

## MINUTES

Meeting of the Farmington Public Library Advisory Board  
Farmington Public Library 24 Person Conference Room  
Tuesday, June 21, 2022, 4:00 pm

Members Present: Michelle Foster, R. Scott Brannen, Carmen Martinez  
Staff Present: Karen McPheeters, Jenny Lee Ryan

- I. Call to order – 4:05 – Karen McPheeters
  - a. Introduction of new members
    - i. “LaLa” Foster has been on board since October 2018
    - ii. Carmen Martinez, Small Business Development
    - iii. Scott Brannon, retired manager of a flock of Sonics (a Flonix, if you will)
    - iv. There are 4 vacancies on the Advisory Board – if you know of someone, please ask them to apply at [fmtn.org](http://fmtn.org)
- II. Action Items
  - a. Amendments to and/or approval of the minutes of the previous meeting
    - i. Motion to approve as distributed made by Michelle
    - ii. Seconded by Carmen
    - iii. Unanimously approve by board members present
  - b. Open Meetings Act Resolution
    - i. Motion to approve as written made by Michelle
      1. Seconded by Scott
      2. Approved unanimously by board members present
  - c. Election of officers
    - i. Chair –
      1. Michelle Nominated by Scott
      2. Scott nominated by Michelle
        - a. Seconded by Carmen
        - b. Approved Unanimously by board members present
    - ii. Vice-Chair
      1. Michelle nominated by Carmen
        - a. Seconded by Scott
        - b. Approved Unanimously by board members present
  - d. General Contest Rules Review and Vote
    - i. Will add statement that “Prizes will not be mailed. All winners must be able to come to the Farmington Public Library and pick up their prize in person.”
    - ii. Motion to approve with amendment made by Michelle
      1. Seconded by Carmen
      2. Approved unanimously by board members present
  - e. Study/Media Room Review and Vote
    - i. Motion to approve as distributed made by Michelle

1. Seconded by Scott
2. Approved unanimously by board members present

III. Information Items


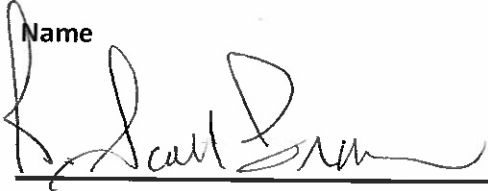

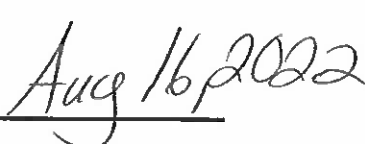
- a. Discussion of upcoming policies for review
  - i. Recommended to review and update next meeting:
    1. Library Card Policy – need to update for new procedures
    2. Material Selection Policy – will include freedom to read training
- b. Beanstack Presentation – Jenny Lee
  - i. Discussion of Prize Drawings
  - ii. Plan to offer challenges all year long
  - iii. Reel Readers has been adapted to Beanstack Challenge
- c. Library Director’s Report
  - i. Have hired an Administrative Coordinator – Will begin July 5<sup>th</sup>, and will work with both boards
  - ii. Summer Reading numbers are good
    1. Program numbers are coming up
  - iii. Looking at adding more hours in September, if we can increase staff – will not “go back to full” hours yet
    1. Reference Librarian currently posted
    2. After Ref Lib closes, will look at adding a Youth Services Coordinator
  - iv. Adding some new technology, including “flip board”
    1. Will resume “maker” programs

IV. New Business

V. Adjourn – 5:37 pm

- a. Next meeting is Tuesday, August 16, 2022

Approved by board on August 16, 2022

			
Name	Title	Title	Date
Michelle Little	Chair	Chair	8/16/22
Name	Title	Title	Date