

**MINUTES**  
**FARMINGTON METROPOLITAN PLANNING ORGANIZATION**  
**TECHNICAL COMMITTEE MEETING**  
**December 12, 2018**

Technical Members Present: Steven Saavedra, City of Aztec  
Jason Thomas, City of Bloomfield  
Virginia King, City of Farmington  
Helen Landaverde (Alt), City of Farmington  
Dan Flack, Town of Kirtland  
Andrew Montoya, Red Apple Transit  
David Quintana, NMDOT District 5  
Nick Porell, San Juan County

Technical Members Absent: Fran Fillerup, San Juan County

Staff Present: Jeff Kiely, Interim MPO Officer  
June Markle, MPO Administrative Assistant

Staff Absent: None

Others Present: Steve Morse, City of Aztec  
Mary Holton, City of Farmington (phone)  
Joseph Moriarty, Planning Liaison, NMDOT  
Brad Fisher, Northwest Design Center, NMDOT  
Mike Russell, Russell Planning & Engineering (phone)  
Andrew Arnold, Intern, Russell Planning &  
Engineering (phone)  
Larry Hathaway, San Juan County

**1. CALL TO ORDER**

Chair Nick Porell called the meeting to order at 10:00 a.m.

**2. APPROVE THE MINUTES FROM THE NOVEMBER 7, 2018 TECHNICAL COMMITTEE MEETING**

Mr. Thomas moved to approve the minutes from the November 7, 2018 Technical Committee meeting. Mr. Montoya seconded the motion. The motion to approve the minutes passed unanimously.

**3. REPORT ON THE FMPO BICYCLE & PEDESTRIAN PLAN UPDATE**

<b>Subject:</b>	Report on the FMPO Bicycle & Pedestrian Plan Update
<b>Date:</b>	December 12, 2018

## MONTHLY REPORT

Ms. Nancy Dosedall Lauro, AICP and Senior Planner with Russell Planning & Engineering will present her monthly report on the FMPO Bicycle & Pedestrian Plan Update.

**DISCUSSION:** Ms. Lauro was not available for today's meeting however Mike Russell and Andrew Arnold with Russell Planning & Engineering attended by phone. Mary Holton also attended by phone to provide some updates on the bike/ped plan for the Technical Committee. She read a written update by Nancy Lauro:

*"The first draft of the Updated Bicycle and Pedestrian Plan has been delivered. Please review carefully and let us know if you have any revisions that should be made prior to public review. I will be out of the office from December 11-19<sup>th</sup> but Mike Russell is available for comments/corrections.*

*Thank you for all your help."*

Ms. Holton reported that several comments have been received and were forwarded to Russell Planning. Mr. Russell concurred that they had received two sets of comments to date. He encourage the Technical Committee and their entities to provide any, and all, feedback so the final plan can be completed. Ms. Holton added that the Technical Committee is the steering committee for this document and noted how important it was for the members to provide their input.

Ms. Holton stated that she wanted input from the Technical Committee on when to have the final plan on the agenda for considered adoption. Originally, it was planned to have the plan considered at the January 2019 committee meetings. Ms. Holton said. She has some concerns about moving it forward so quickly and suggested possibly waiting until February in order to allow more time for comments and public input. The actual draft plan was to have been released in September, so having just received the draft has put the project timeline behind schedule.

Ms. Holton asked the Technical Committee members to carefully review the document and get their edits to Russell Planning. Mr. Saavedra said the City of Aztec wanted to do a thorough review of the draft before submitting their comments and appreciated the additional time for review. Mr. Porell asked the Technical Committee members to commit to submitting their comments by January 9, 2019, which would give Russell Planning approximately one month to make the final revisions and complete the Plan. Both the Policy and Technical Committee members would then have time to review the final draft just prior to it being considered for adoption in February. All the members approved this recommendation.

**4. 2019 ANNUAL MEETING SCHEDULE**

<b>Subject:</b>	2019 Annual Meeting Schedule
<b>Prepared by:</b>	MPO Staff
<b>Date:</b>	December 12, 2018

**BACKGROUND**

- Each year the Technical Committee approves a resolution ensuring compliance with the open meetings act and establishes its meeting schedule for the coming year.
- Technical Committee meetings will continue to be held on the 2<sup>nd</sup> Wednesday of each month at 10:00 a.m. Meetings continue to be rotated among the entities to facilitate member attendance.
- The proposed schedule was reviewed with NMDOT Planning Division staff as well as with the Northwest RTPo for possible conflicts.

**CURRENT WORK**

- Staff is presenting this proposed meeting schedule for final review and considered adoption by the Technical Committee in December.
- Staff will seek approval of the 2019 meeting schedule and Technical Committee Resolution 2018-1 at the December 12 Technical Committee meeting.

**ACTION ITEM**

- Staff recommends that the Technical Committee consider adopting the proposed 2019 meeting schedule and proposed TC Resolution 2018-1.

**DISCUSSION:** Mr. Kiely reported that this meeting schedule for 2019 has been reviewed previously by the Technical Committee. There are no significant changes to the schedule from the previous year and Staff would recommend adoption of the schedule as presented.

**ACTION:** Mr. Thomas moved to approve TC Resolution 2018-1 and the 2019 meeting schedule. Mr. Saavedra seconded the motion. The motion was approved unanimously.

**5. NATIONAL PERFORMANCE MANAGEMENT MEASURES FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM (PM 1)**

<b>Subject:</b>	National Performance Management Measures for Highway Safety Improvement Program (PM 1)
<b>Prepared by:</b>	MPO Staff
<b>Date:</b>	December 12, 2018

#### BACKGROUND

- 23 CFR §490 Subpart B - *National Performance Management Measures for Highway Safety Improvement Program (see attached)*.
- The FHWA requires that MPOs establish targets for five (5) safety performance measures for all public roads in the MPO planning area within 180 days after the State establishes each target.
- The five Performance Measures to be considered are: 1) Number of Fatalities, 2) Number of Serious Injuries, 3) Fatalities per 100 Million VMT (Vehicle Miles Traveled), 4) Serious Injuries per 100 Million VMT (Vehicle Miles Traveled) and, 5) Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries.
- The first three targets are common measures and must be identical to the targets established for the Highway Safety Plan (HSP).
- MPOs may: Agree to support State target OR establish specific numeric targets for a safety performance measure (number or rate).
- Reporting is done on an annual basis, leaving the choice to adopt State standards vs. establish MPO specific targets up to the MPO Policy Committee each year.

#### CURRENT ISSUES & RECOMMENDATIONS

- This item was presented to the Policy Committee in November for their information only. It will be brought back to both the Technical and Policy Committees in January for their considered adoption.
- Staff recommends that the state standards be adopted for FFY2019.
- FMPO Policy Committee action is due no later than February 27, 2019.

#### INFORMATION ITEM

- This item will be considered again by the Technical Committee and action sought by the Policy Committee in January 2019.

#### APPLICABLE CITATIONS

Requirement for MPOs to establish performance targets for Federal-aid highway measures and public transportation established by USDOT.

- 23 USC 134(h)(2)
- 49 USC 5303(h)(2)
- 49 USC 5304(d)(2)

Requirements to include discussion in the metropolitan and statewide improvement program as to how the planned program will achieve State/MPO targets:

- 23 USC 134(j)(2)(D)
- 23 USC 135(g)(4)
- 49 USC 5303(j)(2)(D)
- 49 USC 5304(g)(4)

**DISCUSSION:** Mr. Kiely explained that this was an information item and would be brought back for considered adoption in January. He stated that Performance Measures 2 and 3 were just recently adopted and, because Performance Measure 1 is an annual target, considered adoption will need to happen again in January 2019.

Performance Measure 1 requires that MPOs establish targets for five (5) safety performance measures for all public roads in the MPO planning area within 180 days after the State establishes each target. The five Performance Measures to be considered are: 1) Number of Fatalities, 2) Number of Serious Injuries, 3) Fatalities per 100 Million VMT (Vehicle Miles Traveled), 4) Serious Injuries per 100 Million VMT (Vehicle Miles Traveled) and, 5) Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries. MPOs may agree to support the State's targets or choose to establish their own specific numeric target for safety performance.

Mr. Kiely reported that the *Performance Measure (PM) Target Report-PM 1 Federal Fiscal Year 2019 - REVISED* found on pages 10-13 of Agenda are the statewide targets proposed for the state highways. These targets were discussed briefly at a recent MPO Quarterly Meeting and no serious questions or concerns were raised. Most believed the state is moving in the right direction. Although these are statewide targets, each MPO must weight in and agree to adopt as their own targets. The MPOs trust that the state has thoroughly evaluated and considered each of these performance measures and plan to adopt these measures.

MPO Staff is recommending that the state's targets be adopted. Mr. Kiely noted that we have until February 27 to adopt performance measures. This will be on the January agenda for the Technical Committee to consider recommending adoption to the Policy Committee.

**6. STATUS OF TIP PROJECTS**

<b>Subject:</b>	Status of TIP Projects
<b>Prepared by:</b>	MPO Staff
<b>Date:</b>	December 12, 2018

BACKGROUND
<ul style="list-style-type: none"> <li>The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO's MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives.</li> </ul>

TRACKING INFORMATION (2018-2023 TIP)	
Local Agreement Status (ARF) ROW Certification Design Completion 30 - 60 - 90% Environmental Certification Utilities Certification Railroad Certification Archeology Certification	ITS/Sys ENG Certification Public Involvement Certification

**PROJECTS CURRENTLY ON FMPO TIP**

- Aztec  
F100091 - East Aztec Arterial Phase II
- Bloomfield  
F100300 - East Blanco Bridge
- Farmington  
F100099 - Foothills Drive Enhancement Phase II  
F100100 - East Pinon Hills Blvd Extension Phase I  
F100101 - East Pinon Hills Blvd Extension Phase II  
F100132 - 20<sup>th</sup> Street Phase III  
F100221 - Anesi Trail and Pedestrian Bridge  
TF00001 - Red Apple Transit
- San Juan County  
F100021 - East Pinon Hills Blvd Extension Phase III  
F100240 - Glade Run Recreation Area Trails  
F100270 - Kirtland Schools Walk Path System  
F100290 - CR 5500 Bridge Replacement
- NMDOT  
F100112 - US64 Phase V  
F100113 - US64 Phase VI

**CURRENT WORK**

- Top Regional Priority Projects
  - East Arterial Route Phase II-
  - Pinon Hills Boulevard Bridge Phases I & II
  - Kirtland School Walk Path System
- Surface Transportation Program Funds (STP) - funds can be used to repair structurally deficient bridges.
- Integration of all FMPO TIP projects on to new eSTIP website.
- Public eSTIP website can be viewed at <https://estip.dot.state.nm.us/>

**INFORMATION ITEM**

- This is an information item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.

**DISCUSSION:** Mr. Kiely asked the Technical Committee members to please provide their project updates:

City of Aztec - East Aztec Arterial  
No update on this project.

City of Bloomfield - East Blanco Bridge  
The right-of-way maps for this project were approved last week. The City of Bloomfield entered into an agreement with a consultant to do the appraisal work beginning this month.

### City of Farmington

#### Foothills Drive Enhancement

This project is still in the acquisition process.

#### Pinon Hills Boulevard Extension Phases I and II

No update.

#### 20<sup>th</sup> Street Phase III

Close to 60% design. Still working on some right-of-way issues.

### San Juan County

#### Pinon Hills Boulevard Extension Phase III

Title reports and right-of-way maps to be given to Brad Fisher with the North Region Design Center today to take with him for review.

#### Glade Run Recreation Area

There was a kick off meeting with the vendor for this project last month. San Juan County will be meeting with BLM's recreational coordinator on December 17 for a detailed site walk.

#### Kirtland Schools Walk Path

The walk path is under construction, but currently in winter shutdown. Some paving was completed on CR 6575, but the remaining paving on CR 6500 will have to wait until spring. The contractor has requested an additional 130 days, so a change order will be submitted to NMDOT.

#### CR 5500 Bridge Replacement

There was a 30% design review with NMDOT's District 5 last month which went well. Some lane acquisition will still need to occur. The next step will be the 60% review.

### NMDOT

#### US 64

A pre-construction conference was held with the contractor, Western States earlier this week. It is believed the project is on winter suspension although a recent press release indicated they were actually beginning to break ground at the eastern portion of the intersection of CR 350 and CR 3500.

## **7. REPORTS FROM NMDOT**

### **District 5 - David Quintana**

Mr. Quintana reported that the US 64 project will begin in the spring.

Mr. Porell spoke about issues that San Juan County has encountered with project #F100210 (intersection of CR 350 and CR 390). The contractor went bankrupt. Closure with surety is expected this week and will then work with NMDOT to close out the project. Mr. Porell said that a considerable amount of documentation is expected to be missing.

Mr. Quintana reported that the safety project on NM 173 has been designed and permitting is planned for 2021.

NMOTD has completed a study for improvements along west US 64 from Shiprock to the New Mexico state line.

Mr. Quintana reported that NMDOT is considering installing some Intelligent Transportation System (ITS) applications in the last phase of US 64. District 5 will develop an ITS project for the FMPO area. There currently is only one dynamic sign in the area on south US 550.

Mr. Thomas asked of Mr. Quintana could provide an update on the bridge clearance (MP 56) located approximately one-quarter mile east of the intersection of North First Street and US 550. The bridge has a 10-foot clearance and it is silted in about six feet high. Mr. Thomas has been informed that environmental has to clear the project before digging can begin.

Mr. Thomas also asked to look into repair of a handrail over a quad-box culvert at US 64 and Ruth Lane that was damaged this past summer. This is a safety concern with the school pedestrian traffic.

Planning Division - Joseph Moriarty

Mr. Moriarty reported on the following:

- Govt to Govt Update for week of 12/10/18 - An updated list of ADA and Title VI compliance for local public agencies (LPAs). LPAs not in compliance with the requirements will not be considered for federal funding. Staff urged to review this update;
- Thank you to MPOs for facilitating and participating in PFF meetings, reviewing and submitting RTP and TAP applications during the call. There was a record number of submittals (38 TAP and 14 RTP applications);
- NMDOT received the Annual Performance & Expenditure Report (APER) from the FMPO on time;
- Per a request at the MPO Quarterly, NMDOT's Traffic Count section provided information on the locations of the CCS and WIM stations. More detailed information about the station locations can be found on the NMDOT website;
- The FFY19 Quarter 1 UPWP formal amendments are due to Mr. Moriarty by December 15. The additional PL funding received must be amended into the FFY19 budgets;
- The Annual Listing of Obligated Projects must be posted on the website by 12/28/18. Assistance with compiling the information is available from the eSTIP site as well as Mr. Moriarty.

Mr. Porell said San Juan County will be submitted a CMAQ application to request funds for a replacement vehicle. The program requirements included a stipulation on "Buy America", but Mr. Porell wondered if a tractor-trailer truck could be "Buy America"-compliant? Mr. Moriarty said he would have to take that question back to the office. Mr. Kiely thought there might be a waiver protocol.

**8. COMMITTEE MEMBER DISCUSSION ITEMS**

<b>Subject:</b>	Committee Member Discussion Items
<b>Date:</b>	December 12, 2018



## DISCUSSION ITEMS

There were no additional discussion items provided by Technical Committee members for inclusion on the Agenda.

### 9. INFORMATION ITEMS

<b>Subject:</b>	Information Items
<b>Prepared by:</b>	MPO Staff
<b>Date:</b>	December 12, 2018

## INFORMATION ITEMS

- a. **Report on FFY2020 PLUS CMAQ Non-Mandatory Program - Next Steps**  
San Juan County's Diesel Replacement project was deemed feasible for the FFY2020 PLUS CMAQ Non-Mandatory Program. The completed application form and required materials (including Resolution of Sponsorship) as one PDF was submitted to MPO Staff by the December 3, 2018 deadline.

Staff will submit the completed CMAQ project application to NMDOT by the deadline of Thursday, December 27, 2018.

- b. **FFY2020-21 Transportation Alternatives Program (TAP) & Recreation Trails Program (RTP).** The five TAP and RTP projects provided their project application forms and required materials (including the Resolution of Sponsorship) and were submitted to the NMDOT TAP/RTP Coordinator on November 28, 2018:
- City of Farmington  
Foothills Drive Enhancement Phase II  
Foothills Drive Pedestrian and Traffic Calming Improvements
  - San Juan County  
Kirtland Schools Path Extension  
Glade Run Recreation Area (GRR) Extension
  - Farmington Municipal School District  
Safe Routes to Schools Program
- c. **Update on MPO Officer search.** Two applicants will be scheduled for interviews as soon as possible.

**DISCUSSION:** a. The completed CMAQ application form and required materials (including the Resolution of Sponsorship) was submitted to the MPO by San Juan County by the December 3 deadline. The MPO will submit the application to NMDOT by the final deadline of December 27.

b. The five TAP and RTP projects were submitted to NMDOT on November 28. As reported, NMDOT received the largest number of applications ever (38 TAP and 14 RTP).

c. Interviews for the MPO Officer are happening at the MPO Office this afternoon. The first candidate is very qualified, but is a PERA retiree and there may be issues with re-employing him while he is receiving a pension. The second candidate is also qualified and his interview will be done by video conferencing. There are two vacant positions - MPO Officer and Planner and it is hoped that person can be hired and then assist in the search for the Planner.

#### **10. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF**

Mr. Thomas said he had received an email from Build Grant that said no agency in this area had received a grant. The total amount award nationwide was \$1,500,000,000. He suggested that next year perhaps the agencies here could join forces to put together a strong application and sponsor one project. Mr. Thomas requested feedback on Bloomfield's project to possibly determine what they were looking for.

There was no additional business from the Chairman, Members and Staff.

#### **11. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA**

There was no comment on any issues not on the agenda.

#### **12. ADJOURNMENT**

Mr. Quintana moved to adjourn the meeting. Mr. Saavedra seconded the motion. The motion passed unanimously and Mr. Porell adjourned the meeting at 10:55 a.m.

  
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Nick Porell, Technical Committee Chair

  
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June Markle, Administrative Assistant