

BUSINESS REGISTRATION APPLICATION

City of Farmington, New Mexico

800 Municipal Drive

Farmington, NM 87401

505-599-1170

505-599-1113 (fax)

1. Date of application: _____, 20 _____

2. Legal or registered name of business: _____

3. Business will be known as or advertised under the following name or trade name (DBA): _____

4. Business is a: ()Sole Proprietorship ()Partnership ()Limited Partnership ()Corporation

()Other, please specify: _____

5. List the **names, home addresses and telephone numbers** of the owner, partners or corporate officers (attach additional sheets if necessary): _____

6. Business is located: inside the city limits _____ outside the city limits _____

Physical address City State Zip

Mailing address City State Zip

Telephone number Alternate telephone number

7. Is the business operated from your home? YES _____ NO _____

If yes, do you live within the city limits of Farmington? YES _____ NO _____

If you answered "yes" to both questions above, please read the section titled "Home Occupations" printed at the end of this application and complete questions (a) and (b). If you do not live within the city limits of Farmington, proceed to question 8.

(a) Will anyone come to your home in connection with your business? YES _____ NO _____

If yes, please give reason: _____

(b) What types of equipment will be used? _____

8. Date business activity was or is to commence: _____

9. Hours the business will be operated: Open _____ Close _____ 24-hours _____

10. The name of the manager (if applicable): _____
11. The location of each warehouse or storage area of this business: _____
12. State of New Mexico Taxation and Revenue Division I.D. No. (CRS#) _____
13. Describe the nature and character of the business: _____

14. Does your business require special waste water discharge needs? YES _____ NO _____
 If yes, please explain: _____
15. Does your business use, manufacture or store hazardous materials? YES _____ NO _____
 If yes, please explain: _____
16. Do you go house to house, place to place or street to street soliciting, taking or attempting to take orders for the sale of goods, wares, merchandise or services without an appointment? YES _____ NO _____
17. Were any renovations required in order for you to operate at this location? YES _____ NO _____

Applicant/Owner's signature _____ **Date:** _____

FOR TATTOO ESTABLISHMENTS ONLY: By my initials hereafter, I certify that the proposed place of business is not located within 300 feet of a private or public elementary school, secondary school or high school; a church; or a residence, unless a waiver has been granted by the City Council. _____ (Applicant/Owner's initials)

FOR HOME OCCUPATIONS ONLY: By my initials hereafter, I state that I have read, understand and will adhere to Section 2.5.9 of the Unified Development Code. _____ (Applicant/Owner's initials)

Home Occupations
Article 2, Section 2.5.9 of the Unified Development Code ("UDC")

Pursuant to Section 11, Section 11.1 of the UDC, a home occupation is defined as "any business which is being conducted from a residence that is clearly incidental to and secondary to the use of the residence as a dwelling unit and that conforms to the standards of Section 2.5.2 and other applicable requirements of the UDC."

A home occupation shall be allowed as an accessory use to a residential dwelling, provided that:

- (a) the use is carried on entirely within the residence by persons living at the residence;
- (b) the occupation is clearly incidental and secondary to the principal use of the residence;
- (c) the use and all related activities shall occupy no more than 25 percent of the first floor of the residence;
- (d) all activities related to the home occupation shall be conducted entirely within the dwelling and not within customary residential accessory structures;

- (e) there shall be no outside storage of any kind related to the home occupation;
- (f) no external structural alterations which are not customary in residential buildings are made;
- (g) the occupation is not disruptive of the residential character of the neighborhood;
- (h) there shall be no advertising of the home occupation on the site or structures;
- (i) the occupation shall not create any disturbing or offensive activity, noise, vibration, smoke, dust, odor, heat, glare or other unhealthy or unsightly condition;
- (j) the occupation shall not generate vehicular traffic or parking around the residence greater than that normally associated with the use of the residence as a dwelling; and
- (k) the occupation does not involve retail sales on the premises.

OFFICE USE ONLY

Home Occupation: _____ Regular Business Registration: _____ Street Vendor: _____

Fee: _____ Zone: _____ Zone approval: _____

Fire Department approval: _____ Building Inspection approval: _____

Other: _____

ACCEPTANCE OF THIS APPLICATION DOES NOT GUARANTEE APPROVAL

NON-REFUNDABLE FEE