

The April 2015 **Gross Receipts Tax** report is shown below. April reflects February business activity.

	<u>Month</u>	<u>YTD</u>
April FY16 GRT Received (Gross)	\$ 4,463,502	\$ 42,416,170
April FY16 Budget	\$ 4,466,839	\$ 43,319,476
	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of April	(0.1%)	(\$ 3,337)
Fiscal Year To-Date	(2.1%)	(\$ 906,643)

**GRT - Major Sectors
Month-Over-Month Comparison
April - FY2016**

Single Month	April FY16	April FY15	\$ Change	% Change
Mining, Oil, Gas	\$ 137,100	\$ 188,722	\$ (52,000)	(27%)
Construction	179,423	201,813	(22,000)	(11%)
Manufacturing	215,784	117,108	99,000	84%
Wholesale Trade	49,701	215,469	(166,000)	(77%)
Retail	2,138,039	1,573,253	565,000	36%
Prof, Scientific, Technical	165,963	195,322	(29,000)	(15%)
Healthcare & Assistance	296,741	185,029	112,000	60%
Accommodations / Food Svc.	352,875	362,859	(10,000)	(3%)
Other Services	307,287	461,929	(155,000)	(33%)
Misc./ Unclassified	620,588	449,957	171,000	38%
Total	\$ 4,463,502	\$ 3,951,460	\$ 512,000	13.0%

**GRT - Major Sectors
Year-Over-Year Comparison
July - April FY2016**

10 Month Period	FY16 YTD	FY15 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,894,778	\$ 2,575,166	\$ (680,000)	(26%)
Construction	2,669,531	2,470,859	199,000	8%
Manufacturing	1,886,153	1,885,283	1,000	0%
Wholesale Trade	1,789,931	2,317,426	(527,000)	(23%)
Retail	16,695,037	16,523,239	172,000	1%
Prof, Scientific, Technical	1,739,337	2,038,717	(299,000)	(15%)
Healthcare & Assistance	3,491,378	3,178,490	313,000	10%
Accommodations / Food Svc.	3,529,947	3,385,521	144,000	4%
Other Services	4,503,639	5,106,791	(603,000)	(12%)
Misc./ Unclassified	4,216,439	4,345,119	(129,000)	(3%)
Total	\$ 42,416,172	\$ 43,826,612	(1,410,000)	(3.2%)
Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment				

Community Exposure: Clerk & Deputy Clerk volunteered at the Annual Historical Society of New Mexico's History Conference.

Requests for Information: 30 requests to inspect public records were processed.

Business Registration: 42 new business registrations were processed during the month of April, 2016 and 103 renewals were processed.

Solicitors: Licenses were issued to Rob-N-Sons and Taylormade Enterprises. Solicitor licenses are valid for three months. If a salesman does not have a license, call 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

5/17/16 WS

Employee of the Month program award (Kathy Farley)
Electric Utility cost of service rate study presentation (Nipper)
??Resolution re: fire safety during drought (Page/Breakell)
Resolution adopting FY17 preliminary budget (Mayes)
Resolution adopting day, time and place of WS meetings (Breakell)

5/24/16 CC

*Minutes – 5/3/16 SP WS, 5/10/16 CC and 5/17/16 WS(?)
Resolution adopting FY17 final budget (Mayes)
Resolution adopting day, time and place of CC meetings (Breakell)
Ordinance re: meeting times of the Animal Advisory Commission – final action (Breakell)
Ordinance re: WWTP loan – final action (Breakell)
??Closed/Open – RFP for solid waste disposal (Benson/Rose)

6/14/16 CC

CDBG public service project presentations (Dunn/Clashin)

6/21/16 WS

CVB Update (Tonya Stinson)
Selection of CDBG public service projects (Dunn/Clashin)

Building Inspections Activities:

Permits were issued for the following projects:

1. Tenant Improvement for Credit Bureau of Farmington (Office), 509 East 20th Street.
2. Tenant Improvement for Johnny O'Spudnuts, 509 East 20th Street.
3. Shell Only Building for Silver Ridge Development, 3701 Messina Drive, Suite 101.
4. Tenant Improvement for Babcock & Wilcox, 680 South Dustin Avenue.
5. New Carl's Jr, 2300 East Main Street.
6. Shell Only Building for Five Guy's, 5000 East Main Street, Suite 102.
7. Eight (8) building permits for new single family residences.

Plans are ready to permit for the following projects:

1. Tenant Improvement (Distillery) for Three Rivers, 101 East Main Street.
2. Tenant Improvement (Tasting Room) for Three Rivers, 109 East Main Street.
3. Tenant Improvement for Charter Institute, 3000 East 20th Street, Suite A.
4. Tenant Improvement for Famous Footwear, Animas Valley Mall, 4601 East Main Street.
5. Tenant Improvement for Five Guy's, 5000 East Main Street, Suite 102.

Plans are currently under review for the following projects:

1. Class Room Addition for Piñon Hills Academy, 5101 North Dustin Avenue
2. New Denny's (Demolish Old), 600 Scott Avenue
3. New ~ New Mexico Corrections, 1640 Cedar Street
4. New Burger King, 2210 West Main Street
5. Relocation of Smiths Fuel Station, 600 East 20th Street
6. New Truss Building for Alpine Lumber, 400 South Miller Avenue
7. Tenant Improvement for New Vita Vanilla, Animas Valley Mall, 4601 East Main Street
8. Tenant improvement for New Domino's, Middle Fork Square, 3501 East Main Street
9. New Retail Center, 1245 Apache Street

The Division issued a total of 97 building permits with a valuation of \$3,260,589, performed 3 final inspections of new single family residences, 1 final inspection for a nonresidential project, and performed a total of 498 inspections. The Division also processed 3 public record requests.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 1 rezone petition; 1 SUP petition; 1 temporary use permit; 9 administrative adjustments; 11 summary plats; 13 business license zoning verifications; 2 zoning verification letters; 2 auto dealer certifications; 6 address verification/assignments; 26 UDC violation complaint inspections; 14 UDC violation complaint re-inspections; 14 zoning code violation letters; reviewed 97 sets of building permit plans for UDC compliance; and, met with 90 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission. Staff managed the preparation of a USDOT TIGER Grant application for the project.
3. Several departmental staff attended the National Planning Conference in Phoenix in early April.

Community Development Block Grant (CDBG) Activities:

1. Staff continues to complete the 2015 Annual Action Plan tasks, update project activities in IDIS, and began work on tasks in preparation of the 2016 Annual Action Plan.
2. The Mayor proclaimed the month of April as Fair Housing Month.

Metropolitan Planning Organization (MPO) Activities:

1. The Technical Committee met on April 13 and the Policy Committee met on April 28 to consider TIP Amendment #2 to the FMPO's 2016-2021 TIP.
2. The MPO Technical Committee met on April 26 to review the draft Complete Street Design Guidelines. Input was received and progress was made for the final product to be considered by the Policy Committee in late May.
3. Staff conducted kid counts--a Safe Routes to School activity--at various locations during the weeks of April 10th and 17th.

Administration

1. Ongoing Integrated Resource Plan processes
2. FY2017-18 budget presentation PUC/City Council
3. Community Solar project.

Business Operations

- Ongoing Community Solar project.
- New Service work orders - 25 released to Line Dept for construction; new projects include portable buildings at McCormick & Farmington High Schools, Chick-fil-A, O'Reilly Auto Parts on US 64, and SJC Fire Station #1.
- Vendor selected for Cost of Service Study.
- Draft transmission contract written between City of Aztec and FEUS.
- PUC/City Council meeting for FEUS FY2017-18 budget.

Customer Service

- Mary Welch, CSA, retired April 29th.
- Weekly rather than monthly billing for bill print vendor.
- Attended planning meeting for the November 2016 APPA Customer Connections Meeting.
- Attended SUGA International Conf.
- Ongoing research regarding customer service compliance issues.
- In April (March terminations reported in May), 167 collection accounts worked totaling \$31,300, of these 76 accounts remitted \$10,894, leaving 91 uncollected for \$20,406 (less 6 accounts belonging to deceased or bankrupt customers totaling \$1,995), with \$18,411 to be sent to The Advantage Group for additional collection efforts. In May there are 178 accounts for \$36,056 to be researched. In April we had 110 LIHEAP verifications, 114 payments; and currently 7 payments are due.
- The March collection report from The Advantage Group showed 49 accounts collected, \$6,652 received & \$981 fee.

WECC, Environmental

1. Received official notice of NERC/FERC compliance audits.
2. Created FEUS NIXLE distribution groups for Emergency Notifications.
3. In negotiations with selected vendor for Arc Flash project
4. Avian Protection Plan-Cost estimate based on FEUS requested scope from Burns and McDonnell.

Engineering:

1. Aztec Sub - New steel structures have been erected, and ground grid/conduit system currently being installed.
2. Released engineering work order for new Chick-Fil-A restaurant.
3. Completed engineering designs for protective relay replacements at San Juan substation.

Customer Inquiries: 44

Estimates: 31

Work Orders Written by EE: 28

Transformer Checks: 10

Meter/Quad Spots: 0

Work Orders Released by EE: 25

Transmission and Distribution:**Construction/Maintenance:**

1. Completed three phase overhead for new O'Reilly Auto Parts in Kirtland.
2. Completed three phase overhead for Devon Energy in Middle Mesa.
3. Completed relocation of transmission and distribution poles for US HWY 64 widening project.
4. Completed line extensions for BP in Hart Canyon.
5. Maintained 65 various system wide distribution sites.

Relay/Meter:

1. Installed GPS clock sources at Westloop Substation.
2. Performed alarm output to DCS checks at Bluffview Generation for the spring outage.
3. Replaced oscillators at Tank Mountain, Glade, and San Juan microwave sites.
4. Completed meter verification at Bergin and San Juan substations.
5. Finished quarterly meter zero use checks.

New Service Installations: 10 Meters Tested: 268 Power Quality Checks: 1
Meters Verified: 928 Tampering: 1

Disconnect tags mailed: 5001 Field disconnect notices: 2022 Regular Reconnects: 63
After Hours Reconnects: 216

Generation:

1. Began Bluffview spring outage.
2. Installed new Bluffview HRSG recirc. pump.
3. Continuing with Animas Hydro restoration.
4. Continuing work on Integrated Resource Plan.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 90,600 mmbtu: Bluffview total estimated gas sale – 94,300 mmbtu.
2. Animas estimated gas buy back – 4,000 mmbtu. Bluffview estimated zero gas buy back.

Control Center:

1. Completed SRSG audit.
2. Working on SJGS coal forecast.
3. Completed work on transitioning procedures to CIP version 6.
4. Worked on physical and logical access forms, including new Personnel Risk Assessments for CIP version 6.

System Outages:

1. 4-5-2016 @ 18:03 – Mesa circuit 2203 locked out, 1900 customers affected for 75 minutes. Cause still under investigation.
2. 4-13-2016 @ 19:53 – Sullivan circuit 602 locked out, 1262 customers affected for 1hour. Caused by pole mounted distribution transformer fire.
3. 4-15-2016 @ 22:50 – San Juan circuit 2403 locked out, 261 customers affected for 3.5 hours. Caused by failed line arrestor.

Operating Statistics:

Animas Plant MWh: 4,546
Bluffview Plant MWh: 25,828
Navajo Plant MWh: 6,498
San Juan Plant MWh: 6,553
WAPA MWh: 5,439
Purchase MWh: 31,630
Average Purchase Price: \$ 35.20/MW
Purchased Power cost: \$1,113,371.85
Peak Demand MWh: 132 Annual increase/(decrease): (7.0%)
Monthly System Energy MWh: 79,991 Annual increase/(decrease): (9.95%)

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 641
- Service Calls Completed 22
- PM Services Completed 111

Building & Maintenance Division:

- Active Job Orders 180
- Completed Job Orders (Month) 149
- Completed Job Orders (YTD) 527

Maintenance Projects:

Installed flag pole Fire Station #1
 Army Corps of Engineers sandbag training
 Service swamp coolers and chillers for summer operation
 Coordinated repair and re-installation of signs on the Animal Shelter

Status of Construction Projects:

PD remodel – plan review at CID
 MOC paving – plan review and phasing under discussion
 Entry monuments presented to City Council on May 10, 2016

Emergency Management:

Assist with IAP preparation for Cinco De Mayo event
 Assist in reviewing Farmington Lake swimming area for emergency plans
 Hosted and participated in the Skywarn – Stormspotter Course
 Hosted and participated in the Army Corps of Engineers sandbag training

Four Corners Regional Airport

(Percentage Change YTD)

	Current Month of April 2016	% Change	Previous Year April 2015
Enplanements:	106	- 58.6 %	256
Deplanements:	100	- 65%	286
Air Traffic Operations	3,118	+17.5%	2,651
Fuel Flowage (<i>gallons</i>):	20,994	- 56.76%	36,983
Car Rental Revenue:	\$ 5,000	- 50%	\$10,000

PERSONNEL DIVISION

Job Postings:

- Regular/Full-Time - 8
- Temporary/Seasonal - 16
- Inter-Department - 1
- Inter-Division - 3
- Inter-City - 0

New Hires:

- Temporary/Seasonal - 43
- Regular/Full-Time - 7

Terminated:

- Temporary/Seasonal - 2
- Regular/Full-Time - 7

PAYROLL***PP# 7***

Printed Direct Deposits	311
Regular Checks	59
Emailed Direct Deposits	673
Total Checks printed	1043**

Gross Pay	\$1864297.96
Net Pay	\$1177033.12
Regular Employees	745
Temporary Employees	286

PP# 8

Printed Direct Deposits	325
Regular Checks	59
Emailed Direct Deposits	664
Total Checks printed	** 1045

Gross Pay	\$1850516.26
Net Pay	\$1183850.68
Regular Employees	745
Temporary Employees	290

** Note: This includes supplemental and garnishment/child support checks

HR GENERAL

- Health insurance meetings/analysis of renewals
- Prepare for actuary study related to workers compensation costs
- Posted for HR Business Partner position
- Hosted wellness plan communication webinar/meeting

Application Services Division**High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Completed cleanup of virus outbreaks and implemented additional security measures
- Worked on training and knowledge transfer for new Programmer Analyst
- Optimized AS400 backup process
- Continued planning for Sungard THE 9.1.16.1 Update
- Worked with Legal on planning implementation of Full Case software product
- Performed routine tasks related to system availability and data protection

Departmental Help Desk Ticket Counts:

316 tickets created

309 tickets closed

Average satisfaction rating of **4.8** (out of 5) based on **16** responses received

GIS Services Division**High-Level Projects and Activities**

- Setup Open Data site so that the public has access to COF GIS data and maps (12)
- Added 6 new address to Site Address dataset
- 1913 building footprints added to 2015 aerial imagery
- Continued work on DTS project. 4 new custom maps created

Infrastructure Services Division**High-Level Activities and Projects**

- Built new server to FFD migration to new version of Telestaff
- Migrated FFD Servers to new Symantec Endpoint Protection AV product
- Built new Secure File Server for FEUS
- Migrated file shares from FS1 to FS2
- Build new server for Airwatch project
- Performed end of life backup to NAS for FS1 server
- Finished building trust relationship between FMTN.AD and Firenet.org domains
- Archiving monthly and weekly backup tapes
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

Technical Services Division**High-Level Activities and Projects:**

- Setup New Users - Completed helpdesk calls for various departments
- Moved Bluffview Power Plant and Admin building to fiber
- 5 new computer installs , 4 laptops, 2 refurbished upgrades
- 0 Virus infections – 0 Trojan – 0 Malware
- 60 VOIP phone sets scheduled to be installed
- Continued Virtual Host Servers up for Fire and Police
- TRACS – 12 units in production and 70 more ordered
- 526 trouble calls (13 call outs) for FPD, 38 video requests for FPD
- 11 trouble calls for FFD, 50 percent complete with updating training laptops
- Worked on Migration to new Telestaff, New World build and continued Airwatch project

Farmington Public Library

Monthly report to the City Manager
April 2016



Library Visitors

Farmington Public Library
27,646

Power Library
246

Farmington Public Library

Hours open: 298
Days open: 30
Programs: 108
Attendees: 2,170

Power Library

Hours open: 15
Programs: 10
Attendees: 246

Volunteers this month: 26
Volunteer hours: 137

This month last year:
38 volunteers
110 hours

Computer Users

Farmington Public Library
4,822



Power Library
86



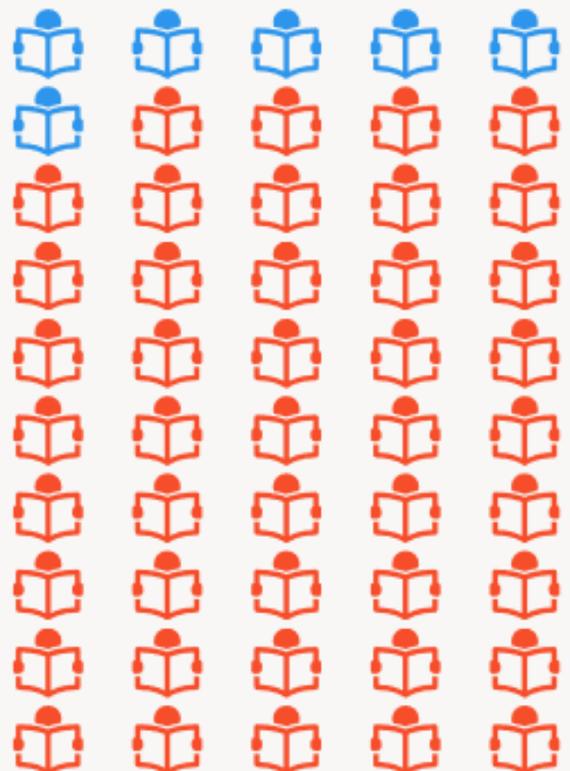
Public Wifi Logins
2,128



Checkouts

Farmington Public Library
29,502

Downloadable
4941



Administration

- Mini-Golf at Civitan Golf Course feasibility agreement pending
- RC Park Viewing Stand: Permit received. Parks staff to prep site. General Services to complete work. Date TBD
- Lake Farmington grubbed and excavated; beach development in progress. To open Friday, May 27
- Memorial Garden at museum in design
- ADA Projects at three sites (CDBG funds). Kickoff meeting held.

<u>Aquatic Center</u>	<u>YTD FY16</u>	<u>YTD FY15</u>	<u>APR FY16</u>	<u>APR FY15</u>
Water Safety Instructor Course	7	14	0	0
Lifeguard Certification	19	20	0	9
Swimming Lessons	1,111*	1,039*	150*	124*
Public Swimming Single Payment (FAC)*	22,269*	25,229*	2,570*	2,526*
Pass Usage*	1,859*	1,740*	176*	210*
Aquacise (Lions)	4,744	4,731	411	458
Arthritis (Lions)	927	1,157	92	123

Note: FAC had 869 lap swimmers during the month of April. Lions had 324 lap swimmers and 331 participants for Water Therapy. Lap swimming participation at both the Aquatic Center and Lions Pool has already exceeded last year's participation total. From January through April, the aquatic center has made \$6,500 more in revenue than last year during that time. *These numbers are for FAC only.

<u>Bonnie Dallas Senior Center (BDSC)</u>	<u>YTD FY16</u>	<u>YTD FY15</u>	<u>APR FY16</u>	<u>APR FY15</u>
Congregate Meals Served	41,356	36,498	4,641	3,858
MOW Deliveries	27,246	26,556	2,219	2,669
Silver Fitness Center	7,350	6,672	1,086	912

Note: Currently, the Silver Fitness Center has enrolled 20 new members bringing the total to 928 members. BDSC joined forces with other groups and organizations including City of Bloomfield and City of Aztec to complete the 2016 San Juan County Senior Olympics; 108 participants engaged in 242 individual activities and events ran by 25 volunteers. Painting and decoration in the Annex Building continues.

<u>Civic Center</u>	<u>YTD FY16</u>	<u>YTD FY15</u>	<u>APRIL FY16</u>	<u>APRIL FY15</u>
Civic Center Attendance	79,943	75,634	10,824	8,944
Amphitheater Attendance	2,117	2,317	190	195
Room/Theater Rentals/Paid Events	531	566	46	85
Free Events/Meetings	482	436	51	41
Lions Wilderness Amphitheater	11	14	1	2
Total Civic Center Events	1,013	1,002	97	126
Total Amphitheater Events	11	14	1	2
Total Scheduled Events	1,024	1,016	98	128
Total No Shows/Canceled/Walk-In	60	73	2	17

<u>Crouch Mesa Community Center</u>	<u>YTD FY 16</u>	<u>YTD FY15</u>	<u>APR FY16</u>	<u>APR FY15</u>
Daily Use	3,032	3,452	404	499

Note: Staff is currently reviewing the programming and use of the facility to improve attendance and operations. CMCC Staff was also schedule to assist with SPCC Special Events.

Farmington Regional Animal Shelter	YTD FY16	YTD FY15	APR FY16	APR FY15
Intake Dog / Cat				
Owner Surrender	1,320/1,029	1,309/1,062	133/84	128/59
O/S Return	39/19	42/19	3/1	6/2
Stray	1,914/1,509	1,822/1,298	174/139	166/120
Seized	59/7	89/5	5/0	9/0
Public S/N	588/551	484/398	86/32	94/51
Total Public S/N	1,139	882	118/109Free	145/128Free
TOTAL	3,920/3,115	3,746/2,787	315/224	309/181
Outcomes Dog / Cat				
Adopt	1,312/780	1,035/681	133/41	101/35
Transfer	971/651	1,231/632	77/69	147/44
Return to Owner (RTO)	614/38	571/64	64/6	59/5
Euthanized	504/1,125	485/1,127	49/60	52/70
Died	33/91	13/49	2/2	3/4
TOTAL	3,309/2,652	3,370/2,568	285/171	362/158

Note: In April we had several school groups come to tour the shelter. We also hosted our third annual Bark in the Park. Participation with vendors and the Doggie Dash were up but overall attendance appeared to be down, most likely due to several conflicts with other events happening in town. FRAS also presented to the San Juan County Commission about shelter services.

Farmington Indian Center (FIC)	YTD FY16	YTD FY15	APR FY16	APR FY15
Indian Center Total Customers	31,118	31,676	3,645	4,776
Restaurant Customers	26,675	22,353	3,269	2,796

Note: The difference in customers served in April 2016 and April 2015 is due to 1,500 of those customers attended a one-time event sponsored by former Miss Indian Farmington Shenoa Jones. A “Live to 102” cultural presentation by the Restoring and Celebrating Family Wellness coalition was held at the center, 55 people attended the event. Coming in May: Spring Mini-Contest Pow-Wow, and the Farmington American Indian Ambassador pageant

Farmington Museum	YTD FY16	YTD FY15	APR FY16	APR FY15
Museum General Attendance	100,830	111,988	8,291	8,395

Note: Ansel Adams Masterworks exhibit closed on April 2nd; the exhibit brought in 4,000 visitors from all over the area. Gateway to Imagination Art Show will open May 7th and will feature work from around the United States. The Museum opened an exhibit of historic Farmington photographs in the Atrium. Work on the Museum of Navajo Art is progressing. The E3 Children’s Museum & Science Center continued with regular programming including: Simply Science, Toddler Playdate, and Afterschool Art! Attack. The Riverside Nature Center ended its Photo Show and displayed Science Fair winners from the local science competition.

Parks Operations

Parks Maintenance and Construction: 25 seasonal staff were hired this month. New landscape installation around Fire Station #1 continues. Sports Complex field #6 outfield was sodded and will open May 2. Construction began on Lake Farmington beach area. Crews installed spring replacement plants throughout districts.

Training: 14 team members attended forklift training; 10 team members attended Aquatic Invasive Species (AIS) training. Donovan Garcia attended Vector Control Conference in Albuquerque.

Safety: Safety Division conducted inspections of all Parks and Parks facilities.

Parks Operations (Cont'd):

Full-Time Positions: Shawn Sorrel was promoted to Maintenance Worker IV- the Worker IV position was open due to Chris Medina's retirement. John Valdez was hired for Parks Maintenance WI at the Sports Complex. Parks is currently in the process of hiring two other Parks Maintenance Worker I positions and Parks Foreman position.

Lake Farmington: Opened April 16th for 2016 season; will remain open through October 30. Ten seasonal passes and 28 day passes have been sold since opening day.

Special Events: Crews provided support for 7 events including Dumpster Weekend and Bark in the Park.

Graffiti Reports: 31 graffiti reports were taken and all removals complete.

<u>Piñon Hills Golf Course (PHGC)</u>	<u>YTD FY16</u>	<u>YTD FY15</u>	<u>APR FY16</u>	<u>APR FY15</u>
Golf Rounds	23,503	25,454	3,026	2,832
Pro Shop Sales	\$141,879	\$154,953	\$19,323	\$21,126
Food & Beverage Commission	\$26,084	\$30,342	\$2,568	\$2,324
Golf Revenue	\$615,206	\$643,885	\$87,261	\$75,484
Total Facility Gross Revenue	\$783,169	\$829,180	\$109,152	\$98,934

Note: For this first time in several months, rounds and revenue numbers outpaced the prior year; there were almost 200 more rounds played. Furthermore, the total revenue for April vs. FY2015 was up approximately \$11,000. In May, the golf course will host a few events, beginning with the New Mexico State High School 5A Championship. This will be the 2nd year that the course has hosted the tournament, which brings in families from all over the state.

<u>Recreation Center</u>	<u>YTD FY16</u>	<u>YTD FY15</u>	<u>APR FY16</u>	<u>APR FY15</u>
Racquetball Courts	8,597	7,789	664	698
Gym:				
• Open	5,532	5,136	561	513
• Programs	17,608	14,839	786	1,078
Customer Contacts (counter)	6,158	5,498	776	600
Special Events/Athletics				
• Family Bingo	228	138	37	15
• Spring Men's Softball	23 Teams	27 Teams	23 Teams	27 Teams

Note: April was busy at the Recreation Center finalizing the Spring Men's Softball registrations, holding the pre-season Managers' Meeting, and beginning regular league season play on April 18th. The Recreation Center staff also facilitated the Doggy Dash, a 2 mile walk/run, which is part of the annual Bark in the Park event put on by the Farmington Regional Animal Shelter. This year there were 125 participants in the Doggy Dash!

<u>Sycamore Park Community Center</u>	<u>YTD FY16</u>	<u>YTD FY15</u>	<u>APR FY16</u>	<u>APR FY15</u>
Adult Activities	7,030	7,096	692	2,517
Kid's Activities	11,055	11,964	738	2,591
Facility Rentals	643	698	66	74
Visiting Patrons	77,615	84,769	6,737	13,004
Health Fair			298	336
Easter Eggstravaganza				3,760

Note: April was steady but numbers decreased; mostly due to Good Friday and the Easter Eggstravaganza being in March instead of April this year. Sycamore Park Community Center hosted their annual Health and Safety Fair and was successful with great comments from both patrons and vendors. Sycamore Park Community Center stays busy with daily operations with kid's activities and adult classes.

Statistics for the month:

Calls for Service	6,742
Arrests	413 (47 DWIs)
Traffic Cites	1185 (including written warnings)
Municipal Cites	114 (including Animal Control Citations)
Accidents	133 (1 fatal, 21 with injury, 71 property damage, 3 hit & run, 1 city vehicle, 36 on, or involving, private property, and 2 alcohol related)
Evidence Processed	419
Reports Taken	733
Code Violations	681

Major Events and Accomplishments:

In April, the District Coordinator Unit and FPD volunteers conducted patrols of the Riverwalk. They also assisted with a Child Safety Belt Clinic during a safety event held at the Animas Valley Mall.

Members of the Department’s Detective Division traveled to Los Angeles to train with, and observe, LAPD’s Robbery and Homicide Bureau’s call-outs and investigations of violent crimes. This was a result of collaboration between the Department and the new head of the FBI’s New Mexico office. Although we feel our Detectives receive beneficial training in violent crime investigations (i.e. homicide investigations), the practical application of that training is lacking. This rare opportunity allowed our Detectives to participate in, and observe, multiple death investigations and other violent crimes. It was also an opportunity to bring back methods and strategies to help our Detective Division develop to meet the needs of our growing community.

Members of the Department also visited Anderson Burns and Stephen Dye at UNM Hospital. Both suffered significant injuries from traffic related crashes, which occurred here in Farmington. Burns, a member of our City of Farmington family, was injured while working in his capacity as a city employee. Dye was injured after the motorcycle he was riding was struck by another vehicle. Both visits went very well and we were able to answer questions to help the families out.

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant, \$636,379; Right-of-way map comments addressed; resubmitted right-of-way takes for Phase 2 and 3; will update other certifications after ROW is acquired. The Utility Certification and approval to proceed with appraisals was received from NMDOT. Appraisals in process. Resolution requesting time extension scheduled for City Council on May 10.
- Piñon Hills Boulevard Extension: Plat through the planning process in January, plat was recorded and right of way maps were hand delivered Feb. 5th. Feb. 5th. Comments are in the process of being addressed, submittal scheduled for May 11th. Awaiting Environmental comments. Single source request letter for adaptive traffic signal submitted Feb. 1st. Met with Armando Armendariz, NMDOT Division 5 Director on March 7th in Albuquerque; and, with his staff on March 15th in Santa Fe to discuss moving the project forward. Direction was to write two letters, both were submitted the last week of March.
- MOC Repaving – SMA to do survey work and design to solve drainage issues for Building Maintenance building, parking lot addition and resurfacing of entire site. SMA laying out additional 100 personal vehicle spaces and truck turnaround. Met with SMA and Julie Baird to review plans on Dec. 16th; Julie & SMA had action items on the list including getting with the affected departments. Comments return to SMA, secondary gate discussion still ongoing. Pavement design for parking areas complete. Meeting scheduled with SMA, Electric, Julie and Ed Smylie to discuss phasing May 6th; phasing cost estimate in process.
- NMDOT FFY 2014 HSIP Project – *San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1* – project awarded February 23, 2016 to MWI, Inc. in the amount of \$503,054.40. Pre-construction meeting held Tuesday, March 22nd. Submittal Package 1 was received Friday, March 4th. Submittal 1 was revised and resubmitted Tuesday, March 22nd. Notice to Proceed dates is Monday, May 2, 2016. Created a Source Book for NMDOT CN# F100200. To be completed July 1, 2016.
- Piñon Hills / Farmington Ave Pedestrian Improvements: final reimbursement requests submitted; responding to NMDOT/FHWA additional detail requests.
- SAFE ROUTES TO SCHOOL: *Phase 1* -- Apache, McKinley and NE Elementary school sidewalks and Hawk signal – complete; AND, *Phase 2 Infrastructure* -- Animas and McCormick Elementary school sidewalks – complete; NMDOT and FHWA final re-inspection of both projects on January 20th, corrective repairs complete; final reimbursement requests submitted; responding to NMDOT/FHWA additional detail requests.
- Water projects: *4P Pump Station* -- design completed, working on a new site location; *WTP #2 Electrical Improvements* – Nightlight Electric – construction complete; *English Road, Main St. to Arctic St.* – 99% complete; *Foothills, Holmes to Lakewood* – waterline replacement – construction 45% complete; *San Juan Place, Glade Place & Douglas Street* – waterline replacement – complete; *E. 24th Street, Mossman to N. Mesa Verde* – waterline replacement – complete; *W. Main Street Frontage, Troy King Road to Viento* – waterline replacement – complete; *20th Street, Schofield Ave to Hutton Ave* – waterline replacement – construction 10% complete.
- 2P Waterline Project, Phase 1 - waterline upgrade: *Project probable cost \$3.2 million. NMFA received environmental clearance by SHPO.* - Design - 90% complete - *City working with NMFA on loan ordinance - loan closing July 2016.*
- Sewer projects: *WWTP Phase III* – bid opened March 3 – received three bids – all three bids were above budget, reviewing options with NMED – plan to rebid; *Lift Station #9 Improvements* – design 25% complete.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer:* design complete; NMDOT permit approved; bid letting summer 2016; construction - TBD.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Street Surface Management Program -- Council presentation July 2016.
- Traffic crews responded to 7 after-hour call-outs; completed preventative maintenance on 12 control cabinets; and, responded to 97 NM One-Calls - 17 utility location tickets. Traffic crews fabricated 208 new signs; conducted three traffic studies; deployed TMC camera at 5 locations; maintained variable message boards; generated aerial maps for work orders, traffic studies and traffic complaints; and created work plan for “90-Day Flash” on three downtown signals.
- Streets: Heavy Equipment and Truck crews bladed 33,108 ft. of dirt streets using 44 hours and hauled materials as needed. Asphalt crews repaired 70 street cuts with hot mix asphalt. Sweepers swept 1,075 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 60.0 CY of concrete.

Ridership Numbers:

Blue:	3358
Green:	1701
Purple:	1504
Red:	1106
Yellow:	1591
Saturday:	332
Aztec:	595
Kirtland:	512
Bloomfield:	527
Dial A Ride	394

Total Ridership this Month: 11,620 Last Year this Month 11,266 Increased by 354
Total Ridership Year to Date (Jan thru Dec): 47,031 Last Year this Month 35,459 Increased by 11,620

The total ridership data for the month of April was 11,620 and last year during this month it was 11,266. This shows the Red Apple has still increased in ridership compared to last year at the same time. As the school year comes to an end, it is normal for the Red Apple to start decreasing in monthly ridership from the previous months because of the college riders. Some college students drop out and no longer ride the bus or some college students make friends with those that do have transportation. This is the same occurrence found throughout the nation when it comes to public transit providing college student's transportation.

Semester College Bus Passes

Total: 49	
San Juan College	22 Passes Sold
Ride Right	9 Passes Sold
City of Farmington	18 Passes Sold

Advertising

Total Advertising Frames: 8
 3 Frames: Community Relations Commission (Respect, Kindness, Citizenship).
 3 Frames: Farmington Public Library (2x Job Search and Get your ID Card).
 2 Frames: City of Farmington Marketing the Downtown area.
 Aztec is currently making a sign for the Aztec Blues Festival.
 The Farmington Public Library has a Summer Reading sign that will be going on next month.

Attended NMTA Conference in Las Cruces

The New Mexico Transit Association (NMTA) coordinates training and provides technical support for New Mexico's rural transit providers. Training and support are directed primarily to the transit systems funded through the Federal Transit Administration's program which provide transit for rural or urban areas. The classes this year were: **ADA Policies and Regulatory Updates, DBE Reporting, Securing Community Mobility, Safety Management Systems, and Title VI Compliance.** Overall, this was an excellent opportunity to learn from the professionals in their areas. This was also a great chance to get to know other transit managers from within the state of New Mexico.

Farmington Lake Red Apple Ride

Working with the Parks and Recreation Director to provide Red Apple bus service to Farmington Lake during the summer. The Red Apple will be able to provide this service to the lake without disruption of any of the bus services. The best part is the bus ride will be fared the local rate instead of the out of town rate. Ages 11-17 will be \$.50 cents and adults \$1.00. To put this in perspective, how far can a parent in their own car take their child for summer fun on \$.50 cents of gas?

Totah Behavioral Health Authority's Joint Intervention Program

Completed a policy letter outlining the Red Apple providing the Totah Behavioral Health Authority's Joint Intervention Program free one trip passes to the clientele in the morning. This prevents the area from become a new gathering point if they have no means of transportation.

Come out and Ride the Red Apple!

Training Statistics

Training Sessions: 26

Number of Employees Trained: 307



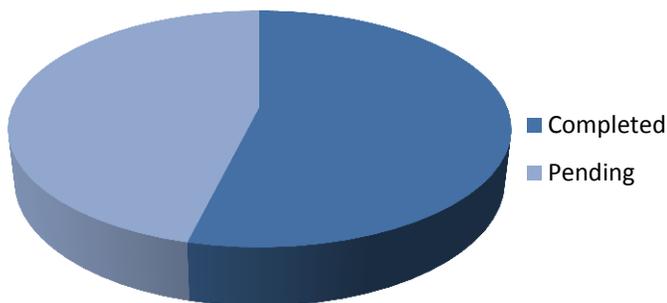
Trainings: New Employee Orientation, Distracted Driving, PPE, Genie Scissor Lifts.

May is National Electrical Safety month.

Noteworthy Safety Activities

- EHS Annual inspections: PRCA continuing.
- Safety Office Staff attended OSHA classes: Industrial Hygiene, Construction Industry.
- Attended and assisted with Department/Division safety meetings.

Spot Inspections



Incidents 2016**

