

**MINUTES**  
**FARMINGTON METROPOLITAN PLANNING ORGANIZATION**  
**POLICY COMMITTEE MEETING**  
**January 24, 2019**

Policy Members Present: Jeanine Bingham-Kelly, City of Farmington  
Sean Sharer, City of Farmington  
Julie Baird City of Farmington  
Lawrence Lopez (Alt), NMDOT District 5  
Dan Flack (Alt.), Town of Kirtland

Policy Members Absent: Sherri Sipe, City of Aztec  
Curtis Lynch, City of Bloomfield  
John Beckstead, San Juan County  
Glojean Todacheene, San Juan County

Staff Present: Jeff Kiely, Interim MPO Officer  
June Markle, MPO Administrative Assistant

Staff Absent: None

Others Present: Joseph Moriarty, Planning Liaison, NMDOT (via  
phone)  
David Quintana, NMDOT District 5  
Rebecca Maes, NMDOT

**1. CALL TO ORDER**

Chair Sharer called the meeting to order at 1:33 p.m.

**2. APPROVE THE MINUTES FROM THE NOVEMBER 15, 2018 POLICY COMMITTEE MEETING**

Mr. Lopez moved to approve the minutes from the November 15, 2018 Policy Committee meeting. Ms. Baird seconded the motion. The motion was approved unanimously.

**3. NATIONAL PERFORMANCE MANAGEMENT MEASURES FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM (PM 1)**

<b>Subject:</b>	National Performance Management Measures for Highway Safety Improvement Program (PM 1)
<b>Prepared by:</b>	MPO Staff
<b>Date:</b>	January 24, 2019

## BACKGROUND

- 23 CFR §490 Subpart B – *National Performance Management Measures for Highway Safety Improvement Program (see attached)*.
- The FHWA requires that MPOs establish targets for five (5) safety performance measures for all public roads in the MPO planning area within 180 days after the State establishes each target.
- The five Performance Measures to be considered are:
  - Number of Fatalities;
  - Number of Serious Injuries;
  - Fatalities per 100 Million vehicle miles travelled (VMT);
  - Serious Injuries per 100 Million VMT;
  - Number of Non-Motorized Fatalities and Serious Injuries.
- The first three targets are common measures and must be identical to the targets established for the Highway Safety Plan (HSP).
- MPOs may: Agree to support State target OR establish specific numeric targets for a safety performance measure (number or rate).
- Reporting is done on an annual basis, leaving the choice to adopt State standards vs. establish MPO specific targets up to the MPO Policy Committee each year.
- A 15-day public comment period will be held from January 6 to January 20, 2019.
- The Technical Committee recommended approval of PC Resolution 2019-1 on January 9, 2019.

## CURRENT ISSUES & RECOMMENDATIONS

- This item was presented to the Policy Committee in November for their information only. It will be brought back to both the Technical and Policy Committees in January for their considered adoption.
- Staff recommends that the state standards be adopted for FFY2019.
- FMPO Policy Committee action is due no later than February 27, 2019.

## FUTURE WORK

- The Technical Committee's support for the Policy Committee's upcoming decision on January 24 to adopt the State's standards for FFY19 will be sought during the January 9, 2019 Technical Committee meeting.
- The Safety Targets (along with the other Performance Management standards) will need to be amended into the MTP in the next amendment/update cycle.
- FMPO's MTP isn't due for an update until 2020. A resolution each year will suffice until then.

## ATTACHMENTS

- Proposed Policy Committee Resolution 2019-1 with Exhibit A.

#### ACTION ITEM

- Hold a public hearing on proposed Policy Committee Resolution 2019-1 regarding adoption of NMDOT's FFY2019 PM-1 Performance Measure Targets.
- Consider approval to the Policy Committee of proposed Policy Committee Resolution 2019-1 regarding adoption of the PM 1 Highway Safety Performance Measure Targets.

#### APPLICABLE CITATIONS

Requirement for MPOs to establish performance targets for Federal-aid highway measures and public transportation established by USDOT.

- 23 USC 134(h)(2)
- 49 USC 5303(h)(2)
- 49 USC 5304(d)(2)

Requirements to include discussion in the metropolitan and statewide improvement program as to how the planned program will achieve State/MPO targets:

- 23 USC 134(j)(2)(D)
- 23 USC 135(g)(4)
- 49 USC 5303(j)(2)(D)
- 49 USC 5304(g)(4)

**DISCUSSION:** Mr. Kiely explained that each MPO is part of a statewide and nationwide network of organizations formed for the express purpose of ensuring local officials have the opportunity to understand federal policy and funding, how it impacts the local communities, and be able to provide input into those priorities and policies.

The National Performance Management Measures (PM-1) for the Highway Safety Improvement Program is an annual performance measure mainly related to federal facilities. Mr. Kiely stated that NMDOT was instrumental in producing these performance measure since there are few federal facilities in the MPO area. MPOs may elect to establish their own specific numeric targets for a safety performance measure or support the State target. This performance measures policy was reviewed by both FMPO Committees last year and, at the Technical Committee of January 9, was recommended for adoption. MPO Staff also recommends adoption of the State targets as presented in proposed Policy Committee Resolution 2019-1.

Chair Sharer opened the public hearing. There were no comments expressed. Chair Sharer closed the public hearing.

**ACTION:** Ms. Baird moved to approve Policy Committee Resolution 2019-1 regarding adoption of the PM 1 Highway Safety Performance Measure Targets. Councilor Bingham-Kelly seconded the motion. The motion was passed unanimously.

#### **4. REPORTS FROM NMDOT**

##### **Lawrence Lopez – District 5**

Mr. Lopez announced the appointment of a new Secretary of Transportation, Michael Sandoval. No new deputy secretary has yet been named and Anthony Lujan has retired. Mr. Sandoval has instructed Mr. Lopez to continue attending the FMPO Policy Committee meetings for the time being. Mr. Lopez remains the North Region Design Center Manager so will also continue to be a resource for any District 5 federally funded projects.

Mr. Lopez had no design updates on the ongoing widening of US 64.

Mr. Quintana mentioned that the expansion on US 64 is continuing with some lane closures as early preparations for the spring have begun. District 5 plans to begin the bridge replacement on NM 574 near La Plata beginning in the spring. Also planned is a mill and inlay project on La Plata Highway.

##### **Joseph Moriarty – Planning Division**

Mr. Moriarty reported that NMDOT understands that even with the federal shutdown, FHWA is still current staffed and open. For now, the shutdown is not affecting MPO operations throughout the state since FFY2019 funding has already been obligated. However, due to the shutdown, there are no new obligations and projects that require new funding may be affected. If the entity has received a "notice to proceed", the funds for that project have been obligated and the project can move forward.

Both NMDOT's Bike & Pedestrian Plan and the Public Involvement Plan are now complete and posted on their website.

#### **5. COMMITTEE MEMBER DISCUSSION ITEMS**

<b>Subject:</b>	Committee Member Discussion Items
<b>Date:</b>	January 24, 2019

#### **DISCUSSION ITEMS**

There were no additional discussion items provided by Policy Committee members for inclusion in the Agenda.

#### **6. INFORMATION ITEMS**

<b>Subject:</b>	Information Items
<b>Prepared by:</b>	MPO Staff
<b>Date:</b>	January 24, 2019

## INFORMATION ITEMS

**a. Report on FFY2020 PLUS CMAQ Non-Mandatory Program Project Submittal.**

San Juan County's Diesel Replacement project was deemed feasible for the FFY2020 PLUS CMAQ Non-Mandatory Program. The completed application form and required materials (including Resolution of Sponsorship) was submitted to NMDOT by the deadline of Thursday, December 27, 2018.

NMDOT's CMAQ Coordinator sent an e-mail listing the 16 project applications that were submitted for funding consideration. A copy of that e-mail is attached.

**b. FTA Section 5303 Carryover Funding.** The FTA issued an award letter for carryover funds for FFY17 and FFY18. For 2017 the FTA Section 5303 carryover funding is \$34,682.14 and for 2018 the carryover funding is \$58,284.84. The total match for the carryover funding required from the MPO is \$23,241.75. A copy of the award letter is attached.

**c. Update on FMPO Bike/Ped Plan.** Ms. Nancy Dosedall Lauro, AICP and Senior Planner with Russell Planning & Engineering updated the Technical Committee on January 9. A copy of her PowerPoint presentation is attached.

Additionally, at the December 12, 2018 Technical Committee meeting, the members decided that January 9, 2019 would be the deadline for providing any additional comments on the Plan to Russell Planning. Ms. Lauro plans to have the final draft completed by the week of January 21.

**d. Update on MPO Officer search and interviews held.** The interviewing team interviewed two candidates on the afternoon of December 12. One candidate, although highly qualified, is a current PERA retiree who did not want to discontinue his PERA payments and re-enroll as a PERA regular employee. The second candidate had less experience, his employment history showed many short-term positions, and his salary requirement was significantly above the pay range for the position. The interviewing team met again on December 18 to review and discuss their thoughts on both candidates. It was decided to re-advertise the MPO Office and the Planner positions simultaneously.

**DISCUSSION:** Mr. Kiely reported that funding for the CMAQ application submitted by San Juan County to replace a diesel vehicle through the FFY2020 PLUS CMAQ Non-Mandatory Program is still under consideration. The included e-mail (Page 10 of the Agenda) from Sky Tallman, CMAQ Coordinator for NMDOT reported that 16 applications requesting CMAQ funding were received by the department. The CMAQ Committee will rate, rank, and select projects to be awarded funding.

The FMPO was notified of available carryover funds for FFY17 (\$34,682.14) and FFY18 (\$58,284.84) from Federal Transit Bureau. The required total match from the MPO to spend these funds is \$23,241.75. (A copy of the award letter is on Page 12 of the Agenda).

Nancy Lauro with Russell Planning gave a PowerPoint presentation to the Technical Committee on January 10 on the progress of the FMPO 2019 Bike & Pedestrian Plan (a copy of her presentation is on Pages 15-38 of the Agenda). Over the course of the last several months, the Technical Committee members have provided substantial input on the Plan. Chair Sharer asked if Ms. Lauro could make a presentation on the final Plan at the February 28 meeting of the Policy Committee. Mr. Kiely said he thought that could be worked out.

Mr. Kiely reported that following the initial 60-days of advertising for an MPO Officer candidate, only two applicants were finally interviewed. One was a current PERA retiree who was not interested in returning to work for a public employer. The other candidate's background did not suggest strong administrative or transportation planning experience. He stated that he would be interested in being considered for a Planner position. With advice from the interviewing team, both the MPO Officer and the Planner position have been re-advertised. The postings will be kept open until suitable applicants can be identified and the jobs filled.

A renewed corrective action plan (CAP) was given to the MPO on two issues: failure to update the TIP on the required schedule and poor responsiveness to e-mails and other requests from NMDOT. Mr. Kiely believes this will be squared away shortly and anticipates that this will not be an ongoing issue once the MPO is properly staffed.

The Policy Committee considered the appointment of Dan Flack as the Alternate Policy Committee representative for the Town of Kirtland by Mayor Duncan. The FMPO Committee Bylaws state, "Alternates may be designated by the participating member's governing body...for their voting member; the alternates must also be either an elected official (preferable) or an appointed government official of the governing body..." The question considered by the Policy Committee was since Mr. Flack was not an actual employee of the Town of Kirtland, but an outside contractor, could he be appointed per the Bylaws. The Policy Committee reached consensus that because Mayor Duncan had made the appointment and Kirtland has so few staff to appoint as an alternate, Mr. Flack could be seated as the Policy Committee Alternate for the Town of Kirtland.

## **7. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF**

Chair Sharer thanked San Juan County, NMDOT, and the City of Farmington for their quick response to resolving a traffic issue encountered recently at the light at the intersection of US 64 and CR 350.

There was no additional business from the Chairman, Members and Staff.

## **8. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA**

There was no public comment on any issues not on the agenda

9. ADJOURNMENT

Mr. Lopez moved to adjourn the meeting. Councilor Bingham-Kelly seconded the motion. The motion was approved unanimously. Chair Sharer adjourned the meeting at 2:19 p.m.



Sean Sharer, Policy Committee Chair



June Markle, Administrative Assistant