

M I N U T E S
AIRPORT ADVISORY COMMISSION
 July 12, 2022

The Airport Advisory Commission of the City of Farmington met on Tuesday, July 12, 2022 at 4:00 p.m., in the Executive Conference Room at 800 Municipal Drive, Farmington, NM.

Members Present: Mark Gordon
 Via Phone Wayne Mangum, Pro Tem
 Richard Roderick, Chairman
 Jonathan Rudolf

Members Absent: Zachary Kermitz, Alternate
 Michael Mead

Staff Present: Jody Carman, Airport Admin Aide
 Mike Lewis, Airport Manager
 Russel Frost, Deputy City Attorney

Others Present: Frank Arnold, Airport Tenant
 Kevin Coleman, Airport Tenant
 Felicia Bekis, Atlantic Aviation
 Steve Marruffo, Atlantic Aviation
 Marieanna Yazzie, Atlantic Aviation

Call to Order

The Airport Advisory Commission (AAC) regular meeting was called to order at 4:00 p.m. by Chairman Richard Roderick, there being a quorum present, the following proceedings were duly had and taken.

Approval of the July 12, 2022 Agenda

Chairman Richard Roderick asked for a motion to approve the agenda for July 12, 2022. A motion was made by Commissioner Mark Gordon, and seconded by Commissioner Jonathan Rudolf to approve the agenda for July 12, 2022 and passed by a vote of 4-0.

Approval of the Minutes from the June 14, 2022 Regular Meeting of the AAC

Chairman Richard Roderick asked for a motion to approve the minutes from June 14, 2022. A motion was made by Commissioner Mark Gordon, and seconded by Commissioner Jonathan Rudolf to approve the minutes of the June 14, 2022 regular meeting of the AAC, and passed by a vote of 4-0.

Operations Report

Airport Manager Mike Lewis presented the statistics as they appear in the agenda.

It was noted by Manager Mike Lewis, in reference to the chart included in the agenda, Atlantic Aviation fuel prices are higher than most other local area airports.

It was noted, by Manager Mike Lewis, No Worries numbers were down a bit. Airport Tenant Kevin Coleman asked if No Worries is open on Sundays as he has a group interested in lunch venues. Airport Manager Mike Lewis confirmed No Worries was open on Sundays.

Additional Operations Information

Airport Manager Mike Lewis reported on additional operational items not listed in the agenda.

- 1) We expect the grant offer for our summer project to arrive this week. The project will be split between Runways 5-23 closures in the fall and 7-25 closures in spring of 2023.
- 2) Manager Mike Lewis will work with City of Purchasing Department to get a Request for Proposal (RFP) out for Self-Serve Fuel as directed by City Council.
- 3) At this time there is no current update on air service for Four Corners Regional Airport.
- 4) Manager Mike Lewis asked the commission for a consensus to move forward with the construction of a large hangar by Kevin Coleman (100 x 125 feet) to be located next to Hangar 9.5. A diagram handout of the proposed hangar was passed to commission members for reference. Manager Lewis added he will work with city management on options to relocate the three portable hangars denoted as Hangars 9.9 A, B, and C.

There was a short discussion regarding the relocation of the three portable hangars including notice to the tenants, flooring, electricity, the trailer setup of the hangars, and who at the City may need to be involved.

There was also short conversation of the upgrades Airport Tenant Kevin Coleman wishes to make surrounding the current hangar he occupies and the new hangar to be built.

Chairman Richard Roderick asked if everyone was in agreement to move forward with construction of the aforementioned hangar. All members were in agreement.

- 5) Manager Mike Lewis asked the commission for a consensus to get work started on an RFP with City of Farmington Purchasing to put out a bid for supplying all light fixtures and associated supplies to convert Runway 7-25 to LED lighting. A quote from our normal supplier was for the amount of \$31,747.96. This upgrade will greatly lessen electricity costs. In addition, the approved incandescent bulbs are becoming more expensive each year and may not be available at some point in the future. There are 66 light fixtures to be replaced.

Chairman Roderick asked the commission if they were in agreement to move forward with runway light replacement, they were.

Chairman Roderick inquired as to why 7-25 was closed today. Manager Mike Lewis responded it was most likely due to sign installation.

Chairman Roderick asked if there were any questions. There were none.

Manager Mike Lewis added Steve Marruffo from Atlantic is on the floor and asked if he wanted to speak about anything.

Self-Serve Fuel Pump Update

Airport Manager Mike Lewis told the commission the City Council voted to approve moving forward with this project and that an RFP would be needed to bid that project. Chairman Roderick asked Steve Marruffo if the merger of Atlantic Aviation and Ross Aviation would affect Self-Serve Fuel installation by Atlantic Aviation. Steve Marruffo stated it would not.

Business from the Chairman:

Chairman Richard Roderick said he had no more business, questions, or comments at this time.

Business from the Members:

Chairman Richard Roderick asked if there were any questions from commission members. There were no more questions or comments.

Business from the Staff:

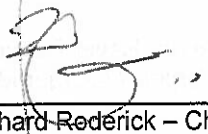
Chairman Richard Roderick asked if there were any questions from staff. There were no questions or comments.

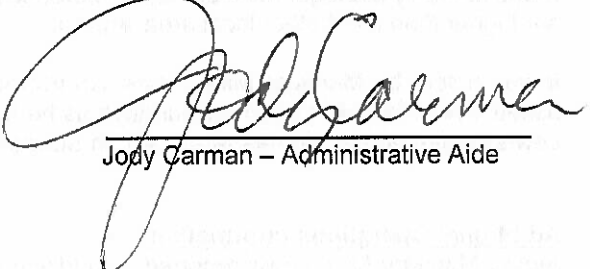
Business from the Floor:

Chairman Richard Roderick asked if anyone from the floor had anything to add. Airport Tenant Kevin Coleman thanked the commission and airport staff for their assistance and efforts regarding his new hangar project.

There were no more questions or comments.

There being no further business to come before the Commission, the July 12, 2022 meeting was adjourned by Chairman Richard Roderick, the motion was made by Commissioner Jonathan Rudolf and seconded by Commissioner Mark Gordon at 4:20 p.m.


Richard Roderick – Chairman


Jody Garman – Administrative Aide