec new transportation contract.
- FY2017-18 electric utility budget finalized.

Customer Service

- Completed Rate 2 & 6 audit.
- Researched City buildings for electric efficiency company hired by General Services Dept.
- Finalized Customer Service Cash Handling Admin Procedure to provide understanding of how cash outages are documented within Cust Serv in accordance with the City of Farmington Cash Handling Policy and Procedure.
- LIHEAP moratorium ended March 15.
- Christina Garcia became a new CSA on March 28th.
- In March (February terminations reported in Apr.), 144 collection accounts worked totaling \$29,422, of these 68 accounts remitted \$8,797, leaving 76 uncollected for \$20,625 which will be sent to The Advantage Group for additional collection efforts (less 3 accounts belonging to deceased individuals). In April there are 167 accounts for \$31,299 to be researched. In March we had 130 LIHEAP verifications, 133 payments; and currently 10 payments are due.
- The February collection report from The Advantage Group showed 52 accounts collected, \$5,512 received & \$813 fee.

WECC, Environmental

1. Meeting with FEUS and NERC/WECC RA, discussion of engineering studies practices, coordination, and situational awareness. FEUS staff engaged in site visits and interviews.
2. Received WECC Draft Inherent Risk Assessment and responded with comments.
3. Selected top firm for Arc Flash study, tentative on City Council approval to negotiate 4/12.
4. Bluffview and Animas Plant Relative Accuracy Test Audit (RATA) conducted and completed, report submitted to NMED.

Engineering:

1. Power transformer for Aztec Substation arrived onsite.
2. Pole replacement for HWY 64 widening project, self-supporting angle poles are required due to location.
3. Work orders released to Line Department for Hammond pumping station and water aeration equipment.

Customer Inquiries: 85 Estimates: 42 Work Orders Written by EE: 30 Transformer Checks: 31
Meter/Quad Spots: 8 Work Orders Released by EE: 27

Transmission and Distribution:**Construction/Maintenance:**

1. Completed three phase overhead for new Dollar General in Flora Vista.
2. Completed three phase underground for US Eagle Bank on E. Main St.
3. Started relocation of transmission and distribution poles for US HWY 64 widening project.
4. Performed equipment maintenance at Praxair Sub during planned outage.
5. Pole to pole maintenance completed on 115 KV line from West Loop sub to Praxair sub.

Relay/Meter:

1. Completed functional trip testing at Praxair Sub during planned outages.
2. Completed NERC compliance testing at Animas 115KV and Bluffview substations.
3. Started replacement/upgrade of relay equipment on Mobile Substation #1.
4. Continued periodic CT testing and meter changes.
5. Continued meter verifications at Bergin and San Juan substations.

New Service Installations: 10
Meters Verified: 433

Meters Tested: 206
Tampering: 4

Power Quality Checks: 28

Disconnect tags mailed: 5581 Field disconnect notices: 2310 Regular Reconnects: 56 After Hours Reconnects: 200

Mountain States continuing replacement of approx. 9,000 water ERTS due to hardware issues.

Generation:

1. Animas and Bluffview RATA testing completed.
2. Continuing with Animas Hydro restoration.
3. Continuing work on Integrated Resource Plan.
4. Continuing Bluffview spring outage Preparation.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 134,200 mmbtu: Bluffview total estimated gas sale – Zero mmbtu.
2. Animas estimated gas buy back – Zero mmbtu. Bluffview estimated zero gas buy back.

Control Center:

1. DSTAC training for System Operators.
2. Testing Reliability Messaging Tool (RMT) for Peak.
3. Substation database changes for Pump Canyon.
4. Mandatory version 5 CIP training for all personnel with access to Control Center.

System Outages:

1. 3-1-2016 @ 13:44 – Sullivan circuit 603 locked out, 1269 customers affected for 45 minutes. Caused by birds on line.
2. 3-3-2016 @ 13:35 – San Juan circuit 2403 opened by System Control to make emergency repairs to cross arm, 166 customers affected for 45 minutes.
3. 3-29-2016 @ 12:14 – Mesa circuit 2203 locked out, 882 customers affected for 1.5 hours. Caused by failed arrestor and damaged sectionalizing switch.
4. 3-31-2017 @ 13:59 – Fruitland circuit 902 locked out, 547 customers affected for 1.5 hours. Cause still under investigation.

Operating Statistics:

Animas Plant MWh: 209

Bluffview Plant MWh: 41,948

Navajo Plant MWh: 7,210

San Juan Plant MWh: 15,334

WAPA MWh: 5,645

Purchase MWh: 17,107

Average Purchase Price: \$ 41.85/MW

Purchased Power cost: \$716,008.12

Peak Demand MWh: 139 Annual increase (decrease): (10.79%)

Monthly System Energy MWh: 87,427 Annual increase (decrease): (7.93%)

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	4
Vehicle Fires	0
Brush/Grass Fires	8
Rubbish/Dumpster Fires	4
Other Fires	3
Rescue/Emergency Medical	492
False Alarms	30
Mutual Aid Given	5
Hazardous Materials Response	12
General Hazard Response	10
Other Responses	214
TOTAL	782

TRAINING

- EMS Training: Required EMT refresher class at San Juan College.
- Fire Training: Annual red card pack test, conducted by shift fitness coordinators in Berg Park.
- Company Training: Wall breach training held at the acquired structure at 111 N. Allen.
- Target Solutions: Annual Wildland Refresher online component (Module 1 and 3).
- Target Solutions: Building construction.
- Target Solutions: Anger, violence, and conflict in the workplace.
- Target Solutions: Dealing with Issues of Alcohol and Substance Abuse
- Wildland team members attended saw and a heavy equipment boss classes in Prescott, AZ.
- Several FFD Members attended a Fire Inspector class in Socorro, NM.
- Scheduled Maintenance:
 - o Technical Rescue Team Maintenance: C-Shift
 - o Hazmat Team Maintenance: A-Shift
 - o Wildland Team Maintenance: B-Shift

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks.
- Insurance Safety Organization (ISO) department review.
- FFD Team members participated with FPD's S.W.A.T. monthly training activities.
- Participated in planning meetings for this year's Freedom Days events.
- Participation in discussions/meetings relating to the new Sobering Center.
- Participation in the Communication Center and New World build meetings, for dispatch software upgrade.
- Attend annual Budget meetings.
- Hosted numerous San Juan College EMT student ride-alongs.
- Attended planning meetings for the Fruitland/Cambridge irrigation project.
- Participation in meetings with industry relating to the Swift Water Oil Spill Emergency Response (SWOSER), which is a joint industry and public safety response team.
- Continued Chief meetings with the department, to discuss vision and expectations.
- Conducted a Battalion Chief Assessment.
- Conducted onsite training for the Sobering Center, relating to fire safety and evacuation procedures.
- First quarter medical review by FFD's contracted Pharmacist Dr. Nygren.
- Participated in planning meetings relating to the spring run-off and the Gold King Mine residual impacts.
- FFD members attended the annual Four Corners Damage prevention meeting sponsored by local industry and the OEM.
- Hosted the monthly Car Seat Clinic at Fire Station 2.
- Participated in the ongoing incident action plan (IAP) discussions for this year's Connie Mack event.
- Ongoing discussion with San Juan Center for Independence, relating to disaster planning.
- Participated in the Technical Advisory Committee (TAC) meeting.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 574
- Service Calls Completed 22
- PM Services Completed 115

Building & Maintenance Division:

- Active Job Orders 224
- Completed Job Orders (Month) 111
- Completed Job Orders (YTD) 378

Maintenance Projects:

- Purchasing remodel nearing completion. Need to hang two doors and install one window.
- New General Services Director and General Services Office Manager office remodel
- Airport sewer line replacement
- Public Works office addition and desks being installed

Status of Construction Projects:

- Joint Intervention Program Building: The project is almost complete. We are waiting on the water meter and the phone lines to complete final inspections. Pre punch list items are being addressed in the meantime.
- Sobering Center Building: Sobering center is open and in operation.
- Energy Efficiency Upgrades: The Investment Grade Audit is over 80% complete. A draft of the audit is expected by the end of April at which time the final selection of specific buildings and projects to propose for the upgrades will be finalized.
- City Hall Renovations: The architect continues to coordinate designs with ECI for City Hall. The energy upgrades projects have identified the package and rooftop units to be replaced. The parking lot redesign is in review.
- Police Department locker rooms final design has been approved and the architect is proceeding with construction drawings.
- MOC Paving project drawings proceeding. Storm water settling basin discussion and design in progress.

Four Corners Regional Airport

(Percentage Change YTD)

	<i>Current Year – March 2016</i>		<i>Previous Year - March 2015</i>
Enplanements:	89	-71.57%	313
Deplanements:	107	-67.87%	333
Air Traffic Operations:	2,930	3.28%	2,837
Fuel Flowage (gallons):	24,656	-1.51%	25,035
Car Rental Revenue:	\$ 5,000.00	-50.00%	\$10,000.00

PERSONNEL DIVISIONJob Postings:

- Regular/Full-Time - 8
- Temporary/Seasonal - 10
- Inter-Department - 6
- Inter-Division - 4
- Inter-City - 1

New Hires:

Temporary/Seasonal - 36

Regular/Full-Time - 8

Terminated:

Temporary/Seasonal - 5

Regular/Full-Time - 9

PAYROLL***PP# 5***

Printed Direct Deposits	312
Regular Checks	65
Emailed Direct Deposits	641
Total Checks printed	1018**

Gross Pay	\$1801085.32
Net Pay	\$1146733.77
Regular Employees	751
Temporary Employees	256

PP# 6

Printed Direct Deposits	322
Regular Checks	70
Emailed Direct Deposits	648
Total Checks printed	1040**

Gross Pay	\$1806019.38
Net Pay	\$1156032.92
Regular Employees	748
Temporary Employees	280

*** Note: This includes supplemental and garnishment/child support checks*

HR GENERAL

- Continued ID badge system changes
- Launched benefits communication videos
- Update to background check process with ADP
- Continued Leadership training for COF Staff

Application Services Division**High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Worked to mitigate 2 virus outbreaks and restore corrupted files
- Worked on knowledge transfer and documentation
- Worked with Vision Solutions to resolve a number of minor MIMIX issues
- Planning for Sungard THE 9.1.16.1 Update
- Provided support for new HTE modules
- Performed routine tasks related to system availability and data protection

Departmental Help Desk Ticket Counts:

290 tickets created

283 tickets closed

Average satisfaction rating of 4.9 (out of 5) based on 11 responses received

GIS Services Division**High-Level Projects and Activities**

- Converted Red Apple Transit maps to new format for easier printing
- Updated 11 City Council maps and replaced on external website
- Worked on water meter coordinates project for FEUS and maps for CH2M
- Continued work on DTS project. 75 percent complete

Infrastructure Services Division**High-Level Activities and Projects**

- Built new FTP Server; migrating content and connection details over
- Worked with ImageNet to implement MFP meter data collection portal
- Created numerous security groups in support of SharePoint project
- Restored files in Power1 share after virus outbreak and mitigation
- Restored files in COF and CD shares after virus outbreak and mitigation
- Provisioned NAS for extra backup capacity.
- Started building trust relationship between FMTN.AD and Firenet.org domains
- Archiving monthly and weekly backup tapes.
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery.

Technical Services Division**High-Level Activities and Projects:**

- Setup New Users - Completed helpdesk calls for various departments
- Ordered new switches for Waste Water Project and Elec Warehouse
- 9 new computer installs , 7 laptops, 5 refurbished upgrades
- 2 Virus infections – 2 Trojan – 0 Malware
- VOIP project moving out of Beta Phase
- Virtual Host Servers up for Fire and Police
- TRACS, Test units on the streets
- 491 trouble calls (15 call outs) for FPD, 50 video requests for FPD
- 20 trouble calls for FFD, new printer installs for Fire 2, 4 and 5.
- Worked on Migration to new Telestaff, New World build and continued Airwatch project

LIBRARY VISITORS



Farmington Public Library
28,664
(Daily Average 1,024)

Power Library
252

OPEN HOURS

Farmington Public Library



Power Library



CHECKOUTS



30,486
Daily Average - 1,089

Farmington Public Library



5,042
Daily Average - 180



COMPUTER USERS

Farmington Public Library
Daily Average - 173

Power Library
85

4,835



Daily Average - 77

2,168

Wifi is only available at Farmington Public Library

"This library is one of the three major reasons I knew I could happily live here in Farmington." - Lee



VOLUNTEERS

This Month - 22
(Volunteer Hours - 73)



This Month Last Year - 21
(Volunteer Hours - 60)



LIBRARY PROGRAMS



Farmington Public Library
Programs 120
Attendance 4,114



Power Library
Programs 15
Attendance 252

Administration

- Mini-Golf at Civitan Golf Course feasibility agreement executed
- RC Park Viewing Stand: Drawings in development
- Playground Grand Openings scheduled for April 23 (foothills and Beckland Hills)
- Beckland Hills Playground installed
- Brookside Pool discussion ongoing
- Lake Farmington opens to swimming; beach development in progress.
- South Side River Road Trail construction re-started

Aquatic Center	YTD FY16	YTD FY15	MAR FY16	MAR FY15
Water Safety Instructor Course	7	14	0	0
Lifeguard Certification	19	11	15	9
Swimming Lessons	961*	915*	124*	115*
Public Swimming Single Payment (FAC)*	19,699*	22,703*	3,323*	3,937*
Pass Usage*	1,683*	1,530*	155*	175*
Aquacise (Lions)	4,333	4,273	360	526
Arthritis (Lions)	835	1,034	100	95
Brookside Public Swim	4,309	15,304	0	0

Note: FAC had 771 lap swimmers during the month of February. Lions had 282 lap swimmers and 259 participants for Water Therapy. Lap swimming for both FAC and Lion's has remained strong throughout the ever changing weather patterns of spring. Water Therapy class at Lion's has already exceeded last year's entire participation numbers. Lion's participation was lower than normal in March due to Good Friday falling during spring break as well as maintenance issues causing the pool to be closed for two extra days. *These numbers are for FAC only.

Bonnie Dallas Senior Center	YTD FY16	YTD FY15	MAR FY16	MAR FY15
Congregate Meals Served	36,715	32,640	3,858	4,209
MOW Deliveries	25,027	23,887	2,669	2,826
Silver Fitness Center	7,350	6,672	1,020	912

Note: Currently, the Silver Fitness Center has enrolled 23 new members bringing the total to 908 members. We have commenced the San Juan County Senior Olympics. The Bonnie Dallas Senior Center has joined forces with several different organizations and groups, including the City of Bloomfield, the City of Aztec and many more. The events have been run by mostly volunteers and community members to create successful events. The process has been published on social media and through press releases. Evening Activity Center is continuing to pick up attendees and our new evening art workshops. Also we have almost completed the refreshment of our new Art Studio building.

Civic Center	YTD FY16	YTD FY15	MAR FY16	MAR FY15
Civic Center Attendance	69,119	66,783	6,227	7,658
Amphitheater Attendance	1,927	1,423	0	85
Room/Theater Rentals/Paid Events	485	524	53	65
Free Events/Meetings	431	364	58	55
Lions Wilderness Amphitheater	10	13	0	1
Total Civic Center Events	916	888	111	120
Total Amphitheater Events	10	13	0	1
Total Scheduled Events	926	901	111	121
Total No Shows/Canceled/Walk-In	58	56	9	6

Crouch Mesa Community Center	YTD FY 16	YTD FY15	MAR FY16	MAR FY15
Daily Use	2,628	2,953	350	425

Note: Staff is currently reviewing the programming and use of the facility to improve attendance and operations. CMCC Staff was also scheduled to assist with SPCC during spring break and special events.

Farmington Regional Animal Shelter	YTD FY16	YTD FY15	MAR FY16	MAR FY15
Intake Dog / Cat				
Owner Surrender	1,187/945	1,181/1,003	151/74	160/81
O/S Return	36/18	36/17	3/1	7/2
Stray	1,740/1,370	1,656/1,178	164/58	216/90
Seized	54/7	80/5	4/0	12/0
Public S/N	502/519	390/347	79/50	91/55
Total Public S/N	1,021	737	129/102Free	146/120Free
TOTAL	3,662/3,116	3,516/2,782	401/183	486/228
Outcomes Dog / Cat				
Adopt	1,100/739	934/646	129/41	121/53
Transfer	894/582	1,084/588	111/26	126/48
Return to Owner (RTO)	550/32	512/59	60/3	64/1
Euthanized	455/1,065	433/1,057	55/38	39/62
Died	31/89	10/45	0/0	0/0
TOTAL	2,927/2,478	3,006/2,410	337/101	350/164

Note: March FY16 was one of the first months that we took in less animals than FY15. We re-sealed the kennels in holding and intake and will continue with the kennels in maternity after a transfer of dogs currently residing in there. With the help of Mines and Associates the shelter hosted a Compassion Fatigue seminar for staff on Thursday, March 17th. We continue to plan for Bark in the Park which will be Saturday, April 30th. The Regional Animal Shelter Foundation plans on a dedication ceremony for the new van during Bark in the Park.

Farmington Indian Center (FIC)	YTD FY16	YTD FY15	MAR FY16	MAR FY15
Indian Center Total Customers	27,537	26,900	2,764	2,433
Restaurant Customers	21,007	17,519	2,795	2,812

Note: No special events were held in the month of March. Farmington American Indian Ambassador applications for the June pageant are now available. Staff at the center continues the day-to-day restaurant operations which continue to have a steady increase of returning and new customers. The Indian Center Facebook page has an average of 12 new likes a week. Nine community worker hours were completed in the month of March. Planning and preparations continue for spring and summer activities.

Farmington Museum	YTD FY16	YTD FY15	MAR FY16	MAR FY15
Museum General Attendance	92,539	113,208	9,657	7,327

Note: The Farmington Museum had a great month hosting the Ansel Adams Masterworks exhibit during the month of March. It garnered nearly 4,000 visitors during its short two-month run at the Farmington Museum. In conjunction with the photography show, the Museum presented a kids pin-hole camera workshop. The Museum's Gateway to Imagination Art Show call for entries ended in March with 166 artists submitting over 300 works. The show will open in May. The E3 Children's Museum & Science Center continues to see record numbers from its new exhibits. The Riverside Nature Center opened its March Photo Show of photos taken in Animas and Berg Parks. The Museum of Navajo Art & Culture downtown will be getting a re-design to accommodate ADA restrooms.

Parks Operations

Parks Maintenance and Construction: Beckland Hills Park playground renovation is complete. New landscape installation around Fire Station #1 continues. Concrete sidewalk removal and replacement has been completed at Sports Complex Baseball and Softball. Through San Juan Soil and Water Conservation grant funding and as part of the Russian Olive and Salt Cedar invasive species removal along the Animas River, Cottonwood poles have been planted in various areas; Approximately 30 trees along the river near Animas Park and 35 trees near Berg West.

Parks Operations (Cont'd)

Training: 14 staff member attended Athletic Field Maintenance Training at Ricketts Park. Training was conducted by Casey Griffin – Director of Field Operations for Albuquerque Isotopes. Casey has been awarded the 2013 Sports Turf Managers Association (STMA) Field of the Year award for Professional Baseball and 2014 Pacific Coast League Sports Turf Manger of the Year award

Lake Farmington: Opens April 16 - Oct. 30

Special Events: Crews provided support and setup for 4 events.

Graffiti Reports: 51 graffiti reports were taken and all removals complete.

Piñon Hills Golf Course (PHGC)	YTD FY16	YTD FY15	MAR FY16	MAR FY15
Golf Rounds	20,477	22,622	2,595	2,581
Pro Shop Sales	\$122,556	\$133,827	\$14,057	\$19,367
Food & Beverage Commission	\$23,516	\$28,018	\$2,955	\$1,612
Golf Revenue	\$527,945	\$568,401	\$72,010	\$81,106
Total Facility Gross Revenue	\$674,017	\$730,246	\$89,022	\$102,085

Note: The golf course was open for all 31 days of March, with some cold weather during the middle of the month slowing things down for a while. The golf staff hosted Titleist for a golf club demo and fitting day, which was very well attended on Thursday, March 30th. Also, San Juan College Encore classes began meeting with instructor Dana Hickman mid-month.

Recreation Center	YTD FY16	YTD FY15	MAR FY16	MAR FY15
Racquetball Courts	7,933	7,091	951	823
Gym:				
• Open	4,971	4,623	407	686
• Programs	16,822	13,761	3,032	2,091
Customer Contacts (counter)	5,382	4,898	1,051	772
Special Events/Athletics				
• Family Bingo	165	111	48	30
• Spring Fling	24	37	24	37
• Tween Twilight Egg Hunt	60	59	60	59

Note: March was a busy month at the Recreation Center. Our Family Bingo & Pizza Nights are continuing to bring in a nice size group and we have definitely seen a growth over last year’s attendance at this program. Spring Fling saw a decrease in participation this year. More marketing directly in the schools would most likely provide a huge boost to this program. The Tween Twilight Egg Hunt had great participation again this year and it became evident that preparations for a larger turnout will need to be made for next year!

Sycamore Park Community Center	YTD FY16	YTD FY15	MAR FY16	MAR FY15
Adult Activities	6,338	4,579	1,636	617
Kid’s Activities	10,317	9,373	3,509	1316
Facility Rentals	577	624	67	76
Visiting Patrons	70,878	71,765	12,767	8,863
St. Patrick’s Day Madness			162	174
Mother Son Dodgeball Tournament			70	65
Easter Eggstravaganza			3,500	-

Note: March was a very busy month at Sycamore Park Community Center. During spring break we held the Life Skills and Safety Classes that were successful. Visiting patrons increased partly due to Easter Eggstravaganza being held in March instead of April. Along with Easter Eggstravaganza we had two other special events in March which were the St. Patrick’s Day Madness and the Mother/Son Dodgeball.

Statistics for the month:

Calls for Service	6,278
Arrests	471 (49 DWIs)
Traffic Cites	971 (including written warnings)
Municipal Cites	126 (including Animal Control Citations)
Accidents	156 (0 fatal, 16 with injury, 88 property damage, 5 hit & run, 0 city vehicle, 47 on, or involving, private property, and 7 alcohol related)
Evidence Processed	524
Reports Taken	733
Code Violations	644

Major Events and Accomplishments:

In March, the District Coordinator's Unit and FPD volunteers helped set up and manage the Easter Eggstravaganza at Sycamore Park for the youth Easter egg hunt.

The Department set up and advertised our Safe On-Line Sales Exchange Location in the front parking lot of the department. The area of the parking lot was painted and signed as the location to be used to facilitate the safe transaction of on-line sales such as those from Craigslist or from Facebook's Farmington Yard-Sale network. The area is monitored by a motion activated HD camera that will record any events so that people can feel safe when completing transactions with strangers.

The Police Department sent a contingency of department leaders to attend training on Procedural Justice and Police Legitimacy. These two topics are the heart of recent philosophical changes regarding the relationship between the community and the police. These topics have risen to the forefront of policing policy consideration as a result of the incidents in Ferguson MO, New York, South Carolina, and Chicago. Interestingly, the training ratified the changes we were researching, discussing, and implementing long before they became the focus of the national dialogue on police interactions with citizens.

The Department hosted a Law Enforcement Career Day for Women at the Sycamore Community Center. The event was well attended and resulted in multiple female candidates submitting applications for police officer positions.

The Department rendered assistance where it could in the tragic deaths of Chase Powell and Joe Schmidt, sending officers directly to the scene of the tragedy so that we could better acquire information necessary to support the family members of our fellow city employees. A representative of the Department accompanied City Leaders to professionally break the heart-rending news to the families of Chase and Joe. Later, in order to minimize additional trauma to the families of Chase and Joe, we assisted their chosen family members in recovering the personal effects of their loved ones from the interior of the heavily damaged vehicle.

In March, the new Sobering Center opened its doors for business at the Totah Behavioral Health campus. Police officers were present around the clock at the facility in an effort to ease the transition for clients from the methods and philosophies of Four Winds Detoxification to those of the new facility. Officers were able to help the new staff members in streamlining operational policies and procedures to more closely match the needs of the unique clientele the facility serves. Initial reports from the first weeks of operations indicate successful operations, the need for fine tuning of policies and procedures, and data-driven confirmation that a subset of the clients using the facility are prime candidates for transfer into the JIP program. Attendance was down considerably from traditional Detox attendance numbers, due in part to the voluntary nature of the Sobering Center. The average length of stay at the facility has only been 6 hours through the first few weeks of operation.

Our three newest Community Service Officers, Samantha Malouff, Kristalee Keeling, and Alma Chavez, all hit the streets. The CSO Transition program is proving to be an effective recruitment tool to bring qualified police candidates to the department's attention and to prepare them for the tasks that await them as future law enforcement police officers.

An "under-cover" officer was also placed in the Riverine Trail system, resulting in numerous arrests and enforcements.

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant - \$636,379; received NMDOT approval to being Right-of-way acquisition for Phase 1; Right-of-way map comments addressed and resubmitted right-of-way takes for Phase 2 and 3; will update other certifications after ROW is acquired. The Utility Certification is the only outstanding issue to starting appraisals -- SMA should be submitting it in the next 10 days.
- Piñon Hills Boulevard Extension: Bohannon-Huston engineering/design – Phase 1 construction plans complete; NMDOT revised contract received 3-9-16, \$4,155,000 for intersection and construction of roadway to Hubbard (STIP -- \$3.7 million). Met with NMDOT on Feb. 13th, Feb. 23rd, March 6th & March 9th. Resolution approved by City Council on 4-21-15 for future funding commitments between NMDOT and COF; uploaded cataloged 15-20 year old ROW purchases for NMDOT review on April 15th; met with NMDOT on July 29th and Aug 14th; NMDOT to meet with FHWA to discuss next steps. Submitted affidavits for all ROW purchases to NMDOT November 6, 2015. Many follow up emails and phone calls still have not received any comments for affidavits, just a request Dec. 29th for a letter explaining right of way process and that the process used does not adversely affect the public. Letter stating NMDOT/FHWA process was used sent Jan. 4th. Plat through the planning process in January, plat was recorded and right of way maps were hand delivered Feb. 5th. Awaiting NMDOT ROW certification or comments. Awaiting Environmental comments. Single source request letter for adaptive traffic signal submitted Feb. 1st. Met with Armando Armendariz, Division 5 Director NMDOT on March 7th in Albuquerque; and, with his staff on March 15th in Santa Fe to discuss moving the project forward. Direction was to write two letters, both were submitted the last week of March.
- MOC Repaving – SMA to do survey work and design to solve drainage issues for Building Maintenance building, parking lot addition and resurfacing of entire site. Survey complete; met with FEUS, Public Works, and General Services to discuss needs on Nov. 16th. SMA laying out additional 100 personal vehicle spaces and truck turnaround. Met with SMA and Julie Baird to review plans on Dec. 16th; Julie & SMA had action items on the list including getting with the affected departments. Comments return to SMA, secondary gate discussion still ongoing. Pavement design for parking areas complete.
- *NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1* – project awarded by City Council on February 23, 2016 to MWI, Inc. in the amount of \$503,054.40. Pre-construction meeting held Tuesday, March 22nd. Submittal Package 1 was received Friday, March 4th. Submittal 1 was revised and resubmitted Tuesday, March 22nd. Notice to Proceed dates is Monday, May 2, 2016.
- Piñon Hills / Farmington Ave Pedestrian Improvements: preparing project documentation for reimbursement requests
- SAFE ROUTES TO SCHOOL: *Phase 1* -- sidewalk improvements for Apache, McKinley and NE Elementary schools and Hawk signal – complete, NMDOT & FHWA final re-inspection January 20, 2016.
- Water projects: *4P Pump Station* -- design completed, working on property acquisition; *WTP #2 Electrical Improvements* –Nightlight Electric – construction 99% complete, startup scheduled for April 12th; *English Road, Main St. to Arctic St.* – 99% complete; *Foothills, Holmes to Lakewood* – waterline replacement – construction 35% complete; *San Juan Place, Glade Place & Douglas Street* – waterline replacement – 98% complete; *E. 24th Street, Mossman to N. Mesa Verde* – waterline replacement – 90% complete; *W. Main Street Frontage, Troy King Road to Viento* – waterline replacement – construction 30% complete.
- 2P Waterline Project, Phase 1 – waterline upgrade: NMFA awaiting environmental clearance by SHPO to process loan documents – design – 90% complete.
- Sewer projects: *WWTP Phase III* – bid opened March 3 – received three bids – all three bids were above budget, reviewing options with NMED – plan to rebid; *Lift Station #9 Improvements* – design 25% complete.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer*: design complete; NMDOT permit approved; bid letting summer 2016; construction - TBD.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Street Surface Management Program -- Council presentation July 2016.
- Traffic crews responded to 7 after-hour call-outs; cycled 22 UPS systems for battery length data; completed preventative maintenance on 9 control cabinets; and, responded to 90 NM One-Call utility location tickets. Traffic crews fabricated 262 new signs; conducted one traffic study and one speed study; completed 2 speed study reports; deployed TMC camera at 6 locations; and, generated aerial maps for work orders, traffic studies and traffic complaints.
- Streets: Heavy Equipment and Truck crews bladed 22,218 ft. of dirt streets using 36 hours and hauled materials as needed. Asphalt crews repaired 37 street cuts with hot mix asphalt and repaired 3,000 potholes with two totes of emulsion in the pothole machine. Sweepers swept 1,522 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 38.21 CY of concrete.

Ridership Numbers:

Blue:	3940
Green:	2130
Purple:	1645
Red:	1168
Yellow:	1891
Saturday:	302
Aztec:	534
Kirtland:	615
Bloomfield:	549
Dial A Ride	402

Total Ridership this month: 13,176 Last Year this Month 12,051 Increased by 1,125
Year to Date (Jan thru Dec): 35,459

Implementation of the new and modified routes began last year in August. The new and modified routes go to every major area in the city to include Aztec, Bloomfield, and Kirtland. Immediately after, the Red Apple saw a 7% increase in ridership the following month. Since then people began learning of the new and modified routes from other riders, radio announcements, promotional tables, updated website, and a TV interview which is leading to the gradual increase in ridership. Since implementation, we have 5 new buses, maps and times in each shelter, and new bus stop signs displaying the colors of each route. Trip planning is easy and can be done directly using a smart phone or computer. We have partnered with Google Maps so trip planning is as simple as typing in where they are located and where they want to go and Google maps displays everything for the rider.

We are now able to compare same ridership counting procedures with last year's ridership since Ride Right was contracted this time last year to provide service for the Red Apple. In comparing last year's ridership with this month, the Red Apple had 1,125 MORE riders. These new figures show that the Red Apple now has a 9.33% increase in ridership. This is evidence on how many more people are now using the Red Apple to take them to work, college, shopping, appointments, or elsewhere.

Semester College Bus Passes

Total: 50	
San Juan College	23 Passes Sold
Ride Right	9 Passes Sold
City of Farmington	18 Passes Sold

Advertising

- 8 Total Advertising Frames
 - 3 Frames: Community Relations Commission (Respect, Kindness, Citizenship).
 - 3 Frames: Farmington Public Library (2x Job Search and Get your ID Card).
 - 2 Frames City of Farmington Marketing the Downtown area.
 - Boys and Girls Club is making a sign for next month.

On-line Mapping

Working with a vendor for BING on-line mapping.

Navajo Nation Veterans Outreach

Attended the Navajo Nation Veterans new outreach Shiprock office ribbon cutting ceremony. I was asked to inform the members about the transit services via the Navajo Transit from the Navajo Nation to our transfer point in Kirtland.

Totah Behavioral health Authority's Joint Intervention Program

Working with the director of the Totah Behavioral Health Authority's Joint Intervention Program to provide free one-trip passes to the clientele in the morning. This will prevent the area to become a new gathering point.

Come out and Ride the Red Apple!

Training Statistics

Training Sessions: **29**

Number of Employees Trained: **265**

New Employee Orientation, Calling AirCare, Hantavirus Awareness, Respiratory Protection.



**April is
Distracted
Driving month.**

Noteworthy Safety Activities

- EHS Annual inspections: City Clerk and City Attorney completed, PRCA continuing.
- Attended and assisted with Department/Division safety meetings.

Spot Inspections

