

The June 2016 **Gross Receipts Tax** report is shown below. June reflects April business activity.

	<u>Month</u>	<u>YTD</u>
June FY16 GRT Received (Gross)	\$ 4,172,110	\$ 51,014,924
June FY16 Budget	\$ 4,528,896	\$ 52,321,080

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of June	(7.9%)	(\$ 356,786)
Fiscal Year To-Date	(2.5%)	(\$ 1,306,156)

**GRT - Major Sectors  
Month-Over-Month Comparison  
June - FY2016**

Single Month	June FY16	June FY15	\$ Change	% Change
Mining, Oil, Gas	\$ 130,285	\$ 246,371	\$ (116,000)	(47%)
Construction	161,721	221,875	(60,000)	(27%)
Manufacturing	182,097	180,111	2,000	1%
Wholesale Trade	122,813	172,602	(50,000)	(29%)
Retail	1,903,211	1,757,342	146,000	8%
Prof, Scientific, Technical	188,809	198,405	(10,000)	(5%)
Healthcare & Assistance	395,714	403,156	(7,000)	(2%)
Accommodations / Food Svc.	387,518	379,097	8,000	2%
Other Services	324,850	488,972	(164,000)	(34%)
Misc./ Unclassified	375,091	424,452	(49,000)	(12%)
Total	\$ 4,172,110	\$ 4,472,383	\$ (300,000)	(6.7%)

**GRT - Major Sectors  
Year-Over-Year Comparison  
July - June FY2016**

12 Month Period	FY16 YTD	FY15 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 2,191,254	\$ 3,043,162	\$ (852,000)	(28%)
Construction	3,063,765	2,977,722	86,000	3%
Manufacturing	2,243,815	2,242,536	1,000	0%
Wholesale Trade	2,069,400	2,713,436	(644,000)	(24%)
Retail	20,382,591	20,104,562	278,000	1%
Prof, Scientific, Technical	2,145,391	2,456,163	(311,000)	(13%)
Healthcare & Assistance	4,280,783	3,956,952	324,000	8%
Accommodations / Food Svc.	4,372,798	4,122,591	250,000	6%
Other Services	5,246,478	6,056,933	(810,000)	(13%)
Misc./ Unclassified	5,018,650	5,293,204	(275,000)	(5%)
Total	\$ 51,014,925	\$ 52,967,261	(1,953,000)	(3.7%)

**Requests for Information:** 58 requests to inspect public records were processed.

**Business Registration:** 45 new business registrations were processed during the month of June, 2016 and 13 renewals were processed.

**Liquor Licenses:** 32 liquor license renewals were processed.

**Solicitors:** Licenses were issued to Taylormade Enterprises. Solicitor licenses are valid for three months. If a salesman does not have a license, call 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

**Upcoming Training Sessions:** Training sessions on the Inspection of Public Records Act, the Open Meetings Act and OptiView are scheduled for Tuesday, August 2, 2016 in the Council Chamber. Additional information is forthcoming.

### AGENDA ITEM LIST

**NOTE:** The items listed are tentatively scheduled and are subject to change.

#### 7/12/16 CC – Rob out

\*Minutes – 6/21/16 WS & 6/28/14 CC

\*Waivers to the 300 foot separation requirement – Rod Run (D. Smylie)

#### 7/19/16 WS

Employee of the Month program award (Employee Council President Kathy Farley)

CVB Update (Tonya Stinson) [Tonya will send PowerPoint the week of July 11]

Presentation re: energy audit (Julie Baird & ECI)

Closed/Open – RFP for solid waste disposal (Benson/Rose)

#### 7/26/16 CC

Introduction of ICIP (Mason)

Resolution approving the FY16 final budget adjustment (Mason)

Reappoint Jarrette Bishop to Cable & Communications Commission (Mayor)

#### 8/9/16 CC

Selection of top 5 ICIP projects (Mayes/Emrich)

#### 8/16/16 WS

FY16 4<sup>th</sup> quarter financial presentation (Mason)

Resolution approving FY16 4<sup>th</sup> quarter (Mason)

Resolution approving top 5 ICIP projects (Mason)

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**Building Inspections Activities:**

Permits were issued for the following projects:

1. New building for New Mexico Corrections, 1640 Cedar Street.
2. Tenant Improvement for Shoe Show, 3548 East Main Street.
3. Tenant Improvement for Sleep Number, 5000 East Main Street, Suite 106.
4. Tenant Improvement for Domino's, Middle Fork Square, 3501 East Main Street.
5. Addition & Interior remodel for Giant Store, 1020 Bisti Highway.
6. Tenant Improvement for Winters Construction, 706 South Orchard Avenue.
7. Tenant Improvement for Famous Footwear, Animas Valley Mall, 4601 East Main Street.
8. New Solar Array for SJRMC, 804 Drake Street.
9. Eight (8) building permits for new single family residences.

Plans are ready to permit for the following projects:

1. Addition and Tenant Improvement for Faith Family Church, 5301 Foothills Drive.
2. Tenant Improvement for Five Guy's, 5000 East Main Street, Suite 102.

Plans are currently under review for the following projects:

1. New Denny's, (Demolish Old), 600 Scott Avenue.
2. New Burger King, 2210 West Main Street.
3. Relocation and New Fuel Station, Smith's, 600 East 20th Street.
4. New Retail Center, 1245 Apache Street.
5. Tenant Improvement for Ultra Beauty, Animas Valley Mall, 4601 East Main Street.
6. New storage building for Techna Glass, 1795 East 20th Street
7. New Blake's Lota Burger, 5108 East Main Street.
8. Tenant Improvement for Firehouse Subs, 3030 East Main Street, Suite A-8.
9. Tenant Improvement for US Marshal's Office, 110 South Fairview Avenue.
10. New shell only building for Shops @ Main, 4906 East Main Street.

The Division issued a total of 129 building permits with a valuation of \$6,883,939, performed 7 final inspections of new single family residences and 2 non-residential buildings, and performed a total of 595 inspections. The Division also processed 9 public record requests.

**Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 1 annexation proposal; 2 rezone petitions; 1 variance petition; 3 administrative adjustments; 23 summary plats; 18 business license zoning verifications; 3 zoning verification letters; 1 auto dealer certification; 3 address verification/assignments; 21 well site inspections; 13 UDC violation complaint inspections; 7 UDC violation complaint re-inspections; 12 zoning code violation letters; reviewed 129 sets of building permit plans for UDC compliance; and, met with 107 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission, including the preparation of a TAP grant application for the project to the MPO.

**Community Development Block Grant (CDBG) Activities:**

1. Staff continues to complete the 2015 Annual Action Plan tasks including the monitoring of sub-recipients and updates to project activities in IDIS.
2. The City Council awarded eight (8) 2016 Action Plan Public Service Grants and provided direction to staff on the capital project on June 21. Staff posted the draft 2016 Annual Action Plan for public review on July 5. The public hearing on the Plan and Council adoption is scheduled for August 9.

**• Metropolitan Planning Organization (MPO) Activities:**

1. The Technical Committee met on June 22 and the Policy Committee met on June 23 to approve the FFY 17-FFY 18 UPWP and to review the Intersections section of the draft Complete Streets Guidelines.
2. Staff hosted the MPO Quarterly on June 13-14, which included a walking tour of US 64 in Bloomfield. The meeting was attended by NMDOT representatives, all NM MPOs, and the El Paso MPO.
3. Staff presented on public health and complete streets at the Shiprock youth conference on June 29, and on adaptive signal controls at a statewide ITS meeting in Albuquerque on July 1.

**Administration**

1. Cost of Service Study
2. Ongoing Integrated Resource Plan processes
3. Community Solar project

**Business Operations**

1. Ongoing Community Solar project.
2. New Service work orders - 20 released to Line Dept. for construction; new projects include Navajo Lake Visitor center, a new building for the NM Dept. of Corrections, and a system improvement to convert a 3 phase overhead feeder line to underground on 20<sup>th</sup> St from Sullivan to Clayton.
3. Analysis of revenue requirement for Cost of Service study.
4. Attended the SJGS Coordination and Fuels joint meeting.
5. Attended APPA National Conference.
6. Aztec transmission contract negotiations.

**Customer Service**

1. Write offs for calendar year 2011 presented to City Council.
2. TV installed in lobby for customer viewing.
3. Water meter for water sales to AV Water activated.
4. In June (May terminations reported in July), 168 collection accounts worked totaling \$39,469, of these 70 accounts remitted \$8,826, leaving 98 uncollected for \$30,643 (less 6 accounts belonging to deceased or bankrupt customers totaling \$1,130), with \$29,513 to be sent to The Advantage Group for additional collection efforts. In July there are 209 accounts for \$32,126 to be researched. In June we had 86 LIHEAP verifications, 74 payments; and currently 10 payments are due.
5. The May collection report from The Advantage Group showed 43 accounts collected, \$5,226 received & \$771 fee.

**WECC, Environmental**

1. Final preparation for NERC/FERC compliance audits.
2. Arc Flash study top evaluated firm on council agenda for approval.
3. Preliminary impact study on generation and substation facilities for new low impact assets compliance standards.
4. Organize OATI documents and archive old documents.
5. US EPA Compliance NPDES permit inspection at Bluffview generating plant, no potential violations determined.

**Engineering:**

1. WAPA metering point moved from Aztec Sub to Light Plant Sub during scheduled City of Aztec 8 hour outage.
2. San Juan Sub upgrade started, portable control building moved and set in place.
3. Completed engineering designs for circuit tie between Vista circuit 4806 and Bergin circuit 843.

Customer Inquiries: 74    Estimates: 50    Work Orders Written by EE: 21    Transformer Checks: 24  
Meter/Quad Spots: 3    Work Orders Released by EE: 20    Easements Obtained: 4

**Transmission and Distribution:****Construction/Maintenance:**

1. Chick-Fil-A underground primary service and transformer completed.
2. Carl's Jr. underground primary service and transformer completed.
3. Underground primary for Little Hydro at Animas completed.
4. Completed Approx. 6'000 of three phase conversion for BP well in Middle Mesa...

Construction WO's Completed: 23  
Tree Trimming WO's Completed: 81  
Street Light locations maintained: 45

Maintenance WO's Completed: 79  
Customer Trouble calls: 76

**Relay/Substation/Meter:**

1. Performed NERC testing for under frequency load
2. Installed new fiber nodes at Turley, Bisti, and Chaco substations.
3. Upgraded communications on SJ College transfer switches.
4. Finished long term meter inactive accounts field checks, no tampering found.
5. Received and commissioned portable substation battery trailer.

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New Service Installations: 13	Meters Tested: 481	Power Quality Checks: 17
Meters Verified: 1005	Tampering: 2	Disconnect tags mailed: 5584
Field disconnect notices: 2247	Regular Reconnects: 67	After Hours Reconnects: 180

**Generation:**

1. Continued work on the updated Integrated Resource Plan (IRP)
2. Began investigating and recording data related to the stalling issue observed during start-up at Animas plant.
3. Began Navajo Plant surveillance and security project.
4. Navajo dam spring release extended to an undetermined date, Bureau of Reclamation will update ramp down date.

**Fuel Sales & Purchases:**

1. Animas total estimated gas sale – 128,100 mmbtu. Bluffview total estimated gas sale – zero mmbtu.
2. Animas estimated gas buy back – zero mmbtu. Bluffview estimated gas buy back – zero mmbtu.

**Control Center:**

1. Completed installation and testing of RMT Reliability Messaging Tool this allows Control Center to receive messages from Peak and other entities.
2. Personnel training completed for Reliability standard COM-002
3. Completed NERC CIP Reliability Standard Audit Worksheets to document compliance with reliability standards.
4. Completed data update to the Outage Management system to include new and updated substation data provided by GIS.

**System Outages:**

1. 06/03/2016 @ 09:13 – Bloomfield circuit 2302 locked out, 1,500 customers affected for 1hour. Blown fuse discovered possible wildlife contact.
2. 06/03/2016 @ 09:27 – College circuit 4303 locked out, 1,424 customers affected for 1.25 hours. Caused by vehicle accident, multiple poles down.
3. 06/06/2016 @ 07:56 – Fruitland circuit 902 locked out, 547 customers affected for 1.25 hours. Circuit was in hot line work hold status, caused by momentary fault.
4. 06/19/2016 @ 02:28 – Sullivan circuit 603 locked out, 1,269 customers affected for 3 hours. Caused by vehicle hitting main three phase line.

**Operating Statistics:**

Animas Plant MWh: 571	Bluffview Plant MWh: 39,593	Navajo Plant MWh: 19,274
San Juan Plant MWh: 23,811	WAPA MWh: 5,357	Purchase MWh: 23,737
Average Purchase Price: \$ 41.74/MW	Purchase Power cost: \$804,548.2	
Peak Demand MWh: 182	Annual increase (decrease): (3.3%)	
Monthly System Energy MWh: 97,070	Annual increase (decrease): (0.74%)	



**Vehicle Maintenance Division:**

•	Vehicle Job Orders Completed	679
•	Service Calls Completed	22
•	PM Services Completed	118

**Building & Maintenance Division:**

•	Active Job Orders	160
•	Completed Job Orders (Month)	112
•	Completed Job Orders (YTD)	724

**Maintenance Projects:**

- Poured new concrete pad at RC Park
- Installation of new airport gate
- Shelf addition in PD armory
- Electrical hook up for Brookside Park Freedom Days

**Status of Construction Projects:**

- PD Re-model – awaiting final CID approval
- MOC paving – four major concrete pours. Main east west drive poured and curing
- 2800 Edgecliff Drive – demolition complete
- Daily Times Buildings - demolition scheduled to begin on July 13.

**Red Apple Transit:**

**1. Ridership Numbers:**

Blue:	3115
Green:	1997
Purple:	1248
Red:	640
Yellow:	1626
Saturday:	194
Aztec:	617
Kirtland:	618
Bloomfield:	380
Dial A Ride	380

**Total Ridership this Month: 10,815**

**Total Ridership Year to Date (Jan thru Dec 2016): 67,904**

**The Red Apple still continues to increase in Ridership!**

**Total Ridership Year to Date (Jan thru Dec 2015) the total was 54,860.**

**2. Semester College Bus Passes**

New college passes are being printed and will be delivered to the college in August for the new semester.

**3. Advertising**

<b>Bus #</b>	<b>As of</b>	<b>Organization</b>
10275	22 Feb	CRC (Respect)
10276	22 Feb	CRC (Kindness)
10418	01 Apr	Public Library (Jolt Job Search)
10419	01 Jun	Public Library (Summer Reading)
10420	18 Jan	Downtown Association (Downtown Marketing)
10500	01 Jun	Aztec (River Blues Festival)
10501	01 Apr	Public Library (Jolt Job Search)
10502	02 Jan	Public Library (New ID Cards available)

**4. NMPED College and Career Readiness Bureau**

The College and Career Readiness Bureau (CCRB) under the New Mexico Public Education Department (NMPED) invited the participation of Business/Industry professionals to a Roundtable discussion. The event was to establish programs of study for students seeking specialized careers in New Mexico. Professionals in their field provided the CCRB with subjects of study that should be taught to students to ready them to enter the work force upon graduation. I was invited to represent the transportation career pathway and was the only one representing public transportation.

**5. Rio Del Sol Kiwanis Club Red Apple Presentation**

Presented to the Rio Del Sol Kiwanis Club this month on the Red Apple bus system. The Kiwanis club mentioned they were hearing good things about riding the bus so they asked if I could be a guest speaker at one of their meetings. Presentation went well and they mentioned they will spread the word about riding the Red Apple.

**6. Ride Right Facilities Manager Visit**

Ride Right flew in their facilities manager out of Saint Louis, MO to determine what upgrades should be made to the customer service lobby at Orchard Plaza. Three local contractors did estimates for the upgrades. The customer service lobby will include new paint, tile floor, signage, and lowering the service window height to meet the American Disabilities Act standards (*ticketing counters, min of 36 in in length with a max height of 36, title III ADA regulation, Part 36*).

**7. San Juan College Library Bus Stop**

San Juan College Department of Public Safety has requested the college library bus stop to be moved in view of the public safety office. Currently the bus stop is located in front of the library out of their view. SJC would like to have clear view of riders waiting to load and unload the bus for the safety of the students. The recommended bus stop can be moved 60 feet to a desired location that works great for both the college and the Red Apple.

**Four Corners Regional Airport**

(Percentage change YTD)

	<b>Current Month of June 2016</b>	<b>% Change</b>	<b>Previous Year June 2015</b>
Enplanements:	17	- 94%	286
Deplanements:	25	- 91%	307
Air Traffic Operations	3049	-3.7%	3,164
Fuel Flowage ( <i>gallons</i> ):	31,654	-19%	39,471
Car Rental Revenue:	\$ 5,000	- 50%	10,000

**PERSONNEL DIVISION**Job Postings:

- Regular/Full-Time - 8
- Temporary/Seasonal - 15
- Inter-Department - 3
- Inter-Division - 4
- Inter-City - 0

New Hires:

- Temporary/Seasonal - 9
- Regular/Full-Time - 7

Terminated:

- Temporary/Seasonal- 15
- Regular/Fulltime - 8

**PAYROLL*****PP# 11***

Printed Direct Deposits	333
Regular Checks	77
Emailed Direct Deposits	728
Total Checks printed	1138**

Gross Pay	\$1,943,327.04
Net Pay	\$1,254,505.68
Regular Employees	750
Temporary Employees	351

***PP# 12***

Printed Direct Deposits	327
Regular Checks	79
Emailed Direct Deposits	738
Total Checks printed	1144**

Gross Pay	\$2,017,109.40
Net Pay	\$1,284,582.49
Regular Employees	750
Temporary Employees	378

\*\* Note: This includes supplemental and garnishment/child support checks

**HR GENERAL**

- Prepare for actuary study related to workers compensation costs
- Filled Business Partner Position via internal promotion
- Fit Bit wellness initiative launched
- Recruitment for HR Assistant Position

**Application Services Division****High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued review of disabled user accounts for permanent deletion
- Continued training and knowledge transfer for new Programmer Analyst
- Started development of new menu for Year End processing and reporting
- Started planning for SunGard HTE 9.1.16.5 Update
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts:**

**219** tickets created

**232** tickets closed

Average satisfaction rating of **4.9** (out of 5) based on 9 responses received

**GIS Services Division****High-Level Projects and Activities**

- Continued working on DTS project – SunGard/ArcGIS integration
- Migrated HDR data into the City's GIS/SDE database, looking at model data sets
- Updated Viewworks from 1.17 to 1.19 and resolved post upgrade issues
- Updated COF Response Districts, as required for SJC Communication Center NW upgrade

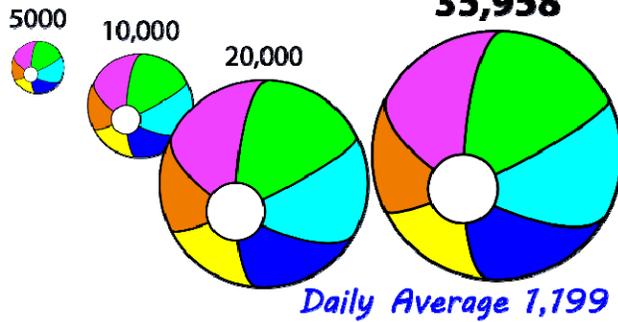
**Infrastructure Services Division****High-Level Activities and Projects**

- Built new McAfee AV Server and restored DB
- Upgraded licenses for SolarWinds Monitoring system
- Completed installation and configuration of Full Case system for Legal
- Performed physical to virtual server conversion for several legacy systems
- Continued to work on provisioning of new File Server
- Resolved issues with SMTP email relaying
- Archiving monthly and weekly backup tapes
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

**Technical Services Division****High-Level Activities and Projects:**

- Setup New Users - Completed helpdesk calls for various departments
- Provided backup coverage for IT Helpdesk
- 10 new computer installs , 2 laptops, 1 refurbished upgrade
- 0 Virus infections – 0 Trojan – 0 Malware
- Participated in New World Go-Live – Time consuming this month
- Continued migrating MDT's from XP to Win 7
- TRACS – Continued support
- 913 (mostly related to NW) trouble calls (18 call outs) for FPD, 43 video requests for FPD
- 29 trouble calls for FFD
- Continued migration to new version of Telestaff and Airwatch projects

# Library Visitors



## OPEN

Farmington Public Library Days.....**30**  
 Farmington Public Library Hours.....**260**  
 Power Public Library Hours.....**72**

## CHECKOUTS

### Materials

Daily Average.....**1,208**  
 Total.....**36,230**  
 Power Library.....**18**

### Downloadables

Daily Average.....**177**  
 Total.....**5302**

## (((WiF Users )))

Daily Average.....**76**  
 Total.....**2,267**

## PROGRAMS

### Farmington Public Library

Programs.....**82**  
 Attendance.....**6,941**

### Power Library

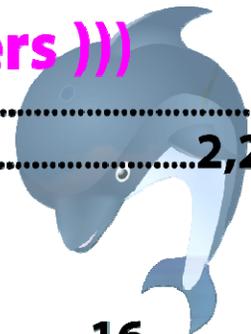
Visitors.....**1,124**  
 Attendance.....**1,121**  
 Programs.....**56**

## VOLUNTEERS

June 2016.....**44**  
 Hours June 2016.....**222**



June 2015.....**16**  
 Hours June 2015.....**226**



## COMPUTER USERS

Total.....**5,313** Power Library ...**684**  
 Daily Average.....**177**



### What people are saying

"Got the friendliest help today when I went into the library for the first time! Thanks." - newmexmattle via Instagram

"Milking demo very informative and engaging. Thanks!" - Ursula via Facebook

**Administration**

- Construction of viewing stand at RC Park began.
- ADA Improvements at E3, Soccer Complex and Ricketts drawings at 100%
- 8 Proposals received for Architectural/Engineering services for the Family Aquatic Facility.
- Civitan Mini-Golf Public Input meetings June 13
- Senior Center Public Input meeting regarding parking lot development scheduled July 22.
- Public Input Session held regarding Civic Center Expansion.

<b>Aquatic Center</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
Water Safety Instructor Course	7	14	0	0
Lifeguard Certification	25	25	5	10
Swimming Lessons	1,445	1,368	334	329
Public Swimming Single Payment (FAC)*	35,903*	37,645*	10,189*	9,789*
Pass Usage*	2,505*	2,352*	435*	448*
Aquacise (Lions)	5,949	5,856	758	662
Arthritis (Lions)	1,120	1,342	97	104
The Beach (Hourly Avg.)	180	N/A	180	N/A
The Beach (Peak hours 2-4pm total) **	6,056**	N/A	4,536**	N/A

**Note:** FAC had 872 lap swimmers during the month of June. Lions had 415 lap swimmers and 278 participants for Water Therapy. Our June Boat and Float Fest was a huge success, we reached max capacity within the first hour. \*These numbers are for FAC only. \*\*Since opening on May 27, *The Beach* at Farmington Lake has proven to be a popular amenity with most days reaching max capacity. Operating hours are 12-6 p.m. seven days a week, the season runs through September 5.

<b>Bonnie Dallas Senior Center (BDSC)</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
Congregate Meals Served	51,506	46,586	4,488	4,112
MOW Deliveries	31,553	32,701	2,267	2,734
Silver Fitness Center	9,323	8,274	1,172	912

**Note:** Currently, the Silver Fitness Center has enrolled 11 new members bringing the total to 939 members. New fitness equipment was installed thanks to funds received from capital outlay grants with various upgrades still to come. Parking lot surveying is complete and a public hearing is schedule for 12pm at the BDSC on July 22. The Flea Market Block Party held June 4 had 1,200 participants and featured a live band, DJ music, face painting, food vendors, and 50 craft booths.

<b>Civic Center</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
Civic Center Attendance	99,086	91,193	6,887	5,718
Amphitheater Attendance	4,732	5,148	2,420	2,138
Room/Theater Rentals/Paid Events	666	705	73	69
Free Events/Meetings	580	533	41	39
Lions Wilderness Amphitheater	24	25	11	4
Total Civic Center Events	1,365	1,238	114	108
Total Amphitheater Events	24	25	11	4
Total Scheduled Events	1,510	1,263	125	112
Total No Shows/Canceled/Walk-In	1,206	1,201	116	103

**Note:** The seven shows for the Addams Family and the one presentation of HMCT Peter Pan Jr. are included in the Amphitheater Attendance and Lions Wilderness Amphitheater Total Events.  
 Addams Family - 7 shows - 1427 in attendance      HMCT Peter Pan Jr - 1 show - 500 in attendance

<b>Farmington Regional Animal Shelter</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
<b>Intake Dog / Cat</b>				
Owner Surrender	1,577/1,292	1,614/1,437	125/106	186/194
O/S Return	43/20	51/25	2/0	5/3
Stray	2,369/1,872	2,174/1,641	233/169	154/180
Seized	85/13	119/8	15/4	19/0

**Parks, Recreation & Cultural Affairs Department (cont'd)****June 2016**

<b>Farmington Regional Animal Shelter</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
Public S/N	783/642	630/506	108/46	69/71
Total Public S/N	1,425	1,136	154/139 Free	140/122 Free
TOTAL	4,212/3,449	4,131/3,343	483/325	433/448

**Outcomes Dog / Cat**

Adopt	1,448/918	1,236/807	137/91	93/75
Transfer	1,198/754	1,409/808	103/43	110/68
Return to Owner (RTO)	754/51	711/69	79/8	69/2
Euthanized	600/1,358	597/1,386	56/106	62/152
Died	36/112	25/87	0/13	3/19
TOTAL	3,889/3,154	4,018/3,186	361/259	343/316

**Note:** Overall for the year we had 323 more adoptions in FY16 than FY15. We also had 25 less euthanasias than last fiscal year despite taking in ~200 more animals. We did 289 more public spay and neuter surgeries in FY16 and 77% of those surgeries were free for those making less than \$20,000/yr. We are still trying to fill 4 positions at the shelter including a critical manager position. All positions should be filled by the end of July.

<b>Farmington Indian Center (FIC)</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
Indian Center Total Customers	38,878	37,863	3,304	2,709
Restaurant Customers	32,272	26,949	2,847	2,120

**Note:** Anika JezNe Henderson was crowned as the 2016-2017 Farmington American Indian Ambassador. Miss Harrison will represent the City of Farmington throughout the year in and around Farmington. Miss Henderson is a freshman at Farmington High School. Ninety-five people attended the program held at the Farmington Civic Center. Restaurant services continue with a slight increase in the number of customers served which shows regular and new customers continue to utilize the center as a convenient and affordable place to dine and experience Navajo cuisine. Volunteer hours completed in the month of June was 103.

<b>Farmington Museum</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
Museum General Attendance	130,864	125,928	10,424	7,555

**Note:** The Farmington Museum ended the Diyogi Navajo Blanket show in preparation for the installation of Predators to open July 3rd. This exhibit is a combination of two medium size exhibits from the University of Minnesota titled: Wolves and Wild Lands in the 21st Century and Peregrine Falcon: From Endangered Species to Urban Bird. The Gateway to Imagination art show continued in the main gallery; it was juried by Betty Ann Mocek. She is an artist, Professor of Art at Concordia University in Chicago, and Director of the University's Ferguson Art Gallery. The Riverside Nature Center (RNC) and E3 Children's Museum & Science Center are both gearing up for summer programming. RNC featured Picnic in the Park, Brown Bag Birding, and Butterfly walks; E3 featured a Penny Party, Toddler Playdates and Friday Fun activities. We are sad to be saying goodbye to our Exhibit Designer, Kevin Ramler. He has taken another position with the Wyoming State Museum in Cheyenne. We wish him all the best.

**Parks Operations**

**Parks Maintenance and Construction:** Staff is staying very busy with seasonal maintenance and keeping up with summer temperatures. Summer fertilizer was applied to all parks turf areas. Construction resumed on Southside River Road Trail Parking Lot. Worley Baseball was closed for infield renovation which included sod removal, laser grading of clay infield, grading of turf areas, and new sod installed; minor dugout renovations are taking place as well. Worley will remain closed until mid/late July until new sod has rooted and become established.

**Full-Time Positions:** Currently in the process of hiring two Parks Maintenance Worker I position. With over 23 years, Laura Kay Buckholz retired June 30<sup>th</sup> opening a Parks Foreman position that is now posted.

**Lake Farmington:** The 2016 season for allowing electric motor watercraft on the lake opened April 16th and will remain open through October 30. 107 watercraft seasonal passes and 851 day passes have been sold since opening day.

**Special Events:** Crews provided support for 14 events including Sr. Center Yard Sale, Father/Son Campout, and TGIF.

**Graffiti Reports:** 82 graffiti reports were taken and all removals complete.

**Parks, Recreation & Cultural Affairs Department (cont'd)****June 2016**

<b>Piñon Hills Golf Course (PHGC)</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
Golf Rounds	31,359	33,113	3,777	3,892
Pro Shop Sales	\$205,921	\$210,019	\$18,265	\$28,422
Food & Beverage Commission	\$33,247	\$38,424	\$3,746	\$4,558
Golf Revenue	\$809,080	\$883,206	\$102,820	\$116,746
Total Facility Gross Revenue	\$1,048,248	\$1,131,649	\$140,298	\$152,742

**Note:** June numbers were down across the board, mostly due to the unseasonably hot weather during second half of the month. For about 10 days, temperatures in the 100's unfortunately kept golfers away from the course. Several events were held, including the Ladies Charity Classic, Four Corners Ladies Team Play, Four Corners Materials, FHS Scorpion Football, Senior Golfers of NM, and the Northern NM Senior Golf Association.

<b>Recreation Center</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
Racquetball Courts	9,744	8,881	483	594
Gym:				
• Open	6,431	6,298	445	535
• Programs	20,408	17,323	676	887
Customer Contacts (counter)	8,349	7,547	1,243	847
Special Events/Athletics				
• Summer Recreation Program Registrations			316	375
• Tennis Complex Program - Youth Camps			113	67
• Tennis Complex Program - Adult Classes			16	10

**Note:** June has been busy with Summer Recreation Programs and Classes throughout the month beginning with our Summer Kickoff Party on Friday, June 3 with hot dogs, lots of games, and sand volleyball for the kids. On June 4, the summer staff once again helped with the PRCA booth at Kids Fest at McGee Park. The Spring/Summer Men's Softball League finished up with their regular season play in June and is ready to begin their tournament play in July.

<b>Sycamore Park Community Center</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>JUNE FY16</b>	<b>JUNE FY15</b>
Adult Activities	10,395	12,441	3,101	4,449
Kids' Activities	13,533	15,878	2,149	3,466
Facility Rentals	767	816	67	57
Visiting Patrons	97,073	108,860	14,085	17,244
Car Show and Craft Fair			2709	4590
Father Son Campout			34	31

**Note:** Staff is busy with summer activities and field trips during the break from school. The Car Show and Craft Fair was successful but participation was down in comparison to last year. The Father Son Campout was also held in our park area and was successful; we had more participants than last year including several returning parties from previous years that have made it a tradition. Our rentals for this month has increased and we are having more classes to offer to the adult population.

**Statistics for the month:**

Calls for Service	6,694
Arrests	420 (35 DWIs)
Traffic Cites	1,122 (including written warnings)
Municipal Cites	121 (including Animal Control Citations)
Accidents	146 (0 fatal, 25 with injury, 73 property damage, 9 hit & run, 2 city vehicle, 37 on or involving private property, and 8 alcohol related)
Evidence Processed	458
Reports Taken	1,076
Code Violations	778

**Major Events and Accomplishments:**

- In June, the Department completed its series of Crisis Intervention Training. Every officer, from the rank of Sergeant down, received the training.
- In June, Lt. Casey Malone graduated from the FBI's National Academy. The National Academy is a 10 week professional development course for U.S. and international law enforcement leaders.
- In June, the Department transitioned to a new, web based, law enforcement and records management system. The team assembled to facilitate the transition had dedicated numerous hours preparing and tailoring the new system to meet our needs, as well as the needs of our local law enforcement partners. This enormous undertaking has paid off, as the "glitches" discovered are minimal.
- In June, the Department promoted eight people into key leadership positions. Sergeants Kyle Dowdy and Baric Crum were promoted to the rank of Lieutenant. Corporals Nate Lacey and Sierra Tafoya were promoted to the rank of Sergeant. Officers Tamara Smith, Corbin Davis, Keith Herrera, and Nick Bloomfield were promoted to the rank of Corporal. A promotional ceremony was held in the Council Chambers on June 15.
- In June, the District Coordinator Unit was busy with numerous events throughout the city. The following are some examples: Kidfest, Bonnie Dallas Senior Center block party, Sycamore Park car show (four car seats were donated to families in need), Totah Behavioral Health Drums of Summer (Officers Genson and Smith were recognized for their work and dedication to the center), City of Farmington Picnic, and the Kiddie Kamp bicycle safety presentations.
- In June, by invitation, Chief Hebbe and Captain Noon attended a Resource Meeting at the Red Mesa Chapter House on the Navajo Reservation. Members from varying resource providers on the Navajo Nation were there to present to the group the services they provide and to highlight some of the difficulties they face. We will utilize these meetings to improve relationships and to build on our resource pool for our Victim Advocate program, and Crisis Intervention Team.

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant, \$636,379; Right-of-way map comments addressed; resubmitted right-of-way takes for Phase 2 and 3; Phase 2 and Phase 3 right of way maps should be finalized in July; will update other certifications after ROW is acquired. The Utility Certification and approval to proceed with appraisals was received from NMDOT. Appraisals for Phase 1 approved; Time Extension granted.
- Piñon Hills Boulevard Extension: Plat through the planning process in January, plat was recorded and right of way maps were hand delivered Feb. 5th. Environmental comments, submittal scheduled 1<sup>st</sup> week of July. Single source request letter for adaptive traffic signal submitted Feb. 1st. Met with Armando Armendariz, NMDOT Division 5 Director on March 7th in Albuquerque; and, with his staff on March 15th in Santa Fe to discuss moving the project forward. Direction was to write two letters, both were submitted the last week of March. No comments from NMDOT. NMDOT signed the right of way maps.
- MOC Repaving – SMA to do survey work and design to solve drainage issues for Building Maintenance building, parking lot addition and resurfacing of entire site. SMA laying out additional 100 personal vehicle spaces and truck turnaround. Met with SMA and Julie Baird to review plans on Dec. 16th; Julie & SMA had action items on the list including getting with the affected departments. Concrete entrance replacement underway, new parking lot by General Services underway, completion scheduled 2 months out.
- *NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1* – project awarded February 23, 2016 to MWI, Inc. in the amount of \$503,054.40. Notice to Proceed was Monday, May 2, 2016. To be completed August 1, 2016. Maintained Source Book and observed construction for NMDOT CN# F100200
- Piñon Hills / Farmington Ave Pedestrian Improvements: final reimbursement requests submitted; responding to NMDOT/FHWA additional detail requests.
- Street Resurfacing: Cutler repaved 126,675.52 SQY, 100% complete.
- SAFE ROUTES TO SCHOOL: *Phase 1* -- Apache, McKinley and NE Elementary school sidewalks and Hawk signal – complete; NMDOT and FHWA final re-inspection January 20<sup>th</sup>, corrective repairs complete; final reimbursement requests submitted; responding to NMDOT/FHWA additional detail requests.
- Water projects: *4P Pump Station* -- design completed, working on a new site location; *Foothills, Holmes to Lakewood* – waterline replacement – construction 70% complete; *Foothills, Main to Hill-n-Dale* – waterline replacement – construction 35% complete; *20<sup>th</sup> Street, Schofield Ave to Hutton Ave* – waterline replacement – construction 80% complete; *20<sup>th</sup> Street, Hutton Avenue to Main Street* – waterline replacement – construction – 25% complete.
- 2P Waterline Project, Phase 1 - waterline upgrade: *Project probable cost \$3.2 million. NMFA received environmental clearance by SHPO.* - Design - 90% complete - *City working with NMFA on loan ordinance - loan closing August 2016.*
- Sewer projects: *WWTP Phase III* – project probable cost \$22 million – rebid opening June 21, received 5 bids on project, apparent low bidder – RMCI, Inc. Albuquerque; *Lift Station #9 Improvements* – design 60% complete.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer:* design complete; NMDOT permit approved; bid letting summer 2016; construction - TBD.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Traffic crews responded to 18 after-hour call-outs and 102 NM One-Calls (12 utility location tickets). Crews completed preventative maintenance on 10 control cabinets; installed w beacons for Farmington Lake; removed stop bars and crosswalks at 3 downtown locations; installed 6 new stop bars; fabricated 80 signs; conducted two traffic studies; maintained variable message boards at Main Street/downtown, Piñon near Lake Street and Piñon Hills Blvd; generated aerial maps for work orders, traffic studies and traffic complaints; continued the “90-Day Flash” work plan for three downtown signals; provided traffic control for: Farmington Lake beacon installation, Piñon Street – St. Div., and, LGTB parade; and, reviewed traffic control plans for Freedom Days. Crews also continued to monitor work on 20<sup>th</sup> Street, installing conduit as necessary; and, started the signal head upgrade at College/Windsor. Crews attended fork lift and highway striping machine training.
- Streets: Heavy Equipment and Truck crews bladed 9,168 ft. of dirt streets using 22 hours and hauled materials as needed. Asphalt crews repaired 55 street cuts with hot mix asphalt. Sweepers swept 2,193 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 36.82 CY of concrete.

### Training Statistics

Training Sessions: **12**

Number of Employees Trained: **138**

New Employee Orientation, Incident Reporting, Employee Drug & Alcohol, Hazard Recognition, Heat Stress Awareness

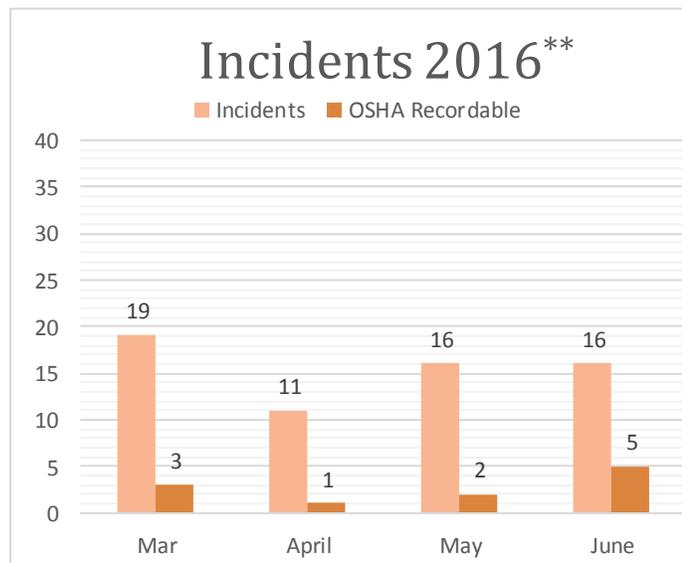
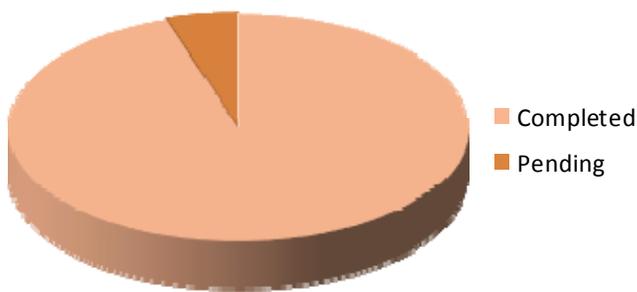


### Noteworthy Safety Activities

- Attended and assisted with Department/Division safety meetings.
- Continued Annual EHS Facility inspections

**July is Ultra Violet Safety Month.**

### Spot Inspections



\*\* Safety Statistics are Preliminary and May Change Pending Final Review