

The August 2016 **Gross Receipts Tax** report is shown below. August reflects June business activity.

	<u>Month</u>	<u>YTD</u>
August FY17 GRT Received (Gross)	\$ 4,341,866	\$ 8,136,270
August FY17 Budget	\$ 4,247,309	\$ 8,485,386
	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of August	2.2%	\$ 94,557
Fiscal Year To-Date	4.1%	(\$ 349,116)

**GRT - Major Sectors  
Month-Over-Month Comparison  
August - FY2017**

Single Month	August FY17	August FY16	\$ Change	% Change
Mining, Oil, Gas	\$ 166,259	\$ 122,407	\$ 44,000	36%
Construction	304,483	328,118	(24,000)	( 7%)
Manufacturing	165,089	191,189	(26,000)	( 14%)
Wholesale Trade	143,637	177,665	(34,000)	( 19%)
Retail	1,875,208	1,682,902	192,000	11%
Prof, Scientific, Technical	177,141	216,589	(39,000)	( 18%)
Healthcare & Assistance	390,099	358,975	31,000	9%
Accommodations / Food Svc.	428,482	347,449	81,000	23%
Other Services	377,449	441,292	(64,000)	( 15%)
Misc./ Unclassified	314,019	382,280	(68,000)	( 18%)
Total	\$ 4,341,866	\$ 4,248,866	\$ 93,000	2.2%

**GRT - Major Sectors  
Year-Over-Year Comparison  
July - August FY 2017**

2 Month Period	FY17 YTD	FY16 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 254,199	\$ 364,600	\$ (110,000)	( 30%)
Construction	525,114	655,462	(130,000)	( 20%)
Manufacturing	329,473	336,574	(7,000)	( 2%)
Wholesale Trade	257,168	337,815	(81,000)	( 24%)
Retail	3,378,990	3,412,705	(34,000)	( 1%)
Prof, Scientific, Technical	349,517	390,166	(41,000)	( 11%)
Healthcare & Assistance	645,481	811,368	(166,000)	( 20%)
Accommodations / Food Svc.	773,710	706,413	67,000	9%
Other Services	689,029	979,419	(290,000)	( 30%)
Misc./ Unclassified	933,588	773,059	161,000	21%
Total	\$ 8,136,269	\$ 8,767,581	(631,000)	( 7.2%)

**Requests for Information:** 54 requests to inspect public records were processed.

**Business Registration:** 42 new business registrations and 3 renewals were processed during the month of August, 2016.

**Solicitors:** Four Solicitor Licenses were issued to Taylormade Enterprises (selling Kirby vacuum cleaners). Solicitor licenses are valid for three months. If a salesman does not have a license, call 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

**Training Session:** Clerk provided training on the Open Meetings Act and the Inspection of Public Records Act on August 2, 2016. A total of 28 employees attended. The Deputy Clerk provided OptiView training on that same day; 15 employees attended that training.

The Clerk and Deputy Clerk completed the A2D training sponsored by the Farmington Convention & Visitors Bureau.

### AGENDA ITEM LIST

**NOTE:** The items listed are tentatively scheduled and are subject to change.

#### 9/13/16 CC

\*Minutes – 8/16/16 WS and 8/23/16 CC

\*Declaration of Surplus Property (Dunn)

\*Waiver to 300' separation requirement for beer & wine license at Zebediah's (Smylie)

\*Recommendation from PRCA Commission (Styron)

\*P&Z x3

Reappointments to ASAC (Mayor)

Proposed ordinance re: mobile food units (final action) (Breakell/Smylie)

#### 9/20/16 WS

Presentation regarding the final concept for the Civic Center expansion (Styron, Sergio Meza and Scott Stafford of Greer-Stafford Architects)

#### 9/27/16 CC

#### 10/11/16 CC

#### 10/18/16 WS

#### 10/25/16 CC

Proclamation - Extra Mile Day (Nov 1) (Mayes)

#### 11/8/16 CC

#### 11/15/16 WS

#### 11/22/16 CC – Cancel?

#### 12/13/16 CC

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- **Building Inspections Activities:**

Permits were issued for the following projects:

1. Tenant Improvement, New-Ultra Beauty, Animas Valley Mall, 4601 East Main Street.
2. Tenant Improvement, Dr. Mann DDS, 3501 North Butler Avenue, Suite 13.
3. Tenant Improvement, New-Durango Joe's 3554 East Main Street Suite H.
4. Tenant Improvement, New-Firehouse Subs, 3030 East Main Street, Suite A-8.
5. Tenant Improvement, New-US Marshal's Office, 110 South Fairview Avenue.
6. New Warehouse (Storage) building, Techna Glass, 1795 East 20th Street.
7. New Burger King, 2210 West Main Street.
8. New Therapy One, 2400 Farmington Avenue.
9. Four (4) building permits for new single family residences.

Plans are currently under review for the following projects:

1. New Denny's, (Demolish Old Denny's), 600 Scott Avenue.
2. New Fuel Station, Smith's (relocation of fuel station), 600 East 20th Street.
3. New Lota Burger, 5108 East Main Street.
4. New shell ONLY building, Shops at Main, 4906 East Main Street.
5. New Fuel Tanks, United Rentals, 171 Browning Parkway.
6. New shell ONLY building, Silver Ridge Development, 5170 College Boulevard.
7. Warehouse Addition, The Floor Trader, 5013 East Main Street.
8. Tenant Improvement, New-Durango Joe's, 1245 West Apache Street Suite 125.
9. Tenant Improvement, New-Anytime Fitness, 1245 West Apache Street Suite 121.

The Division issued a total of 116 building permits with a valuation of \$4,293,202, performed 4 final inspections of new single family residences, and performed a total of 544 inspections. The Division also processed 10 public record requests.

- **Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 1 annexation proposal; 2 rezone petitions; 3 SUP petitions; 1 variance petition; 1 preliminary final plat petition; 1 preliminary plan; 2 administrative adjustments; 17 summary plats; 18 business license zoning verifications; 1 zoning verification; 1 liquor certification; 1 auto dealer certification; 7 address verification/assignments; 28 well site inspections; 12 UDC violation complaint inspections; 12 UDC violation complaint re-inspections; 8 zoning code violation letters; reviewed 116 sets of building permit plans for UDC compliance; 4 Public Records Requests; and, met with 62 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission and other departments. Over the past month, this included the preparation of an RFQP for the construction plans and presenting at the TAP Project Feasibility Meeting for the project to the MPO and NMDOT.

- **Community Development Block Grant (CDBG) Activities:**

1. Staff continues to complete the 2015 Annual Action Plan tasks including the monitoring of sub-recipients and updates to project activities in IDIS.
2. Council approved both the 2016 Action Plan and the 2014 Action Plan substantial amendment on August 9, 2016. The plans were submitted to HUD on schedule, and staff is currently preparing for the 2016 Annual Action Plan project activities.

- **Metropolitan Planning Organization (MPO) Activities:**

1. The Technical and Policy Committees met in August to review information regarding the proposed safety plan and the draft complete streets guidelines.
  2. Traffic counts were conducted in the region by a sub-consultant in late August.
  3. Staff attended the TAP/RTP Project Feasibility meetings between NMDOT and the local entities, training on access management, and a statewide public health and active transportation meeting.
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**Administration**

1. Cost of Service Study
2. Ongoing Integrated Resource Plan processes
3. Community Solar project
4. New Utility Director preliminary transition.

**Business Operations**

1. Ongoing Community Solar project transition from Leidos to NewGen.
2. New Service work orders - 20 released to Line Dept for construction; new projects include North Star Domestic Water for electric service for new water pumping station, San Juan County relocation of utility poles at Rd 350/390, and installation of GOLB switches.
3. Ongoing Cost of Service meetings.  
Update to PUC by NewGen of Cost of Service Study.

**Customer Service**

1. Utility assistance meeting with ECHO regarding policy.
2. Presentation to PUC of Customer Service statistics.
3. Completed sanitation contract and updated rates in system in accordance with new contract.
4. Two new CSA hired with a September start date of employment.
5. Changed PCA rate in system to \$0.015/kWH for Sept 1 effective date.
6. In Aug (July terminations reported in Sept), 246 collection accounts worked totaling \$136,196 (81 accounts belonging to one oil/gas company paid \$95,407 on 74 of these accounts in which \$112,610 was owed). Another 75 accounts paid \$8,960 leaving \$14,607 to be sent to The Advantage Group for additional collection efforts (less one account belonging to a deceased customer for \$18. In Sep there are 200 accounts for \$60,022 to be researched. In Aug we had 105 LIHEAP verifications 107 payments; and currently 7 payments are due.
7. The July collection report from The Advantage Group showed 40 accounts collected, \$5,876 received & \$867 fee.

**WECC, Environmental**

1. Completed NERC/WECC Cyber Security audits.
2. Conducted kickoff meeting for Arc Flash study.
3. Attended RMEL Safety Roundtable conference.
4. Animas Little Hydro "Qualified Facility exemption" submitted and passed by FERC, posted for public notice.
5. Hired Jeremy Tally – Cyber Security Compliance Specialist.

**Engineering:**

1. Comprehensive Arc Flash Study kick-off meeting with ESC took place August 18,19.
2. San Juan Sub power transformer bid posted.
3. Cotton Wood Sub – bid for grading and drainage contract posted.

Customer Inquiries: 52    Estimates: 31    Work Orders Written by EE: 26    Transformer Checks: 14  
Meter/Quad Spots: 1    Work Orders Released by EE: 20    Easements Obtained: 0

**Transmission and Distribution:****Construction/Maintenance:**

1. Continuing to excavate and install conduit for 20<sup>th</sup> St. project. 70% complete.
2. Completed installation of 3-Ph underground 150kva pad mount transformers at new Dental care office nest at Sam's Club, Sleep Number Bed and Five Guy's Burgers.
3. Completed installation of 37000' of three phase overhead conversion for Hammond Water Users new pumping station.
4. Conducting pole to pole maintenance on the Glade to State Line 115kv line.

Construction WOs Completed: 18    Maintenance WOs Completed: 68    Tree Trimming WOs Completed: 84  
Customer Trouble calls: 98    Street Light locations maintained: 72

**Relay/Substation/Meter:**

1. Repaired nitrogen system leaks on X411 transformer at Bluffview Plant.
2. Verified protection settings at Bergin and Animas Substations.
3. Replaced LTC controls on Bergin transformer X82 and Mesa transformer X221.
4. Started primary meter periodic checks and CT testing.

New Service Installations: 11      Meters Tested: 303      Power Quality Checks: 0  
Meters Verified: 183      Tampering: 4

Disconnect tags mailed: 5691      Field disconnect notices: 2498      Regular Reconnects: 62      After Hours Reconnects: 187

**Generation:**

1. Continued work on the updated Integrated Resource Plan (IRP).
2. Began Bluffview fall outage and work scope development.
3. Peak release at Navajo completed. USBR has taken the river down to 500cfs as of 8/23/2016.
4. Completed Animas and Bluffview water wash outages.

**Fuel Sales & Purchases:**

1. Animas total estimated gas sale – 40,380 mmbtu. Bluffview total estimated gas sale – 8,400 mmbtu.
2. Animas estimated gas buy back – zero mmbtu. Bluffview estimated gas buy back – zero mmbtu.

**Control Center:**

1. System Operator Trainee interviews completed, conditional offers have been made.
2. Ongoing work on ICCP data sharing points.
3. Completed hardware/software annual maintenance renewals for SCADA systems.

**System Outages:**

1. 08/08/2016 @ 08:15 – Bluffview Distribution tripped due to protection settings during switching procedure, 1,016 customers affected for 1.5 hours.
2. 08/22/2016 @ 14:18– Bisti circuit 502 tripped due to lightning damage, 133 customers affected for 3 hours.
3. 08/24/2016 @ 15:34 – Hart Canyon Circuit Switcher 2615 locked out due to lightning strike, 2590 customers affected for 1 hour.
4. 08/29/2016 @ 09:05 – Sullivan circuit 604 locked out, 1,756 customers affected for 1 hour, caused by UPS truck clipping telephone cable bringing down overhead 3-phase lateral.

**Operating Statistics:**

Animas Plant MWh: 3,112  
Bluffview Plant MWh: 39,759  
Navajo Plant MWh: 10,155  
San Juan Plant MWh: 20,356  
WAPA MWh: 6,135  
Purchase MWh: 19,774  
Average Purchase Price: \$ 41.74/MW  
Purchased Power cost: \$804,548.20  
Peak Demand MWh: 181      Annual increase (decrease): (2.2%)  
Monthly System Energy MWh: 94,904      Annual increase (decrease): (13.0%)

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***CALL TYPE***                      ***NUMBER OF RESPONSES***


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Structure Fires	4
Vehicle Fires	4
Brush/Grass Fires	1
Rubbish/Dumpster Fires	0
Other Fires	1
Rescue/Emergency Medical	479
False Alarms	41
Mutual Aid Given	2
Hazardous Materials Response	6
General Hazard Response	10
Other Responses	220

***TOTAL***                              ***768***

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***TRAINING***


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- EMS Training: Shock management / Medication math by San Juan College
- Company Training: “What’s in your first due” by Company Officers
- Engineer Training: Annual Engineer boot camp by the Engineer Committee.
- HazMat Training: HazMat response review by Captain Lesscher.
- Airport Rescue Fire Fighting (ARFF): Review of the Airport Emergency Plan (AEP).
- One member attended a Fire Inspector class in Socorro, NM at the State Fire Academy.
- FFD members participated in the LEPC EOC functional drill meeting.
- Scheduled Maintenance:
  - o Technical Rescue Team Maintenance: A-Shift
  - o Hazmat Team Maintenance: B-Shift
  - o Wildland Team Maintenance: C-Shift

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***MISCELLANEOUS***


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- Numerous public events, station tours, and fire safety talks to include EMS standby for FHS and PV football games, and EMS Standby for Connie Mack.
- Three FFD Team members participated with FPD’s S.W.A.T. monthly training activities.
- Hosted several new dispatchers, for a day long orientation to FFD.
- Initiated annual required pump testing of all frontline fire apparatus.
- Attended a meeting with COF Emergency Management and State Department of Homeland Security, to discuss emergency management logistics.
- Fire Marshall’s office Knox box project.
- Participation in first week of school, student crossing safety.
- Participated in the 3<sup>rd</sup> quarter medication review with FFD’s contract Pharmacist.
- Participated in annual Union negotiations.
- Hosted several San Juan College EMT student ride-alongs.
- Participated in Gallup Fire Department’s Deputy Chief and Captain hiring assessment process.
- Participated in a meeting with Public Works and Transit to discuss preemption.
- Attended Metro Chief’s meeting in Rio Rancho.

**Vehicle Maintenance Division:**

• Vehicle Job Orders Completed	544
• Service Calls Completed	22
• PM Services Completed	112

**Building & Maintenance Division:**

• Active Job Orders	187
• Completed Job Orders (Month)	120
• Completed Job Orders (YTD)	918

**Maintenance Projects:**

- Gate and operator installed and operational at Fire Station 1
- Transformer pads for FEUS
- Constructing ramp system for RC Park
- Installation of gate posts for new MOC parking lot fence
- MOC shade cover framing
- Set new light pole and head in new parking lot with the assistance of FEUS
- Participate in meetings for ongoing issue with HVAC at Fire Station 1

**Status of Construction Projects:**

- PD Remodel – plumbing roughed in and concrete poured on downstairs restrooms. Downstairs approximately 50% complete
- City Hall – design clarifications and price estimate in progress
- MOC Paving – Paving beginning, final forming and concrete scheduled. 90% complete with phase one.

**Emergency Management:**

- Taping Mayor's table
- Participate in planning meetings for SJC full scale drill
- Taping National Preparedness Month segment with Greg Allen
- Responded to flooding issues on Pinon Hills, West 30th and Navajo

**Red Apple Transit:****Ridership Numbers:**

Blue:	3434
Green:	1851
Purple:	1455
Red:	1019
Yellow:	1826
Saturday:	277
Aztec:	596
Kirtland:	697
Bloomfield:	501
Dial A Ride	393

Total Ridership this Month: 12,049

**Total Ridership Year (Jan 2016) to Date (Aug 2016): 89,963**

**Semester College Bus Passes**

New college passes are delivered to the college to begin selling as school starts for the semester.

**Advertising**

Bus #	Affixed	Organization
10275	31 Aug	Public Library Book Sale
10276	31 Aug	Public Library Storytelling
10418	31 Aug	Public Library Book Sale
10419	31 Aug	Public Library Book Sale
10420	15 Aug	Veterans Stand Down
10500	31 Aug	Aztec Highland Games
10501	31 Aug	Aztec Highland Games
10502	31 Aug	Veterans Stand Down
10541	31 Aug	Public Library Storytelling

**New Bus Shelter at San Juan College**

For the new fall semester at San Juan College a new “fresh out of the crate” shelter was installed in front of the college. The shelter area was coordinated with the college and the placement of the shelter was put in view of the security building per their request. This allows for the shelter to be in plain view of security for them to monitor any individuals that are getting off the bus that are not college students or conducting business at the college. The attached picture was sent to the staff of the college to inform students of where to catch the bus. The semester passes for college students are still at a very reasonable price as the Red Apple is some of the students only means to get to class.



**Bus Advertising Wraps presented to Council**

A presentation was given before the Council on how the Red Apple can acquire additional revenue through advertising. Many business are seeking the exterior of the Red Apple for placement of their business ads. The council requested more information on the policy to advertise. The draft policy is currently with the legal department for review.

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(Percentage change YTD)

	Current Month of August 2016	% Change	Previous Year August 2015
Enplanements:	12	- 97%	410
Deplanements:	19	- 94.8%	372
Air Traffic Operations	2,941	-9%	3,241
Fuel Flowage ( <i>gallons</i> ):	31,143	-43%	54,996
Car Rental Revenue:	\$ 5,000	- 50%	10,000

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## Human Resources Monthly Report – August, 2016

## PERSONNEL DIVISION

## Job Postings:

Regular/FT- 6

Temp/SN- 7

Inter-Department - 1

Inter-Division - 4

Inter-City - 1

## New Hires:

Temp./SN- 30

Regular/FT- 3

## Terminated:

Temp/SN- 34

Regular/FT- 9

PAYROLL**PP# 16**

Printed Direct Deposits 323

Regular Checks 57

Emailed Direct Deposits 753

Total Checks printed 1133\*\*

Gross Pay \$2002622.15

Net Pay \$1299380.39

Regular Employees 745

Temporary Employees 365

**PP# 17**

Printed Direct Deposits 376

Regular Checks 69

Emailed Direct Deposits 864

Total Checks printed 1205\*\*

Gross Pay \$1999048.89

Net Pay \$1310007.85

Regular Employees 738

Temporary Employees 362

\*\* Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

HR General

- Continuation on developing Workers Comp/Return to work policy
- Viverae Wellness initiative
- Install additional pre-employment testing software

*Application Services Division***High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Completed Year End Processing Menu item with numerous queries and reports
- Completed conversion to disk based backup for iSeries
- Automated recovery of DMS Application after daily backups
- Continued planning for OS400 and HTE upgrades – Set for Oct
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts:**

197 tickets created

173 tickets closed

Average satisfaction rating of **4.2** (out of 5) based on 5 responses

*GIS Services Division***High-Level Projects and Activities**

- Created tank and wall maps for construction inspectors
- Implemented licensing server for ESRI applications and started upgrading to ArcGIS 10.3.1
- Completed implementation of Air Mobile Device management platform
- Revised planning and platting jurisdiction map for CD for town of Kirkland

*Infrastructure Services Division***High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Transitioned division support to IT Director due to staff turnover
- Provided server support for ExecuTime application upgrade
- Started automating VM cloning for enhanced data and system protection
- Migrated a portion of the backup jobs to new disk based backup platform
- Continued progress on multiple projects
- Archiving monthly and weekly backup tapes
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

*Technical Services Division***High-Level Activities and Projects:**

- Setup New Users - Completed helpdesk calls for various departments
- Provided backup coverage for IT Helpdesk
- 3 new computer installs , 5 laptops, 2 refurbished upgrade
- 0 Virus infections – 0 Trojan – 0 Malware – Better trend due to recent changes
- Continued installing audio equipment for Fire Station 1 meeting room
- 43 VoIP phone sets deployed – pilot working well, plan to continue roll out
- TRACS – 17 of 35 units issued – Still in testing phase
- 786 (mostly related to NW) trouble calls (22 call outs) for FPD, 42 video requests for FPD
- 20 trouble calls for FFD
- Continued migration to new version of Telestaff – 50 percent complete

# August 2016

## LIBRARY VISITORS

Total 28,455

Daily Average 918



## PROGRAMS

Farmington Public Library

Programs.....59

Attendance.....2,164

Power Library

Visitors.....185

Programs.....12

Attendance.....185

## OPEN

Farmington Public Library Days.....31

Farmington Public Library Hours.....270

Power Public Library Hours.....14

## CHECKOUTS

Materials

Daily Average.....935

Total.....28,998

Power Library.....3

Downloadables

Daily Average.....176

Total.....5,449

## (((WiF Users )))

Daily Average.....76

Total.....2,356



## VOLUNTEERS

August 2016.....19

August 2015.....15

Hours August 2016.....164

Hours August 2015.....55

## COMPUTER USERS

Total.....4935 Power Library ...114

Daily Average.....159



## What people are saying

"This is my favorite library. I love that there are tiny slits of windows that line up with certain points on the floor for the different solstices. There are different sections for different ages, such as the Teen Zone, where they show movies sometimes, and of course, there's a wall full of anime. It's really a great place with a wonderful atmosphere. I spent tons of hours doing homework here!" - Ariel, via Google Reviews

"I've not had a library card in years...seriously, 40 years or more. What a change! The technology was intimidating at first, but it was easy to understand and use. Thank you for an excellent and welcoming experience!" - Linda, via email



**Administration**

- Construction of viewing stand at RC Park moving ahead slower than expected
- ADA Improvements at E3, Soccer Complex and Ricketts drawings at 100%; construction method TBD due to HUD requirements.
- Civitan Mini-Golf Public Input meetings shared with Commission; conceptual design draft and feasibility report due August 18.
- Concept refinement of Senior Center Parking Lot based on Public Input. Includes drainage and ADA parking analysis of entire site, and re-stripping plan of existing lot. Refined concept to be presented to MRA at August meeting.

<b>Aquatic Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>AUG FY17</b>	<b>AUG FY16</b>
Water Safety Instructor Course	0	0	0	0
Lifeguard Certification	0	0	0	0
Swimming Lessons	107	0	311	322
Public Swimming Single Payment (FAC)*	12,021*	8,797*	8,776*	5,489*
Pass Usage*	596*	553*	338*	326*
Aquacise (Lions)	1,107	1,198	626	662
Arthritis (Lions)	248	226	118	104
The Beach (Hourly avg)**	226	N/A	120	N/A
The Beach (Peak hours 2-4pm total)**	6,910**	N/A	2,644**	N/A

**Note:** FAC had 754 lap swimmers this year versus 745 lap swimmers last year, during the month of August. Lions had 378 lap swimmers this year versus 243 lap swimmers last year, during the month of August. FAC extended our swimming lesson program for two more weeks in the month of August this year. During August of this year FAC closes for annual maintenance and cleaning for a week (Sunday - Friday) and Lions Pool closes for three days (Monday - Wednesday) for cleaning. FAC hosted the Special Olympics with 1000 spectators and about 300 competitors. The Beach was open normal hours until school was back in session after which attendance dropped considerably. Starting August 14 The Beach was only open on weekends until Labor Day September 5; monsoon season was also a factor for several days at The Beach, causing closures for several hours throughout the month.

\*These numbers are for FAC only. \*\*These numbers are for the beach only.

<b>Bonnie Dallas Senior Center (BDSC)</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>AUG FY17</b>	<b>AUG FY16</b>
Congregate Meals Served	30,423	29,583	4,861	3,913
MOW Deliveries	19,594	17,696	2,431	2,734
Silver Fitness Center	10,659	8,274	1,455	912

**Note:** Currently, there are 380 new patrons not added into the above table, 46 under age adults purchased a meal during the month, with 71 patrons participating in the BDSC Health Education Program. The Silver Fitness Center has enrolled 22 new members bringing the total to 1,160 members. New fitness equipment was installed thanks to funds received from capital outlay grants; various upgrades are still to come. Parking lot surveying is complete and the public hearing scheduled on July 22, was a large success. Staff completed various on-line and city offered trainings.

<b>Civic Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>AUG FY17</b>	<b>AUG FY16</b>
Civic Center Attendance	12,444	7,824	3,911	6,246
Amphitheater Attendance	5,458	5,148	0	6,108
Room/Theater Rentals/Paid Events	102	705	53	64
Free Events/Meetings	80	533	36	59
Lions Wilderness Amphitheater	12	25	5	3
Total Civic Center Events	177	1,238	96	126
Total Amphitheater Events	7	25	2	3
Total Scheduled Events	189	1,263	103	126
Total No Shows/Canceled/Walk-In	7	1,201	3	8

**Note:** Sandstone ended on July 31 2016, so there were no Sandstone performances for August 2016. Theatre Ensemble Group (TEA) did rent the Amphitheater for 5 performances of MASH during the month. Attendance numbers were lower this month than August of 2015 likely due to CMWS and fewer parties and receptions scheduled.

**Parks, Recreation & Cultural Affairs Department (Cont'd.)****August 2016**

<b>Farmington Regional Animal Shelter</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>AUG FY17</b>	<b>AUG FY16</b>
<b>Intake Dog / Cat</b>				
Owner Surrender	235/304	263/277	94/127	111/133
O/S Return	5/3	12/8	4/3	5/5
Stray	387/492	450/453	180/242	236/225
Seized	16/4	11/3	7/4	7/2
Public S/N	131/98	115/110	63/56	53/51
Total Public S/N	229	225	199, 102 Free	104, 87 Free
<b>TOTAL</b>	<b>774/901</b>	<b>851/850</b>	<b>348/432</b>	<b>412/416</b>

<b>Outcomes Dog / Cat</b>				
Adopt	205/216	266/202	88/92	121/107
Transfer	130/98	194/148	82/53	146/65
Return to Owner (RTO)	143/8	140/9	69/4	72/5
Euthanized	164/361	110/325	62/179	47/197
Died	5/48	6/39	4/27	2/16
<b>TOTAL</b>	<b>619/709</b>	<b>699/718</b>	<b>296/351</b>	<b>378/384</b>

**Note:** Intake was down compared to last fiscal year for the first time in many months. The shelter is still dealing with lingering effects of the canine parvo virus and now is seeing cats with the feline parvo virus, panleukopenia (each virus is species specific, meaning the dogs did not give the virus to the cats). Adoptions are down, likely due to not having as many puppies available for adoption. At the end of August the shelter had 5 positions open, 2 part-time in customer service, 2 kennel techs (one full time, one part-time) and the Animal Services Manager.

<b>Farmington Indian Center (FIC)</b>	<b>YTD FY 17</b>	<b>YTD FY 16</b>	<b>AUG FY 17</b>	<b>AUG FY 16</b>
Indian Center Total Customers	5,429	6,096	2,570	2,837
Restaurant Customers	4,568	5,231	2,091	2,369

**Note:** Standard operations continued through the month including preparations for fall and winter activities. Another month of slight decreases in the amount of customers served continues to be attributed to strains on the Four Corners' economy. Although there has been a decrease in the number of customers served, FIC exceeded projected revenue for the month of August. Staff provided administrative support for the city's Totah Art Festival planning and preparations. Thirty-two volunteer hours were completed at FIC in August.

<b>Farmington Museum</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>AUG FY17</b>	<b>AUG FY16</b>
Museum General Attendance	27,503*	25,112	16,951*	10,605

**Note:** The Farmington Museum opened a new Plein Air Painting exhibition on July 30th featuring 100 works by area Plein Air (the practice of painting outdoors) painters. The exhibit will be on display through Dec 3rd. The Museum also opened a new photography exhibit in the Atrium titled "Coyote Tales" by Silver City photographer Ann McMahon that will be up until January 7th. The Riverside Nature Center presented a series of Wednesday workshops for kids titled Wildlife Wednesdays. The E3 Children's Museum featured Toddler Playdate and Friday Fun. The Children's Museum is also working to install interactive musical instruments outside its front entrance as part of a local Eagle Scout project. (\*not including Aug Growers Market attendance).

**Parks Operations**

**Parks Maintenance and Construction:** Construction of the parking lot at Southside River Road Trail has been completed and project close-out procedures and documentation with NMDOT will begin. Landscape renovations at Downtown Business Center Parking Lot. Landscape and irrigation modifications for construction projects at MOC, City Hall, and Farmington Library. Installation of new irrigation supply line for Brookside Park is complete.

**Training and Certification:** William Goelz and Christopher Heslin obtained CDL Driver's License.

**Special Events:** Crews provided support for 6 events including Connie Mack World Series and Special Olympics.

**Graffiti Reports:** 66 graffiti reports were taken and all removals complete.

**Parks, Recreation & Cultural Affairs Department (Cont'd.)****August 2016**

<b>Piñon Hills Golf Course (PHGC)</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>AUG FY17</b>	<b>AUG FY16</b>
Golf Rounds	7,235	7,690	3,417	3,908
Pro Shop Sales	\$31,787	\$45,184	\$15,399	\$21,441
Food & Beverage Commission	\$5,790	\$6,437	\$2,647	\$2,844
Golf Revenue	\$189,273	\$206,938	\$89,698	\$107,025
Total Facility Gross Revenue	\$226,850	\$258,599	\$107,744	\$131,310

**Note:** 2 cancelled tournaments skewed August numbers compared to last year. The oil and gas economy has caused now a total of 5 corporate outings to be cancelled in 2016 which has really affected the bottom line. One boost will be provided this fall as customers spend their pro shop credits which expire in December.

<b>Recreation Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>AUG FY17</b>	<b>AUG FY16</b>
Racquetball Courts	810	939	427	432
Gym:				
• Open	668	790	241	293
• Programs	1,311	1,448	627	668
Customer Contacts (counter)	1,127	1,557	798	874
Special Events/Athletics				
• Fall Men's Softball League			12 Teams	12 Teams
• Fall Coed Softball League			36 Teams	35 Teams

**Note:** The Recreation Center was closed July 29-August 5 during the Connie Mack World Series. During this week of being closed, the Recreation Center houses the CMWS Umpire's dressing room and other office needs for the Series. This is also a time when the carpets, classroom and gym floors, and windows throughout the building are cleaned well.

<b>Sycamore Park Community Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>AUG FY17</b>	<b>AUG FY16</b>
Adult Activities	1,120	1,457	627	888
Kids Activities	2,706	2,486	793	623
Facility Rentals	127	126	66	64
Visiting Patrons	14,804	18,628	5,874	7,635
Open House/Clothing Drive			186	452

**Note:** It was a busy end of the month for Sycamore Park Community Center. Staff was scheduled to participate at the Connie Mack World Series as seating ambassadors for the week long events. SPCC had one special event that geared towards helping the under privilege; even though our numbers did not surpass last years. It was still a successful event providing clothing, information and we received several compliments on the event. We are preparing for after school activities and trips. As well as adding additional classes for both children and adults.

**Statistics for the month:**

Calls for Service	8,190
Arrests	433 (46 DWIs)
Traffic Cites	1,301 (including written warnings)
Municipal Cites	147 (including Animal Control Citations)
Accidents	133 (0 fatal, 31 with injury, 49 property damage, 1 hit & run, 2 city vehicle, 50 on or involving private property, and 3 alcohol related)
Evidence Processed	445
Reports Taken	1196
Code Violations	432

**Major Events and Accomplishments:**

In August, FPD provided security and other services for the Connie Mack World Series. No significant events were reported during the week.

In August, FPD provided security and other services during Governor Susana Martinez and Congressman Ben Ray Lujan's visit regarding the Gold King Mine spill.

In August, FPD conducted safety and survival training to our local sexual assault nurse examiners and to employees of Arizona Public Service (APS).

In August, FPD partnered with Presbyterian Medical Services to provide fingerprinting services for our local youths in the community.

In August, all FPD sworn personnel received updated Use of Force training from national expert Eric Daigle, Attorney. This training was conducted on the heels of the department updating its Use of Force policies to meet the national standards of best practices.

In August, FPD participated in the events and medal ceremonies of the New Mexico Special Olympics.

In August, FPD participated in two Coffee with a Cop events. The first was conducted by the District Coordinator Unit at the Sycamore Park Community Center. The second took place at McDonalds.

In August, FPD day shift officers began the 10 Minute Tuesday initiative. Every Tuesday, officers take ten minutes out of their shift to provide a service to the community.

In August, the FPD's Honor Guard partnered with the Farmington High School JROTC Color Guard and presented the colors at the FHS v. PVHS football game.

In August, former FPD Officer Phillip Francisco was sworn in as the new Chief of Police of the Navajo Nation Police Department. Several Command Staff personnel were in attendance.

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant, \$636,379; Right-of-way map comments addressed; resubmitted right-of-way takes for Phase 2 and 3; Phase 2 and Phase 3 right of way maps were finalized in August; will update other certifications after ROW is acquired. The Utility Certification and appraisals for Phase 1 were approved which allowed the acquisition process to begin. Time Extension granted. Utility Certifications for Phase 2 and 3 underway. Once the Utility Certs are in place acquisitions for Phase 2 and 3 will proceed.
- Piñon Hills Boulevard Extension: Plat through the planning process in January, plat was recorded and right of way maps were hand delivered Feb. 5th. Environmental comments, submittal scheduled 1<sup>st</sup> week of July. Single source request letter for adaptive traffic signal submitted Feb. 1st. Met with Armando Armendariz, NMDOT Division 5 Director on March 7th in Albuquerque; and, with his staff on March 15th in Santa Fe to discuss moving the project forward. Direction was to write two letters, both were submitted the last week of March. No comments from NMDOT. NMDOT signed the right of way maps. Appraisals on hold until path forward approved by NMDOT/FHWA. Meetings scheduled Aug 4 & 5. After many meetings in August with NMDOT and FHWA, NMDOT pulled funding for Phase 2 which also pulls funding for Phase 1. Plan and approvals will continue to shovel ready and funding will be pursued.
- MOC Repaving –Met with SMA and Julie Baird to review plans on Dec. 16th; Julie & SMA had action items on the list including getting with the affected departments. Concrete entrance replacement underway, new parking lot by General Services underway. Concrete entrance complete; project completion anticipated October 1<sup>st</sup>.
- *NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1* – project awarded February 23, 2016 to MWI, Inc. in the amount of \$503,054.40. Notice to Proceed was Monday, May 2, 2016. Construction complete; finalizing close out. Maintaining Source Book and observed construction for NMDOT CN# F100200
- Piñon Hills / Farmington Ave Pedestrian Improvements: final reimbursement requests submitted; responding to NMDOT/FHWA additional detail requests. Final submittal provided.
- SAFE ROUTES TO SCHOOL: *Phase 1* -- Apache, McKinley and NE Elementary school sidewalks and Hawk signal – complete; NMDOT and FHWA final re-inspection January 20<sup>th</sup>, corrective repairs complete; final reimbursement requests submitted; responding to NMDOT/FHWA additional detail requests. Need contractor's documentation.
- Water projects: *4P Pump Station* -- design and property survey completed, Property appraisal due October 3rd; *Foothills, Holmes to Lakewood* – waterline replacement – construction 99% complete; *Foothills, Main to Hill-n-Dale* – waterline replacement – construction 95% complete; *20<sup>th</sup> Street, Schofield Ave to Hutton Ave* – waterline replacement – construction 98% complete; *20<sup>th</sup> Street, Hutton Avenue to Main Street* – waterline replacement – construction – 95% complete.
- 2P Waterline Project, Phase 1 - waterline upgrade: Project probable cost \$3.2 million. NMFA loan closed; Design - 95% complete; Bid documents and construction drawings submitted to NMFA and NMED for final review and approval; Plans submitted to NMDOT for highway permit. Construction spring 2017.
- Sewer projects: *WWTP Phase III* – project probable cost \$22 million – contract awarded to RMCI, Inc. Albuquerque; contractor mobilized on site on August 22<sup>nd</sup> and has begun site demolition work on old silo foundations; *Lift Station #9 Improvements* – design 90% complete, Construction summer 2017.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer*: design complete; NMDOT permit approved; construction – Spring 2017.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Traffic crews responded to 9 call-outs: the first at Piñon Hills/English requiring replacement of a pedestrian push button and head; the 2<sup>nd</sup> at English/Main required a pedestrian push button and 2 signal heads; and the last at US 64/CR 6500 in Kirtland requiring type 1 signal replacement. Crews installed new handicap pedestrian push button at Dustin/30<sup>th</sup> and continued to monitor work on 20<sup>th</sup> Street installing conduit as necessary. Preventative maintenance was completed on 12 control cabinets; 206 new Street Name Signs were fabricated while crews completed curb painting on Broadway, striping for Cutler and removed old makings at San Juan/Scott. Traffic control provided for the Connie Mack Tournament, San Juan Regional Medical Center Block Party, the Fall Crawl, Straight Up Ministries Block Party and the Maker's Market. Crews revised technical specs for the loop bid; laid out new paving for Piñon Hills, Sunset, Elm and Foothills; performed turning movement counts at Main/Locke, Main/Allen, 30<sup>th</sup>/College and 30<sup>th</sup>/Hutton; assisted with emergency closure on Navajo between Municipal Drive and Auburn Avenue and in emergency call out for the signal at Piñon Hills / La Plata Hwy; and, attended annual Safety training.
- Streets: Heavy Equipment and Truck crews bladed 13,336.0 ft. of dirt streets using 32 hours and hauled materials as needed. Asphalt crews repaired 57 street cuts with hot mix asphalt and repaired 176 pot holes. Sweepers swept 2,067 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 62.66 CY of concrete.



### Training Statistics

Training Sessions: **50**

Number of Employees Trained: **638**

New Employee Orientation, Incident Reporting, Employee Drug & Alcohol, Hazard Recognition, Drug & Alcohol Free Workplace – Supervisor’s Responsibilities, Hearing Conservation, Personal Protective Equipment, Hazard Communication, Hazard Recognition for Crossing Guards.

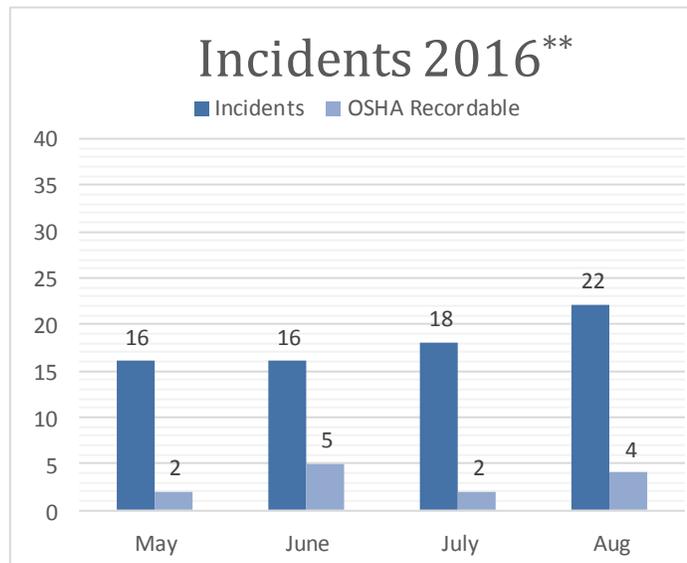
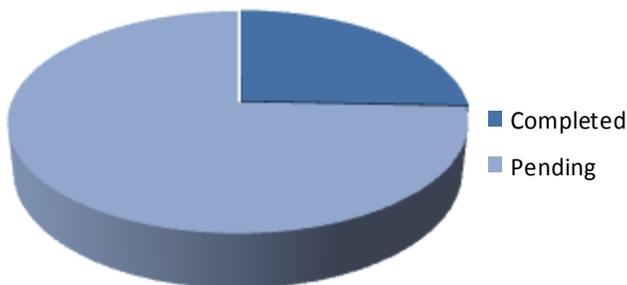


**September is National Preparedness Month.**

### Noteworthy Safety Activities

- Attended and assisted with Department/Division safety meetings.
- Continued Annual EHS Facility inspections

### Spot Inspections



\*\* Safety Statistics are Preliminary and May Change Pending Final Review