

## **JANUARY 4, 2022 MEETING MINUTES OF THE ANIMAL SERVICES ADVISORY COMMISSION**

The Animal Services Advisory Commission (ASAC) of the City of Farmington  
Regular session met at the Executive Conference room at 800 Municipal Farmington NM.  
On Tuesday, January 4, 2022 at 6:00 p.m.

Ms. Karen Bayless called the ASAC meeting to order at 6:00 p.m.

### **ROLL CALL-**

Roll call was taken with attendance as follows:

**Members Present:** Ms. Karen Bayless, Chair via Zoom; Mr. John Roe; Ms. Kathy Hogan, Chair Pro Tem; & San Juan Animal League; Ms. Debbie Braff; Ms. Cheryl Ragsdale;  
Ms. Karen Mills Amber Hodge

**Members Absent:**

**PRCA Staff Present:** Ms. Shaña Reeves, PRCA Director; Ms. Natalie Spruell, PRCA Assistant Director;  
Ms. Stacie Voss, FRAS Welfare Director;  
Ms. Debbie Homer, PRCA Administrative Aide;

**ACU Staff:** Sergeant Jonathan Jensen, FPD Patrol Unit

After roll call was taken Chair, Karen Bayless recognized and welcomed new member Amber Hodge. She asked Ms. Hodge to tell the commission about herself. Ms. Hodge said she was excited to be a part of the commission as she is an avid animal lover. Ms. Hodge said that she is fairly new to the Farmington area as she had moved from Georgia last March. She joined the commission in hopes to meet new people from the area and to further the cause of animals.

### **APPROVAL OF MINUTES-**

Upon reviewing the July 6, 2021 minutes, and a brief discussion, Ms. Kathy Hogan made the motion to approve the minutes upon Debbie two minor corrections. Mr. John Roe seconded the motion. The vote was taken and minutes approved upon changes.

### **New Business-**

**SHELTER REPORT –** Ms. Stacie Voss reviewed the October and November shelter reports. Due to the holidays she has been unable to complete the December reports, however these reports will be completed by the end of the week for distribution. She stated that the shelter is still open for abbreviated hours to the public Monday through Saturday 11:30am to 4:30pm. Animal transfers are down significantly due to a lack of volunteer drivers. Euthanasia numbers are down slightly. Ms. Voss said some animals that had been at the shelter for long term (6 months+) have been adopted.

**FARMINGTON REGIONAL ANIMAL SHELTER FOUNDATION -** Ms. Karen Bayless said that at this time there isn't much to report from the Foundation. The dish washers they purchased for the shelter are in the

process of being shipped back to the vendor for replacement since they do not fit under the counter. She also stated that the foundation continues to donate toys and dog beds each month.

**SAN JUAN ANIMAL LEAGUE** – Ms. Kathy Hogan said that 357 animals were spayed in 2021. Online vaccination appointments are working very well and will continue. The League is working toward creating a cat trap/release and surgery center in the future.

Chair Karen Bayless recognized FPD patrol Unit Sergeant Jonathan Jensen and asked if he had anything to report. Sergeant Jensen said animal control is very busy with calls for barking, fighting, neglected and running loose animals. The Animal Control unit is currently making do with the staff and resources they have.

**COMMISSIONER BUSINESS** – Chair Karen Bayless inquired if Commissioner Roe was still interested in volunteering as a transport driver and if he had signed up. Commissioner Roe stated not sure how to sign up. Ms. Bayless asked if the commission could be provided with the link to sign up for volunteer drivers. Ms. Homer will send out the link shortly. Discussion began regarding commission members presenting to various groups the need for volunteer drivers and how to sign up. Ms. Reeves stated she will have a presentation packet put together and have it sent to out to the commission members.

**ADJOURNMENT** – With no further discussion, Ms. Bayless called for a motion to adjourn the meeting at 6:30 p.m. Ms. Cheryl Ragsdale moved to adjourn, Ms. Karen Mills made the second. Upon vote, it was unanimous to adjourn.

Next meeting, which is Tuesday April 5, 2022 at 6:00pm.

  
Karen Bayless – Chairwoman ASAC

  
Debbie Homer, PRC Administrative Aide