

M I N U T E S
AIRPORT ADVISORY COMMISSION
 April 12, 2022

The Airport Advisory Commission of the City of Farmington met on Tuesday, April 12, 2022 at 4:30 p.m., in the Executive Conference Room at 800 Municipal Drive, Farmington, NM.

Members Present:	Mark Gordon Via Phone, Wayne Mangum, Pro Tem Michael Mead Richard Roderick, Chairman Jonathan Rudolf
Members Absent:	Zachary Kermitz, Alternate
Staff Present:	Julie Baird, Assistant City Manager Mike Lewis, Airport Manager
Others Present:	Kevin Coleman, New Tenant Marieanna Yazzie, Atlantic Aviation

Call to Order

The Airport Advisory Commission (AAC) regular meeting was called to order at 4:30 p.m. by Chairman Richard Roderick, there being a quorum present, the following proceedings were duly had and taken.

Approval of the April 12, 2022 Agenda

Chairman Richard Roderick asked for a motion to approve the agenda for April 12, 2022. A motion was made by Commissioner Jon Rudolf, and seconded by Commissioner Mark Gordon to approve the agenda for April 12, 2022 and passed by a vote of 5-0.

Approval of the Minutes from the March 8, 2022 Regular Meeting of the AAC

Chairman Richard Roderick asked for a motion to approve the minutes from March 8, 2022. A motion was made by Commissioner Mark Gordon, and seconded by Commissioner Jon Rudolf to approve the minutes of the March 8, 2022 regular meeting of the AAC, and passed by a vote of 5-0.

Operations Report

Airport Manager Mike Lewis presented the statistics as they appear in the agenda. After the operations report, Chairman Roderick inquired if the University of North Dakota flight school had stopped using Four Corners Regional Airport yet. Manager Lewis responded they were still using the airport.

Airport Manager Mike Lewis asked if there were any questions. There were none.

Additional Operations Information

Airport Manager Mike Lewis reported on additional operational items not listed in the agenda.

- 1) Atlantic has offered to guarantee a discount of \$1.00 gallon below their full service fuel rate for self-serve. Manager Mike Lewis asked the commission for their ideas, and noted the numbers highlighted on a handout of a Fuel Price Study. Manager Lewis based rates on a current full serve price of \$6.00. Chairman Richard Roderick suggested the self-serve fuel price should be based on a 20% lower price than the full-serve fuel price. That would allow the self-serve price to vary equitably as fuel prices change and also assure that Atlantic aviation would keep their full serve fuel price as low as possible. Airport Manager Mike Lewis assured the commission he would approach Atlantic aviation with that thought. There was a short discussion regarding price fluctuation according to current markets, fixed rates, and how lower prices might appeal to general aviation pilots from outside the area.
- 2) On April 19th of this year, bids will open for the eight point five million dollar (\$8,500,000.00) second half of the Runway 5-23 runway reference code upgrade to CII. This is for the relocation of taxiways B & G. The FAA is hoping to get funding awarded soon in order to get the work started as early in the season as possible.
- 3) Runway 5-23 VASI's have been removed and the new PAPI's have been installed. The FAA aerial check flight has been executed, PAPI's are in service and listed in the NOTAMS.
- 4) It has been decided the two hundred and ninety five thousand dollars (\$295,000.00), awarded in the Bipartisan Infrastructure Bill, will be applied to next year's projects such as ramp overhaul, etc. Actual projects will be decided at a later date, as there is much work to be accomplished this season.
- 5) The Annual Part 139 FAA Inspection has been rescheduled for May 31st through June 2nd, 2022.

- 6) After United pulled down twenty-nine (29) Essential Air Service (EAS) cities with American and Delta showing no interest. Four Corners Regional Airport management will be attempting to start conversations with Ultra Low Cost Carriers, while maintaining conversations with all others. There is concern about FMN runway length and density altitude.
- 7) Manager Mike Lewis announced he would attend the City Council meeting tonight for approval of awarding the three (3) year Engineering Consultant Contract to Armstrong Consultants, Inc. There were two (2) bidders, the incumbent Armstrong and a firm from Vermont. Armstrong was chosen after review of each bidder's fifty (50) plus page proposals. There was a five (5) person evaluation committee to rank both bidders. The committee consisted of City of Farmington Administration Services Director, Community Works Engineer, Construction Project Coordinator, an outside aviation attorney, and Manager Lewis.
- 8) Airport Administrative Aide Jody Carman is working on future fly-ins with respective programming including bus tours, food, children's corner, car rally, and static display. She has been working closely with Atlantic Aviation as a partner in this endeavor.
- 9) Manager Mike Lewis and Aide Jody Carman are working with NM Pilots Association, NM State Tourism Department and their contractors, along with City of Farmington Marketing Director to claim the Farmington, NM airport Google page.
- 10) AirNav has been updated with FCRA web page link, however No Worries Bar and Grill does not have a current, viable website to link to. In the meantime, No Worries information is posted on the Atlantic KFMN webpage, (under the FBO section on Airnav) and the No Worries menu is linked in two places on www.fmtn.org/airport webpage. No Worries Bar and Grill management will be contacted regarding marketing information, opportunities, and instructions from Airnav.
- 11) Airport Manager Mike Lewis announced the airport was hoping to be the venue for a City of Farmington sponsored Balloon Rally. There was a short discussion regarding why the airport would not be the main location, as the airport does not provide the best viewing for balloon launches. Manager Lewis expressed hope the airport might host a Balloon Glow evening event on the west end ramp instead.

Airport Manager Mike Lewis asked if there were any questions. There were none.

Self-Serve Fuel Pump Update

Airport Manager Mike Lewis reported the installation of the self serve fuel station by Atlantic Aviation was moving forward.

Calendar Item: Analysis of Remaining Budget Recommended Spending for Remainder of FY

Airport Manager Mike Lewis reported there was three hundred thirty five thousand dollars (\$335,000.00). He did not provide any handouts for this as was noted in the agenda. Manager Lewis said he would look into using this money for hangars needing repair. Chairman Roderick noted a panel from the roof had blown off Hangar R1-L8. Administrative Aide Jody Carman responded a work order had been already entered for that repair.

Commissioner Michael Mead noted the Compass Rose painted onto the ramp asphalt was off by four (4) degrees from magnetic north. He added it was confusing for his students. There was a short discussion to refresh the Compass Rose with a repaint, when and how that might happen.

Business from the Chairman:

Chairman Richard Roderick said he had no more business, questions, or comments at this time.

Business from the Members:

Chairman Richard Roderick asked if there were any questions from commission members. There were no more questions or comments.

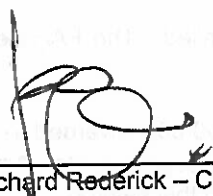
Business from the Staff:

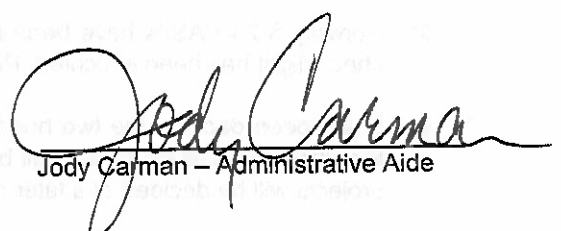
Chairman Richard Roderick asked if there were any questions from staff. Manager Mike Lewis introduced new tenant Kevin Coleman, who has assumed the previously owned Dugan hangar. There were no questions or comments.

Business from the Floor:

Chairman Richard Roderick asked if anyone from the floor. There were no questions or comments.

There being no further business to come before the Commission, the April 12, 2022 meeting was adjourned by Chairman Richard Roderick, the motion was made by Commissioner Jon Rudolf and seconded by Commissioner Mark Gordon at 5:20 p.m.


Richard Roderick – Chairman


Jody Carman – Administrative Aide